

**MIDDLETOWN AREA SCHOOL DISTRICT**  
**School Board General Business Meeting**  
**November 20, 2017 - 7:00 p.m.**  
**MINUTES**

**Board Members in attendance:** Melvin Fager Jr., David John, Dr. Brian Keating, Christopher Lupp, Linda Mehaffie, Darnell Montgomery, John Ponnnett, Jr. and Jennifer Scott

**Board Members not in attendance:** Mike Corradi

**Staff/Public in attendance:**

**District Administration:** Dr. Lori Suski, Superintendent of Schools; David Franklin, Chief Financial Officer/Board Secretary; Michael Carnes, MAHS Principal; Christine Mostoller, Director of Curriculum, Instruction and Assessment; Heidi Zula, Director of Human Resources

**District Staff:** Anastasia Cerritelli, Holly Criniti, Tammy Grimes, Cody Heitefuss, Brian Keyser, Stacey Miller, Jody Zorbaugh

**Interested Students and Citizens:** Nicole Altland, Chris Barber, Dionne and Lauryn Baylor, Harriet Baylor, Kimb and Chelsea John, Melanie, Shelby and Josh Luther, Greg Rudder, Anna Shank, Mitch, Debbie and Jacob Spear, Joseph and Barbara Spear

**Candidates for Employment or Approval:** Kristi Lewis, Courtney McCall

**Reporter:** Dan Miller

**Call to Order** Mrs. Mehaffie called the meeting to order and reported that the School Board met in Executive Session prior to the Board Meeting at 6:00 p.m. to discuss labor negotiations.

Mrs. Mehaffie asked those present to participate in the Pledge of Allegiance and a moment of silent meditation.

**Roll Call** Mrs. Mehaffie asked the Secretary, David Franklin, to call the roll. A quorum was present as noted above.

**Introduction of Meeting Guests and Presentations**

**Student Comments** **Key Club:** There were no student representatives present to report for Key Club.

**Student Council:** Dr. Suski introduced Nicole Altland and Anna Shank. The students reported on the activities of Student Council.

**Recognitions** Dr. Suski introduced the November Rotary Students of the Month, Shelby Luther and Jacob Spear. Shelby selected Mrs. Cassandra Pribanich as the educator who had most influenced her school career

and Jacob selected Mr. Brian Keyser as the educator who had most influenced his school career. The students and Mr. Keyser came forward to be congratulated by the Board members.

2017 Holiday Card Artist – Lauryn Baylor, Grade 8  
*Presented by Mrs. Stacey Miller, MAMS Art teacher*

Article Published in *Pennsylvania Administrator Magazine* (September 2017 issue) – Mr. Michael P. Carnes, High School Principal  
*Presented by Dr. Lori A. Suski*

Mr. David S. John was recognized for his 18 years of service as School Director. Dr. Lori A. Suski delivered the following words:

“Two years ago this month, David John was recognized for attaining the PSBA Honor Roll of School Board Service, having attained 16 years of service to public education as a School Director. This evening, as Dave attends his last meeting as a member of the Middletown Area School District Board of School Directors, we would like to honor him for his 18 years of service to the students, staff and community of Middletown Area School District. During the course of Dave’s tenure, he has served in a variety of capacities: Board President, Board Vice-President, Chair of the HACC Delegate Body, PSBA Liaison, Chair of Academic Affairs and Personnel Committees of the Board, member of the District’s Comprehensive Planning Committee, interview committee, and various ad hoc committees of the Board and School District. It has been a pleasure to know and work with Dave during my tenure in MASD. I had the privilege of meeting Dave many years ago when his daughters Lindsay and Chelsea were students at Kunkel Elementary School, and had the opportunity to work with Dave during my time as Assistant Superintendent on the District’s Comprehensive Plan. During my time as Superintendent of Schools, I have had the pleasure of working with Dave on the High School Project and the hiring of several administrators. Dave is the most veteran school board member at MASD. His understanding of governance and the role of the Board has led to a smooth working relationship built on mutual trust and respect. Dave has always put the needs of the students first and has advocated for what is in the best interest of teaching and learning. Dave has represented the MASD School Board with dignity, taking his role as a public servant very seriously. He has been an active listener within the community, but has always respected the job of the administration in responding to issues. Dave does not rush to judgment and believes in a balanced approach to looking at both sides of a situation. However, when Dave feels passionately about something, there is no one you

would rather have in your corner. Dave is a champion for children and for public education. He has brought a wealth of knowledge, skill, and expertise to the Board. His contributions to this District have been incredible, and he will be sorely missed. We wish him the best in his continued work as Executive Director of the PA State Alliance of YMCAs, in particular with his passionate work with the East Shore delegation of Youth & Government. I would also like to publicly thank Kimberly John, Dave's wife, who has put up with many years of her husband's late night meetings. I also see that Chelsea John is in attendance this evening. Thank you, too, Chelsea, for sharing your father with MASD."

