

**MIDDLETOWN AREA SCHOOL DISTRICT**  
**Ad Hoc Foundation Committee Meeting**  
**February 22, 2016 - 8:08 p.m.**  
**MINUTES**

**Members in attendance:** Mike Corradi, Newton Davis, Chris Lupp and Linda Mehaffie

**Members not in attendance:** Mel Fager

**Non-Voting Members in attendance:** Jennifer Scott

**Staff/Public in attendance:** David Franklin and Lori Suski, District Administrators

Opportunity for Public Comment                      No one addressed the committee at this time.

Communications                      **Information Item – Proposed Foundation Name:** Mrs. Mehaffie recommended that the Foundation’s official name include “Area” so that it would be Middletown Area Blue Raider Foundation. The committee supported the recommendation.

**Discussion Item – Information from KKAL:** Dr. Suski followed up on the discussion from the previous committee meeting about the incorporation process. Dr. Suski said that she spoke with Rhonda Lord at Kegel, Kelin, Almy & Lord and she indicated that it is not necessary for all of the board members to be determined in order to begin the incorporation process. Mrs. Mehaffie, Mr. Lupp and Mr. Corradi agreed to have their names used as temporary board members so that the incorporation process can begin.

**Discussion Item – Executive Director:** Mrs. Mehaffie noted that it is going to be necessary to have an Executive Director for the Foundation in order to move things forward, but that initially the Foundation wouldn’t be able to pay for someone to serve in this capacity. Mrs. Mehaffie said that she would be willing to serve as the Executive Director at no cost to the Foundation. Dr. Suski verified with the District solicitor that Mrs. Mehaffie could serve as the Executive Director of the Foundation and be a School Board member without a conflict; however, Dr. Suski noted that someone cannot be an Executive Director of the Foundation and also be a board member of the Foundation. Mrs. Mehaffie expressed interest in being a board member of the Foundation but said that she would be willing to serve as the Executive Director of the Foundation initially until the Foundation is operational and could afford to pay an Executive Director. The committee indicated that Mrs. Mehaffie could always serve as a board member of the Foundation in the future if an Executive Director is hired and noted that if Mrs. Mehaffie is doing a good job as the Executive Director that a decision could be made to retain her and compensate her in that role. The committee noted that it should not be a problem for a School Board member to be compensated as an Executive Director of the Foundation as there would still be no conflict. The committee supported the concept of Mrs. Mehaffie serving as the initial Executive Director.

**Information Item – Gaming Funds:** Mrs. Mehaffie updated the committee on potential gaming fund availability. Mrs. Mehaffie reviewed the information that is available on the Dauphin County Gaming Advisory Board website and said that there is an evaluation tool that can be used for any proposed project. Mrs. Mehaffie said that a municipality must apply, but that a municipality could sponsor another entity. Mrs. Mehaffie said that the application is not due until August 1. Mrs. Mehaffie said that she learned that the grant money could be used for planning purposes and that a targeted project is not required at the time of application. Mrs. Mehaffie said that an awarded entity has three years to utilize the funds if they receive the award.

**Discussion Item – Foundation Letter:** Mrs. Mehaffie reviewed a proposed letter to be sent to prospective Foundation board members. The committee said that the letter was very good and supported its distribution. Mrs. Mehaffie asked that one word be changed in the second paragraph. Mrs. Mehaffie reviewed the proposed roles and responsibilities for Foundation board members that would be sent along with the letter. Mrs. Mehaffie also reviewed an application to be used for Foundation board members.

**Discussion Item – Demographics Spreadsheet:** Dr. Suski said that she asked Ms. Zorbaugh to compile a spreadsheet of the possible Foundation board members. Dr. Suski said Mrs. Mehaffie found information about ensuring that there is a distribution of demographics. Mr. Lupp asked how the expectation of giving would be defined on the document to determine whether high, medium or low is checked. Mrs. Mehaffie said that a determination would not be made about how much money any board member is expected to give. Dr. Suski said that she would set up the spreadsheet on a Google drive so that everyone could access the information and make changes to the document. Mr. Davis said that he had recommended Dr. Lombardi's wife as the potential board member and not Dr. Lombardi because he was afraid of a potential conflict with his role with PIAA. Dr. Suski said that she would make the change on the document. The committee commented that a Board member from the School District should also be listed. Mr. Davis suggested that the School Board vote on the appointment. Mrs. Mehaffie asked Dr. Suski to send out an email to see if anyone is interested. Mrs. Scott commented that Harrisburg University raised funds by having initial board members provide a minimal contribution in order to be recognized as a founding board member. Mr. Corradi commented that another fundraising opportunity might be available through the sale of bricks from the existing High School. Mr. Franklin noted that the Feaser bricks did not all sell, but there may be a greater interest in the High School than there was with Feaser. The committee discussed other fundraising opportunities that might exist related to the current High School. The committee discussed the demolition of the High School and the need to not hold it up with any fundraising efforts that would occur.

Adjournment

The meeting adjourned at 8:49 p.m.