

MIDDLETOWN AREA SCHOOL DISTRICT
School Board Meeting
December 20, 2010 – 7:00 p.m.
MINUTES

Members in attendance were: Newton Davis, Gordon Einhorn, Melvin Fager, Terry Gilman, David John, Barbara Layne, Pamela Price and Michael Richards.

Members not in attendance were: Sheila Evans.

Staff/Public in attendance were: Dr. Richard Weinstein, Superintendent of Schools; Dr. Lori Suski, Assistant Superintendent; David Franklin, Assistant to the Superintendent for Finance and Operations; Marie Drazenovich, Director of Assessment and Support Services; Heidi Zula, Human Resources and Communications Administrator; Harjit Singh and Garrett Worthing, Key Club Representatives; Thomas Bechtel and Alonna Williams, Students of the Month for December; Ray Shearer and Sam Fisher, High School Teachers; Barbara Miller and Debra Schell, Reporters; Matt Wildasin, Auditor; Jeanne Schmedlen, Pennsylvania Breast Cancer Coalition Representative; Tyler Roberts, Tracy Bechtel, Dave and Lori Worthing, Denise DeWitt, Dan Schmedlen, and Melissa and Reggie Williams, Interested Citizens; and Shelley Witmer, Administrative Assistant to the Superintendent.

Call to Order Ms. Layne called the meeting to order and asked those present to participate in the Pledge of Allegiance and a moment of silent meditation.

Roll Call Ms. Layne asked the Secretary, David Franklin, to call the roll. A quorum was present as noted above.

Minutes Mr. Gilman moved and Mr. Richards seconded a motion to approve the Minutes of the November 22, 2010 School Board Meeting and the December 6, 2010 Reorganization Meeting. The vote to approve the motion was 8 to 0.

Treasurer's Report Mr. Einhorn moved and Mr. John seconded a motion to approve the Treasurer's Report for November 2010. The vote to approve the motion was 8 to 0.

Bill Lists 1. Mr. Einhorn moved and Mr. Richards seconded a motion to approve the "**List of Paid Bills**" with totals by fund, as detailed. The vote to approve the motion was 8 to 0.

Fund 10 -	General Fund	\$317,472.64
Fund 22 -	Capital Reserve Fund	\$1,999.50
Fund 30 -	Capital Projects Fund	\$0
Fund 51 -	Food Service Fund	\$47.60

Fund 59 -	WMSS Radio Station Fund	\$200.06
Fund 81 -	Student Activities Fund	\$14,715.46

2. Mr. Einhorn moved and Mr. John seconded a motion to approve the "**List of Unpaid Bills**" with totals by fund, as detailed. The vote to approve the motion was 8 to 0.

Fund 10 -	General Fund	\$876,073.69
Fund 22 -	Capital Reserve Fund	\$0
Fund 30 -	Capital Projects Fund	\$0
Fund 51 -	Food Service Fund	\$1,046.24
Fund 59 -	WMSS Radio Station Fund	\$4,885.00
Fund 81 -	Student Activities Fund	\$4,173.41

Public Comment No one came forward at this time.

Introduction of Meeting Guests and Presentations

Student Comments Dr. Weinstein introduced Harjit Singh and Garrett Worthing. The students reported on the activities of Key Club.

Recognitions Dr. Weinstein introduced Thomas Bechtel and Alonna Williams as Students of the Month for December. The students introduced their parents, described their school interests and activities, and presented their plans after graduation. Thomas Bechtel selected Mr. Ray Shearer as the educator who had most influenced his school career. Alonna Williams selected Mr. Sam Fisher as the educator who had most influenced her school career. The students and teachers came forward to be congratulated by the Board members.

Dr. Weinstein introduced Sean Burke, 9th Grade Football Coach, who provided an overview of his team’s efforts to raise support for breast cancer by making pink wallets out of duct tape. Coach Burke presented a check in excess of \$1,000 to Jeanne Schmedlen from the Pennsylvania Breast Cancer Coalition. Members of the 9th grade football team and Coach Burke came forward to be congratulated by the Board members.

Presentations Mr. Franklin introduced Matt Wildasin, a partner with the firm of Boyer & Ritter. Mr. Franklin stated that the firm performed the required audit of the District’s financial records for the 2009-2010 school year. Mr. Wildasin reviewed the scope of the audit; discussed the funds and activities that were covered by the audit; and announced that the District received an unqualified (“clean”) opinion, which is the highest opinion possible. Mr. Wildasin also discussed the amount of federal

funds received by the District and the requirement to perform the audit in compliance with government auditing standards and the implementation of the new standard regarding derivatives. Mr. Wildasin noted that the Management's Discussion & Analysis section of the report is written by the District's management in layman's term and would be a beneficial part of the audit to review. Mr. Wildasin concluded with a comment that the audit went smoothly and his firm appreciated the opportunity to be of service to the District.

Old Business None

New Business None

Personnel Committee Report Mr. John reported for the Personnel Committee.

Communications The minutes from the December 14, 2010 Personnel Committee Meeting were made available as an information item.

