

MIDDLETOWN AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: USE OF FACILITIES BY STAFF

ADOPTED: October 14, 1991

REVISED: January 25, 2010

<p>1. Purpose</p> <p>2. Authority Pol. 707, 708</p>	<p style="text-align: center;">710. USE OF FACILITIES BY STAFF</p> <p>School equipment and facilities may not be used by district staff for personal reasons, either on or off school property, without explicit authorization or administrative permission in accordance with these guidelines.</p> <p>The facilities and equipment of the district are only available for staff use if such use is clearly within the authorization granted in a policy of the Board, or in accordance with a collective bargaining agreement.</p> <p><u>Use Of Life Fitness Center</u></p> <p>District staff will be permitted to use the Life Fitness Center for their own personal fitness during their off-duty hours in accordance with the regulations below:</p> <ol style="list-style-type: none"> 1. Staff use of the Life Fitness Center is only permitted when it is not being used by students for instructional purposes during the school day or extracurricular purposes outside the school day, or when use of the Life Fitness Center is not being leased. 2. Staff use of the Life Fitness Center is only permitted when a volunteer staff member is present that has been trained in the use of the equipment and is able to instruct other staff in the proper use of the equipment. A schedule will be developed when volunteer staff members will be in the Life Fitness Center. The schedule will be strictly followed and no staff use of the Life Fitness Center will be permitted when one of these volunteer staff members is not present. 3. The following form must be completed and submitted on an annual basis prior to use of the Life Fitness Center: <ol style="list-style-type: none"> a. Waiver and Release of Liability form. Staff use of the Life Fitness Center is solely at the request of the employee. The school district does not require any staff member to use the facility. Accordingly, staff members must complete a waiver and release of liability form prior to the use of the Life Fitness Center.
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The Board specifically prohibits, except as authorized in the foregoing paragraphs, personal use of materials, tools, supplies, equipment, and district vehicles.

References:

School Code – 24 P.S. Sec. 510

Board Policy – 707, 708