

TABLE OF CONTENTS

MIDDLETOWN AREA SCHOOL DISTRICT

000 LOCAL BOARD PROCEDURES

001	Name And Classification
002	Authority And Powers
003	Functions
004	Membership
005	Organization
006	Meetings
006.1	Board Member Participation At Public Meetings Via Speakerphone
007	Distribution
009	Management By Objectives
011	Board Governance Standards/Code Of Conduct

100 PROGRAMS

100	Strategic Plan
101	Philosophy Of Education
102	Academic Standards
103	Nondiscrimination In School And Classroom Practices
104	Nondiscrimination In Employment/Contract Practices
105	Curriculum Development
105.1	Curriculum Review By Parents And Students
105.2	Exemption From Instruction
106	Guides For Planned Instruction
107	Adoption Of Planned Instruction
107.1	Parental Assurances
108	Adoption Of Textbooks
109	Resource Materials
109.1	Library Book Selection
110	Instructional Supplies
111	Lesson Plans
112	Guidance Counseling
113	Special Education
113.1	Behavior Support
113.2	Discipline Of Students With Disabilities
113.3	Special Education Evaluations And Independent Educational Evaluations
113.4	Child Find And Screening
114	Gifted Education
115	Vocational Education
115.1	Entrance Requirements For Technical School
116	Tutorial Instruction
117	Homebound Instruction
118	Senior Work Incentive Program
119	Current Events
120	Human Development Program
121	Field Trips
122	Co-Curricular Activities
122.2	Co-Curricular Activities For Charter School Students
123	Interscholastic Athletics
124	Summer School
125	Adult Education
126	Class Size
127	Assessment Of Educational Program
129	Band/Chorus
130	Homework
131	Title I
131.1	Title I - Parent Involvement
131.1A	Title I - Parent Involvement/Kunkel Elementary School

100 PROGRAMS (continued)

131.1B	Title I - Parent Involvement/Reid Elementary School
131.1C	Title I - Parent Involvement/Fink Elementary School
132	Alternative Education
137	Home Education
137.1	Extracurricular Participation By Home Education Students
138	English As A Second Language/Bilingual Program
140	Charter Schools
140.1	Extracurricular Participation By Charter/Cyber Charter Students
141	Virtual/Online Courses

200 PUPILS

200	Enrollment In District
201	Admission Of Beginners
202	Eligibility Of Nonresident Students
202.1	Proof Of Residence
203	Communicable Diseases And Immunization
203.1	HIV Infection
204	Attendance
204.1	Educational Trips
205	Postgraduate Students
206	Assignment Within District
207	Confidential Communication Of Students
208	Withdrawal From School
209	Health Examinations
210	Use Of Medications
211	Student Accident Insurance
212	Reporting Student Progress
213	Assessment Of Student Progress
214	Class Rank
215	Promotion And Retention
216	Student Records
216.2	Supplemental Discipline Records
217	Graduation Requirements
217.1	Enrollment Of High School Students At Institutions Of Higher Learning
218	Student Discipline
218.1	Student Fighting
218.2	Possession Of Weapons
218.3	Metal/Weapon Detection System/Devices
218.4	Terroristic Threats/Acts
218.5	Gang Activity
219	Student Complaint Process
220	Student Expression/Distribution And Posting Of Materials
221	Dress And Grooming
222	Tobacco Products
223	Use Of Bicycles And Motor Vehicles
224	Care Of School Property
225	Students And The Police
226	Locker And Desk Search
226.1	Search And Seizure
227	Drugs And Alcohol
227.1	Anabolic Steroids
227.2	Student Code Of Conduct For Extracurricular Activities
227.3	Drug Testing For Students In Extracurricular Activities
228	Student Government
229	Student Fundraising

200 PUPILS (continued)

230	Public Performances By Students
231	Social Events And Class Trips
232	Participation In School Affairs
233	Suspension And Expulsion
234	Pregnant Students
235	Student Rights And Responsibilities
236	Protection Of Pupil Rights - Instructional Materials And Surveys
237	Electronic Devices
239	Foreign Exchange Students
246	Student Wellness
247	Hazing
248	Unlawful Harassment
248.1	Racial, Ethnic, And Religious Intimidation
249	Bullying
251	Homeless Students

300 ADMINISTRATIVE EMPLOYEES

- 301 Creating A Position
- 302 Employment Of Superintendent/Assistant Superintendent
- 303 Employment Of Administrators
- 308 Employment Contract
- 309 Assignment And Transfer
- 310 Abolishing A Position
- 311 Suspensions And Furloughs
- 312 Evaluation Of Superintendent
- 313 Evaluation Of Administrative Employees
- 314 Physical Examination
- 314.1 Communicable Diseases
- 314.2 HIV Infection
- 315 Disqualification By Reason Of Health
- 316 Nontenured Employees
- 317 Disciplinary Procedures
- 319 Outside Activities
- 320 Freedom Of Speech In Nonschool Settings
- 321 Political Activities
- 322 Gifts
- 323 Tobacco Products
- 324 Personnel Files
- 325 Dress And Grooming
- 326 Complaint Policy
- 327 Management Team
- 328 Compensation Plan
- 331 Job-Related Expenses
- 333 Professional Development
- 334 Sick Leave
- 335 Family And Medical Leave
- 335.1 Childrearing Leave
- 336 Personal Necessity Leave
- 337 Vacation
- 338 Sabbatical Leave
- 339 Uncompensated Leave
- 342 Jury/Witness Duty
- 348 Unlawful Harassment
- 351 Drug And Substance Abuse