Leave of Absence Requests Mr. John moved and Ms. Price seconded a motion to approve or post-approve the leave of absence requests listed below. The vote to approve the motion was 8 to 0.

1. Jared States, Elementary Teacher - Intermittent Family Medical Leave beginning December 6, 2010 until December 5, 2011
2. Timothy Neff, High School Teacher - Family Medical Leave beginning on or about January 3, 2011 until on or about January 14, 2011
3. Melissa McNeal, Middle School Teacher - Family Medical Leave beginning on or about March 14, 2011 until the end of the 2010-2011 school year and Child-Rearing Leave for the first semester of the 2011-2012 school year
4. Rachael Stark, Middle School Teacher - Family Medical Leave beginning on or about April 3, 2011 until the end of the 2010-2011 school year
5. Samuel Fisher, High School Teacher - Family Medical Leave beginning on or about April 18, 2011 until on or about April 29, 2011

Compensation Adjustments Mr. John moved and Mr. Richards seconded a motion to amend the August 23, 2010 employment motion of Kristyne Wagner and add a pro-rated \$500 special education stipend effective on the 21st day of the long term substitute teaching assignment until February 14, 2011. The vote to approve the motion was 8 to 0.

Employment

Mr. John moved and Mr. Einhorn seconded a motion to approve the employment of the individuals listed below pending submission of all required clearances. The vote to approve the motion was 8 to 0.

1. Nicole DeHart as an Elementary Long Term Substitute Teacher at \$95 per day and a pro-rated salary of \$41,300 (Bachelors, Step 1) beginning with the 21st day plus \$500 pro-rated special education stipend to fill a vacancy created by the leave of absence of Karrie Fouse beginning December 20, 2010
2. Kevin Nicklaus as a High School Long Term Substitute Teacher at \$95 per day and a pro-rated salary of \$41,300 (Bachelors, Step 1) beginning with the 21st day to fill vacancies created by the Family Medical Leave of Timothy Neff and the leave of absence of Cassandra Pribanich beginning on or about January 3, 2011 until on or about March 4, 2011

***Academic Affairs
Committee Report***

Ms. Price reported for the Academic Affairs Committee.

Communications

The minutes from the December 14, 2010 Academic Affairs Committee Meeting were made available as an information item.

Memorandums of Understanding

Ms. Price moved and Mr. John seconded a motion to approve the following Memorandums of Understanding. The vote to approve the motion was 8 to 0. (See Attachments)

1. Middletown Area School District with Seven Sorrows of the BVM School for sheltering and mass care facilities effective December 20, 2010
2. Middletown Area School District with Dayspring Ministry for sheltering and mass care facilities effective December 20, 2010
3. Middletown Area School District with Middletown Christian School for sheltering and mass care facilities effective December 20, 2010

Field Trips

Ms. Price moved and Mr. Davis seconded a motion to approve the field trip listed below. The vote to approve the motion was 8 to 0.

1. Fifth grade class to Philadelphia on April 15, 2011 to visit historical sites at no anticipated cost to the district

Student Matters

Ms. Price moved and Mr. Gilman seconded a motion to adopt the Family Reunification Plan and School Emergency Information for

Parents documents as part of the District's safety and security plan. The vote to approve the motion was 8 to 0. (See Attachments)

***Athletic/Activities
Committee Report***

Mr. Gilman reported for the Athletic/Activities Committee.

Communications

The minutes from the December 9, 2010 Athletic/Activities Committee Meeting were made available as an information item.

Resignations

Mr. Gilman moved and Mr. Richards seconded a motion to accept the resignation of Roy O'Neill, Head Football Coach, effective December 16, 2010 and to thank him for his service to the district. The vote to approve the motion was 8 to 0.

Mr. John thanked Mr. O'Neill for his service to the district and asked to have the motion amended reflecting this statement.

Dr. Weinstein read Mr. O'Neill's resignation letter, dated December 15, 2010 and stated that the District had not asked the coach for the resignation. Dr. Weinstein wished Mr. O'Neill well in his future endeavors.

Employment

Mr. Gilman moved and Mr. Richards seconded a motion to employ the individuals on the listing attached to the agenda as co-curricular personnel for the 2010-2011 school year, pending submission of all required clearances. The vote to approve the motion was 8 to 0. (See Attachment)

Contracts

Mr. Gilman moved and Ms. Price seconded a motion to post-approve official's contracts with the individuals on the listing attached to the agenda for the 2010-2011 school year. The vote to approve the motion was 8 to 0.

Field Trip

Mr. Gilman moved and Mr. Richards seconded a motion to approve the field trip listed below. The vote to approve the motion was 8 to 0.

1. Mr. Stephen Smith and 2 students to the American Choral Directors Association National Honor Choir in Chicago, IL from March 8 until March 13, 2011. (The only cost to the district will be for one substitute teacher.)

***Buildings & Grounds
Committee Report***

Mr. Richards reported for the Buildings & Grounds Committee.

Communications

The minutes from the December 9, 2010 Buildings & Grounds Committee Meeting were made available as an information item.

