

MIDDLETOWN AREA SCHOOL DISTRICT
Personnel Committee Meeting
May 10, 2016 – 7:38 p.m.
MINUTES

Members in attendance: Terry Gilman, David John, Christopher Lupp and Jennifer Scott

Members not in attendance: None

Non-Voting Members in attendance: Newton Davis and Linda Mehaffie

Staff/Public in attendance: John Brougher, David Franklin, Bill Meiser, Lori Suski, Jody Zorbaugh and Heidi Zula, District Administrators and Staff; Bruce Hamer, Interested Citizen

Opportunity for Public Comment No members of the public were present to address the committee.

Resignations **Action Item – Resignation:** Ms. Zula reviewed the resignation of Katy Marconett from her Certified Occupational Therapist Assistant position effective May 27, 2016. The committee recommended that the resignation be moved to the Board agenda for approval.

Leave of Absence Requests **Information Item – FMLA Approvals:** Ms. Zula stated that FMLA requests for Eric Graeff and April Hughes were approved since the last committee meeting.

Change of Employment Status **Possible Action Item – Employment Status Change:** Ms. Zula reviewed the employment status changes for 1) Matt Laverty from Head Custodian to Groundskeeper/Trades Utility at a rate of \$15.00 per hour effective May 11, 2016 to fill a vacancy created by the transfer of Barry Moyer, 2) Jenna Abbott from Student Intern to Seasonal Technology Worker at a rate of \$9.50 per hour effective May 31, 2016 and 3) Dennis Hain from Student Worker to Seasonal Custodial Worker at a rate of \$8.50 per hour effective May 31, 2016. The committee recommended that the employment status changes be moved to the Board agenda for approval.

Employment **Possible Action Item – Extended School Year Teachers:** Ms. Zula discussed the District’s recommendation to hire Sara Schell as an extended school year teacher for special education students in accordance with the MAEA agreement. The committee recommended that the employment be moved to the Board agenda for approval.

Possible Action Item – Extended School Year Paraprofessionals: Ms. Zula discussed the District’s recommendation to hire Wynette Kell, Kathleen Moore, Elena Morales and Susan Parkhill as extended school year paraprofessionals for special education students at their regular hourly rate. The committee recommended that the employment be moved to the Board agenda for approval.

Possible Action Item – Elementary Summer School: Ms. Zula discussed the District’s recommendation to hire Mindy Allison, Anastasia Cerritelli, Natalie Cibort, Lori D’Amour, Jacqueline DiCello, Krystal Firster, Amber Geist, Morgan Higgins, Jodi Jackson, Gail Jones, Wynter Jones, Melissa Kaylor, Alyssa Miller, Tyler Petrouskie, Angela Pontius, Erika Reigner, Jenna Riggs, Jannelle Shuey and Justin

Smith as summer school teachers for the Title I elementary summer school program in accordance with the MAEA agreement. The committee recommended that the employment be moved to the Board agenda for approval.

Possible Action Item – Employment: Ms. Zula discussed the District’s recommendation to hire 1) Stephen Neiman as a Second Shift Custodian at a rate of \$12.20 per hour effective May 5, 2016 to fill the vacancy created by William Hoyer’s resignation, 2) Brandon Heilman as a Substitute Custodian effective May 9, 2016, 3) Pablo Orellana and Matt Anthony as Seasonal Technology Workers at a rate of \$9.50 per hour effective May 23, 2016, 4) Sean Phillips and Ky-Yahn Garrison as Seasonal Maintenance Workers at a rate of \$9.50 per hour effective May 16, 2016, 5) Thomas Staker as a Summer Student Technology Intern at a rate of \$7.25 per hour effective May 31, 2016, 6) Jodi Jackson as an Elementary Teacher for the 2016-2017 school year at Bachelors, step 1 rate due to the retirement of Cheryl Daily, and 7) Kirsti Larsen as a Business Education Teacher for the 2016-2017 school year at Bachelors, step 1 rate due to the retirement of Denise Wade. The committee recommended that the employment items be moved to the Board agenda for approval.

Volunteers

Possible Action Item – Volunteers: Ms. Zula said that Shawn Carper, Anna Corradi, Melissa Dennis, Erin Gingrich, Nathan Gingrich, Veronique McArthur, Heather Murphy and Jason Murphy have completed applications and submitted clearances to serve as volunteers with the District. The committee recommended that the volunteers be moved to the Board agenda for approval.

Executive Session

The committee recessed into executive session at 7:44 p.m. to discuss a personnel matter related to a support staff hire. The committee returned from executive session at 7:52 p.m.

Employment

Action Item – Employment: Ms. Zula reviewed the recommendation to hire Damion Floyd as a Second Shift Custodian at a rate of \$11.90 to fill a vacancy created by the transfer of George Billett.

Adjournment

The meeting adjourned at 7:53 p.m.