**Candidates for Employment or Approval**

Dr. Suski identified candidates for employment who were in attendance at the Board meeting. The following candidates introduced themselves to the Board: Kristi Lewis and Courtney McCall.

**Public Comment**

No one came forward at this time.

**Secretary's Report**

**Minutes**

Mr. Montgomery moved and Mr. John seconded a motion to approve the minutes of the November 14, 2017 School Board Agenda Planning Meeting. The vote to approve the motion was 8 to 0.

**Communications**

Mr. Franklin said the Board Committee Calendar for December 2017 was attached to the agenda and changes to previously scheduled dates and times were in red.

**Treasurer's Report**

Mr. Lupp moved and Mr. John seconded a motion to approve the Treasurer's Report for October 2017. The vote to approve the motion was 8 to 0. **(See Attachment)**

**Bill Lists**

Mr. Lupp moved and Mr. John seconded a motion to approve the "**List of Paid Bills**" with totals by fund, as detailed. The vote to approve the motion was 8 to 0. **(See Attachment)**

Fund 10 - General Fund	\$1,120,422.05
Fund 32 - Capital Reserve Fund	\$3,557.75
Fund 38 - High School Capital Projects Fund	\$0
Fund 51 - Food Service Fund	\$196.81
Fund 59 - WMSS Radio Station Fund	\$192.58
Fund 72 - Expendable Trust Fund	\$0
Fund 74 - Nonexpendable Trust Fund	\$0
Fund 81 - Student Activities Fund	\$4,151.69

Mr. Lupp moved and Mr. Ponnett seconded a motion to approve the

**"List of Unpaid Bills"** with totals by fund, as detailed. The vote to approve the motion was 8 to 0. **(See Attachment)**

Fund 10 - General Fund	\$888,142.03
Fund 32 - Capital Reserve Fund	\$182,596.32
Fund 38 - High School Capital Projects Fund	\$3,058.61
Fund 51 - Food Service Fund	\$114,481.93
Fund 59 - WMSS Radio Station Fund	\$3,669.44
Fund 72 - Expendable Trust Fund	\$0
Fund 74 - Nonexpendable Trust Fund	\$0
Fund 81 - Student Activities Fund	\$3,119.69

**Old Business**

None

**Consent Agenda**

Mr. John moved and Mrs. Scott seconded a motion to approve the items included on the Consent Agenda. The vote to approve the motion was 8 to 0.

**a. Personnel: Retirements**

- Accept the notice of retirement from Pamela Humphreys, Special Education Teacher, effective January 2, 2018.

**b. Personnel: Resignations**

- Accept the resignations of the following individuals:
  1. Jasmine Pinnick, Instructional Aide, effective October 26, 2017
  2. Garrett Babula, Mechanic/Groundskeeper, prior to his effective date of employment
  3. Tammy Grimes, Middle School Math Department Co-Chair, effective November 2, 2017

**c. Personnel: Change of Employment Status**

- Approve the change of employment status for the following individuals as recommended by the Administration:
  1. Mark Mohar from Middle School Math Department Co-Chair to Middle School Math Department Chair effective November 3, 2017 at a stipend of \$1,838 (pro-rated)
  2. Regina Knaub from Elementary Autistic Support Teacher to Elementary Multiple Disabilities Teacher effective January 3, 2018 with no change in compensation

**d. Personnel: Employment**

- Employ the following individuals as recommended by the Administration subject to submission of all required clearances

and disclosures:

1. Maximina Doughty as a Substitute Custodian effective October 30, 2017
2. Courtney McCall as an Instructional Aide at an hourly rate of \$11.20 plus a \$500 low-incidence classroom stipend (pro-rated) to fill a vacancy due to the resignation of Jasmine Pinnick effective November 2, 2017
3. Juliana Glasmire-Barnes as an Instructional Aide at an hourly rate of \$11.69 plus a \$500 low-incidence classroom stipend (pro-rated) to fill a vacancy due to the resignation of Lisa Scott effective November 13, 2017
4. Kristi Lewis as a Middle School Math Teacher (MAEA Temporary Professional Employee) at an annual salary of \$48,650 (Masters, Step 1) (pro-rated) to fill a vacancy created by the resignation of Christopher Klusewitz effective November 28, 2017

**e. Personnel: Co-Curricular/Extra-Curricular Employment**

- Employ the individuals on the listing attached to the agenda as co-curricular/extra-curricular personnel and volunteers for the 2017-2018 school year as recommended by the Administration. **(See Attachment)**

