

MIDDLETOWN AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: LESSON PLANS

ADOPTED: October 14, 1991

REVISED:

111. LESSON PLANS	
1. Purpose SC 510	To ensure continuity of instruction, the Board requires lesson plans.
2. Responsibility	<p>To facilitate more effective instruction, lesson plans must be prepared in advance. Plan books will be inspected and must conform to the guidelines established by the principal.</p> <p>Teachers shall make thorough preparation for all daily lessons and shall prepare written plans reflecting such preparation.</p>
3. Guidelines	<p>Guidelines for the implementation of this policy shall include:</p> <ol style="list-style-type: none">1. Lesson plans shall include information pertinent to the effective implementation of a lesson.2. Teachers are to provide adequate directions for substitutes – the purpose of which shall be to continue the ongoing program or, if more appropriate, a meaningful educational alternative that relates to the subject area. <p>Plan books must remain in the teacher's desk overnight to be available to substitute teachers at all times.</p>
School Code 510	