400 PROFESSIONAL EMPLOYEES

- 401 Creating A Position
- 404 Employment Of Professional Employees
- 405 Employment Of Substitute Professional Employees
- 406 Employment Of Summer School Staff
- 407 Student Teachers
- 408 Employment Contract
- 409 Assignment And Transfer
- 410 Abolishing A Position
- 411 Suspensions And Furloughs
- 412 Evaluation Of Professional Employees
- 413 Evaluation Of Temporary Professional Employees
- 414 Physical Examination
- 414.1 Communicable Diseases
- 414.2 HIV Infection
- 415 Disqualification By Reason Of Health
- 416 Nontenured Staff Members
- 417 Disciplinary Procedures
- 418 Penalties For Tardiness
- 419 Outside Activities
- 420 Freedom Of Speech In Non-Instructional Settings
- 421 Political Activities
- 422 Gifts
- 423 Tobacco Products
- 424 Personnel Files
- 425 Dress And Grooming
- 426 Complaint Policy
- 428 Salary Determination
- 429 Substitute Compensation
- 431 Job-Related Expenses
- 432 Working Periods
- 433 Professional Development
- 434 Sick Leave
- 434.1 Sick Leave Bank
- 435 Family And Medical Leave
- 435.1 Childrearing Leave
- 436 Personal Necessity Leave
- 438 Sabbatical Leave for Restoration of Health
- 438.1 Compensated Professional Leaves
- 439 Uncompensated Leave
- 440 Responsibility Of Staff For Student Welfare
- 442 Jury/Witness Duty
- 448 Unlawful Harassment
- 451 Drug And Substance Abuse

500 CLASSIFIED EMPLOYEES

501	Creating A Position
504	Employment Of Classified Employees
505	Employment Of Substitute And Short-Term Employees
508	Employment Contract
509	Assignment And Transfer
511	Suspensions And Layoffs
512	Evaluation Of Classified Employees
514	Physical Examination
514.1	Communicable Diseases
514.2	HIV Infection
515	Disqualification By Reason Of Health
517	Disciplinary Procedures
518	Penalties For Tardiness
519	Outside Activities
523	Tobacco Products
524	Personnel Files
525	Dress And Grooming
526	Complaint Policy
528	Wage And Salary Determination
529	Substitute Compensation
530	Overtime
531	Job-Related Expenses
532	Working Periods
534	Sick Leave
535	Family And Medical Leave
535.1	Childrearing Leave
536	Personal Necessity Leave
537	Vacation
539	Uncompensated Leave
541	Benefits For Regularly Employed Part-Time Personnel
542	Jury/Witness Duty
543	Paid Holiday
548	Unlawful Harassment
551	Drug And Substance Abuse

600 FINANCES

601	Fiscal Objectives
602	Budget Planning
603	Budget Preparation
604	Budget Hearing
605	Tax Levy
606	Tax Collection
607	Tuition Income
608	Bank Accounts
609	Investments
609.1	Educational Trust
610	Purchases Subject To Bid
611	Purchases Budgeted
612	Purchases Not Budgeted
613	Cooperative Purchasing
614	Payroll Authorization
615	Payroll Deductions
616	Payment Of Claims
618	Activity Accounts
619	District Audit
620	Fund Balance
621	Local Taxpayer Bill Of Rights
622	GASB Statement 34

700 PROPERTY

701	Facilities Planning
702	Gifts, Grants, Donations
702.1	Technology Gifts To The School District
703	Sanitary Management
704	Maintenance
705	Safety
706	Property Records
707	Use Of School Facilities And Grounds
708	Lending School-Owned Equipment And Books
709	Building Security
710	Use Of Facilities By Staff
712	Disaster Preparedness Plan
713	Protection Of Property
714	Integrated Pest Management
715	Possession Of Weapons

800 OPERATIONS

801	Inspection And Copying Of Public Records
802	School Organization
803	School Calendar
804	School Day
805	Emergency Evacuation Of Schools
806	Child Abuse
807	Opening Exercises
808	Food Services
810	Transportation
810.1	Loss Prevention - Motor Vehicle Record (MVR) Evaluation
811	Bonding
812	Property Insurance
813	Other Insurance
814	Copyright Material
815	Acceptable Use For Technology
816	Video Monitors
818	Contracted Services

900 COMMUNITY

- 901 Public Relations Objectives
- 902 Publications Program
- 903 Public Participation In Board Meetings
- 904 Public Attendance At School Events
- 904.1 Sports Park Vehicular Access
- 904.2 Smoking/Tobacco Use
- 905 Citizens Advisory Committees
- 906 Public Complaints
- 907 School Visitors
- 908 Relations With Parents
- 909 Municipal Government Relations
- 910 Community Relations
- 911 News Media Relations
- 912 Relations With Educational Institutions
- 912.1 Relations With Harrisburg Area Community College
- 912.2 Capital Area School For The Arts
- 913 Nonschool Organizations/Groups/Individuals
- 913.1 Commercial Sponsorship Agreements
- 914 Relations With Intermediate Unit
- 916 School Volunteers