**f. Personnel: Auditorium Sound/Light Technicians**

- Approve the following individuals to serve as High School Auditorium Sound/Light Technicians for external use events at a rate of \$25 per hour on an as needed basis:
  1. Ryan Boyles
  2. Sam Fisher
  3. Andrew Vensel

**g. Personnel: Post Season Pay**

- Approve the post season pay for the following individuals based upon the established compensation schedule:
  1. Brittney Crum, Assistant Volleyball Coach - \$157.50
  2. Bryce Connor, First Assistant Girls Soccer Coach - \$300
  3. John Cuneo, First Assistant Boys Soccer Coach - \$175
  4. Peter Fox, Head Cross Country Coach - \$300
  5. Lisa Huber, Head Volleyball Coach - \$157.50
  6. Brian Keyser, Head Boys Soccer Coach - \$450
  7. Timothy Neff, Head Girls Soccer Coach - \$500
  8. Tyler Roberts, Second Assistant Boys Soccer Coach - \$175

9. Jesse Woodrow, Assistant Cross Country Coach - \$220

**h. Personnel: Volunteers**

- Approve the following individuals to serve as District Volunteers for the 2017-2018 school year as recommended by the Administration:
  1. Amanda Corradi
  2. Audrey Foster
  3. Rodney Hess
  4. Andrea Hoerner
  5. Allison Jones
  6. Max Mariano

**i. Academic Affairs: Curriculum**

- Approve creation of a new half-credit elective entitled Industrial Technology Survey Course for freshmen and sophomores to familiarize students with Industrial Technology content through hands-on projects.

**j. Academic Affairs: Programs**

- Approve payment by the District for half the cost of graduation attire for the graduating class of 2018 at an estimated total cost of \$2,941.00 using the new universal design of graduation gowns for all students.

**k. Operations: Use of Facilities**

- Approve the facility use requests on the listing attached to the agenda. **(See Attachment)**

**Items Removed from the Consent Agenda**      None

**Academic Affairs**

**Approvals**      Mr. John moved and Mrs. Scott seconded a motion to make an exception to Policy 202 and approve the request of Justin and Ashlee Snyder to allow their children to continue to attend Kunkel Elementary School during a period of residency outside of the District while they await construction of their new home. The vote to approve the motion was 8 to 0.

**Agreements**      Mr. John moved and Mr. Fager seconded a motion to provide student

assistance program services between the Dauphin County Mental Health/Intellectual Disabilities Program, Dauphin County Juvenile Probation and the District from September 1, 2017 through June 30, 2018 at no cost to the District. The vote to approve the motion was 8 to 0.

## **FINANCE**

### **Approvals**

Mr. Lupp moved and Mrs. Scott seconded a motion to commit fund balance as of June 30, 2017 in the amounts specified below for projected future costs as authorized by School Board action on June 19, 2017 in accordance with Governmental Accounting Standards Board No. 54. The vote to approve the motion was 8 to 0.

1. Retirement Rate Stabilization - \$6,086,793.00
2. Health Insurance Cost Stabilization - \$1,659,712.00
3. Health Insurance Terminal Liability - \$456,955.02
4. Technology Equipment Replacement - \$122,180.00

Mr. Lupp moved and Mr. Ponnett seconded a motion to approve a transfer of \$2,559,108.19 from the General Fund to the Capital Reserve Fund for capital improvements in the June 30, 2017 financial statements. The vote to approve the motion was 8 to 0.

### **New Business**

### **Personnel**

Mrs. Scott moved and Mr. Fager seconded a motion to approve the following individuals as extra-curricular personnel and volunteers for the 2017-2018 school year as recommended by the Administration, subject to submission of all required clearances and disclosures. The vote to approve the motion was 8 to 0.

1. Drew Heying as the Head Junior High Wrestling Coach at a stipend of \$2,948 (Step 1)
2. Timothy Jorich as the Assistant Volunteer Bowling Coach

Mrs. Scott moved and Mr. Lupp seconded a motion to approve the following individuals as District volunteers for the 2017-2018 school year. The vote to approve the motion was 8 to 0.

1. Nadine Bosnyak
2. Deborah Huber
3. Todd Huber
4. Angela Miller
5. David Miller

**Operations  
Committee**

Mrs. Scott moved and Mr. Fager seconded a motion to approve the following bus stop changes. The vote to approve the motion was 8 to 0.

1. Change the bus stop from State & S. Catherine to Wood & State for the Kunkel run on Bus 16 in the AM & PM
2. Add a bus stop at Keystone & S. Catherine to the Kunkel run on Bus 16 in the PM

**Representatives**

**Capital Area  
Intermediate Unit**

Steelton-Highspire is currently holding the representative seat for Middletown. The November 2017 CAIU Board Highlights were attached.