Use of Facilities

Mr. Richards moved and Mr. Fager seconded a motion to approve the use of facilities listed below. The vote to approve the motion was 8 to 0.

1. Use of High School LGI Room, Library and Lobby by South Central PA Highway Safety (Category 2) for driver safety competition on April 12, 2011 from 8:00 a.m. until 3:00 p.m. Facility fees and personnel fees are not required.

Agreements

Mr. Richards moved and Mr. Gilman seconded a motion to approve an agreement with Americhem to purchase paper towel supplies for a minimum of twelve months beginning when confirmation has been obtained that the vendor has been awarded the Costars contract for 2011. The vote to approve the motion was 8 to 0.

Construction Projects

Mr. Richards moved and Mr. Davis seconded a motion to grant post-approval to contract with Crabtree Rohrbaugh to provide architectural specifications for the replacement baseball field concession stand. The vote to approve the motion was 8 to 0.

Mr. Richards moved and Ms. Price seconded a motion to seek PDE approval for a non-reimbursable construction project for the construction of two soccer fields and the crowning of Memorial Field at an estimated cost of \$450,000; to contract with Crabtree Rohrbaugh to provide architectural specifications; and to grant permission to advertise for bid. The vote to approve the motion was 8 to 0.

***Finance/Operations
Committee Report***

Mr. Einhorn reported for the Finance/Operations Committee.

Communications

The minutes from the December 6, 2010 Finance/Operations Committee Meeting were made available as an information item.

Mr. Einhorn noted that an amended listing of budget transfers for 2009-2010 was attached to the agenda. Mr. Einhorn stated that the budget transfers were authorized by the Board of School Directors on June 28, 2010 and they comply with Section 687 on the Pennsylvania Public School Code. (See Attachment)

Exonerations

Mr. Einhorn moved and Mr. Gilman seconded a motion to approve the exoneration of the 2010 real estate tax bills on the listing attached to the agenda for the reasons noted. The vote to approve the motion was 8 to 0.

Approvals

Mr. Einhorn moved and Mr. John seconded a motion to approve the audited financial statements for the year ended June 30, 2010, as presented by Boyer & Ritter, CPAs. The vote to approve the motion was 8 to 0.

Mr. Einhorn moved and Mr. Richards seconded a motion to approve Richard Wissinger as a contracted school bus driver for the 2010-2011 school year. The vote to approve the motion was 8 to 0.

Representatives**Dauphin County
Technical School**

Mr. Einhorn stated that ballot was sent through the mail to all board members. Mr. Einhorn encouraged the board members to complete the ballot and return it by mail.

**Harrisburg Area
Community College**

Ms. Layne said that discussions were ongoing for financial reprieve.

Dr. Weinstein said that the HACC Board of Trustees and a few superintendents met to discuss financial relief. Dr. Weinstein stated that additional meetings will be scheduled in the near future.

**Olmsted Regional
Recreation Board**

Mr. Gilman announced that the pool will be open this season and encouraged people to purchase memberships. Ms. Layne thanked the newspapers for their support in announcing the opening of the pool. Ms. Layne also commented on the new programs that will be offered to encourage utilization of the pool.

PSBA Liaison

Mr. John stated that Governor Corbett will be inaugurated on January 18, 2011 and the new administration is afforded additional time to develop a budget, so the budget preview will be in March instead of February. Mr. John noted that the school district will have little idea of what education funding to expect until that time.

**Superintendent's
Report**

Dr. Weinstein stated that Amy Morton, our IU Director will replace Tom Gluck in the interim period until a new Secretary of Education is selected.

Dr. Weinstein thanked Mr. Franklin for his work on the audit.

Dr. Weinstein wished everyone a nice holiday.

Roundtable

Mr. Gilman thanked Mr. Franklin for doing a great job on the audit and applauded the fundraising effort of the 9th grade football team.

Ms. Price echoed Mr. Gilman's comments and said that Mr. Fager must be a proud parent. Ms. Price also wished everyone a happy holiday.

Mr. Davies echoed all comments and noted that we had a rare opportunity to see a lunar eclipse later that evening.

Mr. Richards echoed all comments.

Mr. Fager said that the financial aspects of the audit are not always easy to understand and thanked Mr. Franklin for his work to ensure that the District records are correct. Mr. Fager said he was very proud of his son and the 9th grade football team for organizing the fundraiser.

Mr. Einhorn thanked Mr. Franklin for his work on the audit; thanked and commended the staff for the excellent holiday concerts; and wished everyone a happy holiday.

Mr. John said he was very impressed with the comments Thomas Bechtel and Alonna Williams made regarding the teachers that had most influenced their school careers. Mr. John wished everyone a happy holiday.

Ms. Layne echoed everyone's comments; thanked Mr. Franklin for a job well done; recognized the administration and teachers for educating the youth in our community; and wished everyone a happy holiday.

Adjournment

Mr. Richards moved and Mr. Gilman seconded a motion to adjourn. The vote to approve the motion was 8 to 0. The meeting was adjourned at 7:42 p.m.

ATTEST:

David A. Franklin, Secretary

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