

**MIDDLETOWN AREA SCHOOL DISTRICT
ADMISSION PROCEDURES
CAPITAL AREA SCHOOL FOR THE ARTS (CASA)**

An entering eleventh or twelfth grade student may, upon written request from a parent/guardian and in accordance with the provisions of the admission procedures, be considered for admission to the Arts Magnet Program. A Middletown Area High School student may apply upon successful completion of two (2) years of our traditional four-year high school program. Students participating in the Arts Magnet Program will be required to hold junior or senior status.

The parent/guardian request must be submitted to the high school principal no later than April 1st of the sophomore or junior year. The application will indicate the student's intentions to pursue entry into the Arts Magnet Program, but is not absolute or binding.

The qualifications/application of the student for participation in the program will be evaluated by a committee consisting of the high school principal, a guidance counselor, a teacher from the fine arts department, and the Superintendent or designee. A written recommendation either approving or refusing the student's request for participation in the Arts Magnet Program will be sent to the Superintendent by the committee. The student and student's parent/guardian will be notified of the decision by the Superintendent or designee.

A student electing to enter the Arts Magnet Program in his/her junior or senior year must be able to complete the necessary credits for graduation, and with his/her class. A student will be required to enroll in two (2) prescribed Arts Magnet Program courses for each of the two (2) semesters of his/her junior and/or senior years. Each course will equate to one (1) high school credit and will count towards graduation requirements. It is therefore imperative that the student coordinate his/her schedule with his/her counselor and the high school principal to satisfy all graduation requirements. The Middletown Area School District reserves the right to deny, accept or withdraw any student in this program based on academic success, attendance, or deportment during the student's high school years.

The Middletown Area School District will pay fifty percent (50%) of the tuition. The student or parent/guardian is responsible for the remaining fifty percent (50%) of tuition in addition to any tools or supplies per course requirements. Tuition and equipment fees may vary based on information provided by the Capital Area Intermediate Unit and the Capital Area School for the Arts.

Requirements/Procedures for admission to the Capital Area School for the Arts Program include:

1. Make request for admission to the high school principal by April 1st of the junior year.
2. Have ability to complete graduation credit requirements.
3. Must have a minimum eighty percent (80%) GPA.

4. Have a written parental permission statement.
5. Receive majority of the district committee votes for program participation.
6. Have written district recommendation form signed by Superintendent, principal, and counselor.
7. Complete and submit to Capital Area School for the Arts the required 250-word essay, the portfolio or participate in audition by the May 1st deadline.
8. Receive approval from the Director of Admissions at the Capital Area School for the Arts Program.
9. Complete the Capital Area School for the Arts application upon written acceptance by the college.
10. Have high school guidance office forward official transcript.
11. Student will meet with the Capital Area School for the Arts advisor to register for two (2) courses per semester for each of the two (2) semesters.
12. Capital Area School for the Arts reserves the right to return the student to the home high school.
13. The district reserves the right to return the student to the home high school based on attendance, behavior, and grades/credits.