**Dauphin County Tax  
Collection  
Committee**

Mr. Franklin noted that the September 20, 2017 Summary Minutes were attached. Mr. Franklin reported that collections continue to track well this year and they are 5.5% above where they were last year.

**Dauphin County  
Technical School**

Mrs. Scott reminded Board members of the JOC Board Meeting on Wednesday, December 13, 2017 at 7:00 p.m. and encouraged them to attend. The agenda will include discussion of capital reserves, election of officers, and budget. The DCTS Blast for October 2017 was attached.

**Harrisburg Area  
Community College**

Mr. John reported that the delegate body met by conference call the previous week and Dr. Sygielski gave a budget update and reported on the improvements on campus.

**Middletown Area  
Blue Raider  
Foundation**

Dr. Suski reported that at the December meeting the Foundation will review its bylaws and adopt a budget.

**Olmsted Regional  
Recreation Board**

Mr. Lupp reported that the meeting scheduled the previous week was postponed due to the football game. Mr. Lupp said that the peer to peer study was approved by all municipalities and is now at the solicitor level for review.

**PSBA Liaison**

Mr. John reported that the state budget has been completed by increasing revenue through borrowing and gaming expansion. Mr. John said that the fiscal office predicts a one billion dollar shortfall for next year.

**Superintendent's  
Report**

Dr. Suski extended sympathy to the family of Earl Wise, Sr. who passed on November 5, 2017 at the age of 50. Mr. Wise worked for the District's Operations Department years ago.

Dr. Suski congratulated the Middle School faculty, staff and students



for the beautiful Veterans Day ceremonial program on November 10. Dr. Suski remarked that this year's guest speaker Ron Hostetler was fantastic.

Dr. Suski congratulated Director Ryan Boyles and the cast for the fine performance of "Almost, Maine" on November 11-12. Dr. Suski congratulated Mrs. Catherine Kaslusky, Elementary Band Director, on the Turkey Toot performance of the beginner band last Thursday evening. Dr. Suski noted that she received two emails from grandparents raving about the performance and how impressed they are with Mrs. Kaslusky's skills in handling young musicians so beautifully.

Dr. Suski announced that the Blue Wave Marching Band has safely returned from Disney and will be invited to present an overview of their trip at a future Board meeting.

Dr. Suski reported that the football team celebrated its annual end-of-season banquet at the High School cafeteria and auditorium on Sunday evening. Dr. Suski said that it was a lovely evening of recognitions for an exceptional senior class of student athletes. Dr. Suski announced that tickets for Friday's State playoff game vs. Scranton Prep will be available tomorrow night from 5:30-7:00 p.m. Dr. Suski also noted that the District will be offering school bus transportation for a free will donation to any students, parents or residents who wish to attend the game but don't want to drive the nearly 100 miles to Bethlehem.

Dr. Suski reminded attenders that the District will be closed for Thanksgiving Recess on Wednesday, November 22 through Monday, November 27 and that classes resume on Tuesday, November 28.

### **Roundtable**

Mr. John thanked Dr. Suski for recognizing his wife and daughter and publicly thanked them for their part in making his many roles possible. Mr. John said he was fortunate to serve under four superintendents and grow under each of their leaderships: Mr. Gary Shank, Dr. Audrey Utley, Dr. Richard Weinstein and Dr. Lori Suski. Mr. John thanked the District faculty and staff, the support staff, and the maintenance staff. Mr. John said one of his best votes was to hire Anastasia Cerritelli, Kindergarten teacher, and he thanked her for her involvement in Youth & Government. Mr. John thanked Greg Rudder and Chris Barber from the State YMCA of Pennsylvania. Mr. John thanked his past Board colleagues and expressed appreciation for Barbara Layne for the fun they had and for mentoring him as he served 13 years as her Vice

President. Mr. John thanked Mr. Mike Richards for his expertise in the area of Buildings and Grounds and said he would often look to Mr. Richards for guidance. Mr. John thanked current Board member, Mr. Melvin Fager for his courage to always speak up. Mr. John wished the remaining Board members best wishes and said it was an honor to serve with them, and he welcomed new Board member Dr. Julie Gomboc-Turyan. Mr. John requested that the Blue Raiders come back with a state championship this year and congratulated Coach Myers on another great season.

Mr. Montgomery thanked Mr. John for his support and mentorship this past year during his first year on the Board.

Mr. Fager thanked Mr. John for his service and said Mr. John's experience was valuable to him.

Mrs. Mehaffie thanked Mr. John for his service.

**Adjournment**

Mrs. Scott moved and Mr. Montgomery seconded a motion to adjourn. The vote to approve the motion was 8 to 0. The meeting adjourned at 7:39 p.m.

ATTEST:

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David A. Franklin, Board Secretary