

MIDDLETOWN AREA SCHOOL DISTRICT

SECTION: OPERATIONS
 TITLE: FOOD SERVICES
 ADOPTED: October 14, 1991
 REVISED: October 26, 2009

808. FOOD SERVICES	
1. Purpose	Food service programs of the district shall be directed at meeting the needs of the students in accordance with these guidelines.
2. Authority SC 504, 1335, 1337	The Board shall operate a food service program, offering lunch and breakfast in all the schools of this district.
3. Delegation of Responsibility	<p>The Business Manager shall be responsible for the administration of the cafeteria program, including negotiation of contracts with the Department of Education and Department of Property and Supplies, payment of bills, accounting, banking of monies, and effectiveness of the program.</p> <p>The Cafeteria Supervisor, employed by the Food Service Management Company, shall be responsible to the Business Manager. His/Her duties include the supervision of all cafeteria operations, including the purchase of all foods, placement of all staff, and compliance with all rules and regulations of the School Board, county, state, and federal government relative to the functioning of the cafeterias.</p>
Pol. 218	Discipline in the cafeteria shall be the responsibility of the building principal.
4. Guidelines	The district's food service programs shall be directed at meeting the nutritional needs of the students.
SC 504, 1337	<p>The cafeterias are to be operated on a nonprofit basis. Surplus accounts shall be used only for the improvement and maintenance of the food service program.</p> <p>All cafeterias will serve the Type A lunch as prescribed by the Department of Education.</p> <p>No food will be used from the cafeteria supply for any purpose other than school cafeteria meals.</p>

	<p>Student and teacher lunch prices will be set by the School Board upon the recommendation of the Superintendent.</p>
<p>SC 1335, 1337</p>	<p>Free and reduced meals will be served to children who qualify as being economically disadvantaged.</p>
<p>Pol. 707</p>	<p>Student organizations of the Middletown Area School District may be granted authority to use cafeteria facilities by the building principal. School-related organizations such as Parent-Teacher Associations and Band Boosters may be granted authority to use cafeteria facilities after submission of a properly completed facility use request form to the Plant Operations Department and approval by the School Board.</p>
	<p><u>Free And Reduced Meal Program</u></p>
<p>SC 1335, 1337</p>	<p>In compliance with the approved Public Law 91-248, the Middletown Area School Board has adopted the following policy:</p>
<p>7 CFR Part 245</p>	<p>1. Type A lunches shall be offered without discrimination to all children in grades kindergarten through 12, and the meals shall be served without charge or at a reduced rate to such children who have qualified for free or reduced meal pricing in accordance with the National School Lunch and National School Breakfast Programs.</p>
<p>7 CFR Part 245</p>	<p>2. Provisions shall be made for free and reduced price meals, as prescribed by federal and state law.</p>
<p>7 CFR Part 245.8</p>	<p>3. All parents/guardians who seek the free or reduced meal for one (1) or more of their children will be required to complete and sign an application form. All information recorded on the application form will be held in strict confidence. At no time will a list be published listing children who are receiving either free or reduced meals.</p>
<p>7 CFR Part 245.5</p>	<p>4. Parents/Guardians of children filing an application requesting the free or reduced meal will be notified of the eligibility or ineligibility of their child or children within ten (10) days of receipt of application.</p> <p>5. The Business Office shall be delegated authority to determine which children are eligible under the policy.</p>
<p>7 CFR Part 245.7</p>	<p>6. If a child is declared ineligible for either the free or reduced meal, the parents/guardians may appeal to the Business Manager, who will weigh the merits of the appeal and render the final decision.</p>

7. All children who are declared eligible will be provided the school lunch and/or breakfast free or at a reduced price. In accordance with federal and state guidelines, a la carte items may not be purchased at a reduced price under the free and reduced meal program. Students will be responsible for the full cost of a la carte items.
8. From time to time the district may develop administrative procedures for the operation of the food service program. The administrative procedures will be reviewed by the Board's Finance/Operations Committee.

References:

School Code – 24 P.S. Sec. 504, 1335, 1337

Public Eating Places – 35 P.S. Sec. 655.12a

Child Nutrition and WIC Reauthorization Act of 2004 – P.L. 108-265

School Lunch and Breakfast Programs – 42 U.S.C. Sec. 1751 et seq., 1773

National Food Service Programs, Title 7, Code of Federal Regulations –
7 CFR Part 210, Part 220, Part 245, Sec. 246.24

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