

MIDDLETOWN AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ASSIGNMENT WITHIN
DISTRICT

ADOPTED: October 14, 1991

REVISED: September 14, 1992

206. ASSIGNMENT WITHIN DISTRICT	
1. Purpose SC 1310	The Board directs that the assignment of students to schools within this district shall be consistent with proper education of students and the best use of the resources of this district.
2. Authority	<p>The Board shall determine periodically the school attendance areas of the district and shall expect the students within each area to attend the school so designated. In assigning pupils to schools within this district, no distinction whatever shall be made on the basis of the student's race or color.</p> <p>Exceptions will be made to area division lines only to balance class size.</p>
3. Delegation of Responsibility	<p>The Superintendent shall periodically review existing attendance areas and recommend to the Board such changes as may be justified by considerations of safe student transportation and travel, financial and administrative efficiency, and the effectiveness of the instructional program.</p> <p>The Superintendent shall assign incoming transfer students to such schools, grades, and classes as may afford each student the greatest likelihood of realizing fullest educational potential, after adequate guidance and consultation with parents, if necessary.</p> <p>The building principal shall assign students in his/her school to appropriate grades, classes, or groups. This action shall be based on consideration of the needs of the student as well as the administration of the school.</p>
4. Guidelines	<p><u>Open Enrollment</u></p> <p>The Middletown Area School District develops division lines for its elementary schools to balance student enrollment and class size. The district will provide its students the opportunity to enroll in any district school which provides the educational program appropriate for the individual. The following guidelines must be adhered to in applying for approval of a change of assignment.</p>

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<p>School Code 1310</p>	<ol style="list-style-type: none">1. The request is to be made by August 1st prior to the start of the school year.2. Each request will be reviewed on an individual basis and approved on the basis of the dated request.3. The school must be able to meet the individual student's special needs.4. No student will be moved from one school to another if the receiving class has 25 students enrolled.5. Once a request has been honored, the student must remain in that class for the school year.6. Request for transfer must occur each school year and is not automatically year to year.7. Transfer during the school year will only be honored if the transfer is recommended by the district's school psychologist in consultation with the parent, principal, teacher and counselor.
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