

MIDDLETOWN AREA SCHOOL DISTRICT
School Board Meeting
April 24, 2017 - 7:00 p.m.
MINUTES

Board Members in attendance: Mike Corradi, Melvin Fager Jr., David John, Christopher Lupp, Linda Mehaffie, Darnell Montgomery and Jennifer Scott

Board Members not in attendance: Dr. Brian Keating and John Ponnett, Jr.

Staff/Public in attendance:

District Administration: Dr. Lori Suski, Superintendent of Schools; Dr. Chelton Hunter, Assistant to the Superintendent; David Franklin, Chief Financial Officer/Board Secretary; Heidi Zula, Director of Human Resources; Daniel Borrelli, Kunkel Elementary School Principal; Earl Bright IV, Reid Elementary School Principal; Kevin Cook, MAMS Principal; Marie Drazenovich, Elementary Assistant Principal; Jeremy King, Director of Athletics/Assistant Principal; Christine Mostoller, Director of Curriculum, Instruction and Assessment; Chris Sattelle, MAMS Assistant Principal

District Staff: Trevor Davis, Stephanie Dodson, Cody Heitefuss, Amber Kepler, Marta Monroig, Terri O'Neil, Justin Smith, Heidi Tobias, Liesl Yohn, Jody Zorbaugh

Interested Students and Citizens: Aman, Shahinshah F. and Mahnoor Azim, Steve, Kris and Mitchell Carson, Sims, Cindy and Nathaniel Cooper, Amy and Sara Dintiman, Mr. & Mrs. Brad and Brayden Erickson, Roger and Pat Erickson, Saima Faisal, Stephanie Finsterbush, Aaron, Deb, AJ and Alexis Fischer, Alexandria Fish, Bruce, Julie and Cayla Garman, Dawn Gingrich, Mr. & Mrs. Robert Gingrich, Hala Fahmy, Adriene Funck, Scott, Tracy and Alexis Haddershon, Dana and Tristan Handley, Kim and Alexis Harmon, Seth Hartman, Edwardo and Angela Hernandez, Dennis, Yvonne, John and Lydia Hursh, David, Ellan, Maryssa, Julia and David Kemmerling, Nathaniel Kinsey, Katie Knaub, Matt, Staci and Micah Krajsa, Arianna Kurtz, Steve and Donna Lee, Rhonda McQuail, Courtney Miller, Alex Monroig, Jim Morrissey, Christina Muza, Timothy Nevil, Aayushi Patel, Richa Patel, Kiran and Riya Patel, Donna Potteiger, Jayden Rider, Helen Ridley, Richard, Michelle and Ryan Rinier, Shay and Sadé Robinson, Anna Shank, William Stone, Mason Swartz, Ryan, Jen and Kaden Sweeney, Amanda and Taylor Witmyer, Emily Telely, Angela Wolf, Lisa Wolf, Tom and Sophia York

Reporter: Dan Miller

Call to Order Mrs. Mehaffie asked those present to participate in the Pledge of Allegiance and a moment of silent meditation.

Roll Call Mrs. Mehaffie asked the Secretary, David Franklin, to call the roll. A quorum was present as noted above.

Introduction of Meeting Guests and Presentations

Student Comments

Key Club: There were no student representatives from Key Club to give a report.

Student Council: Dr. Suski introduced Anna Shank who reported on the activities of Student Council.

Recognitions

Dr. Suski introduced the April Rotary Students of the Month, Arianna Kurtz and Mitchell Carson. Arianna selected Mrs. Terri O'Neil as the educator who had most influenced her school career and Mitchell selected Mrs. Heidi Tobias as the educator who had most influenced his school career. The students and educators came forward to be congratulated by the Board members.

Outstanding Students of the Year - *video presentation*

- Fink Elementary School: Sadé Robinson and Jayden Rider
- Kunkel Elementary School: Taylor Witmyer and Micah Krajsa
- Reid Elementary School: Riya Patel and David Kemmerling
- Middletown Area Middle School: Mahnoor Azim and Nathaniel Cooper

Middle School Academic Competitions - *presented by Trevor Davis*

- MAMS Quiz Bowl Team, 3rd Place: Mahnoor Azim, Jessa Dietz, Gabriela Przybylski, Ian Sipe, Dominic Smallwood, Kaden Sweeney
- Middle School Science Olympiad Team, advanced to states: Mahnoor Azim, Cayla Garman, Alexis Habbershon, Jacob Hottenstein, Benjamin Hursh, Nathaniel Kinsey, Alex Monroig, Cynthia Ortiz-Sanchez, Ryan Rinier, Nolan Sessa, Anna Shank, Mason Swartz, Aidan Torres, Jonah Troup
- Capital Area Science & Engineering Fair: Sara Dintiman, 2nd place; Nathaniel Kinsey, 2nd place; Mason Swartz, 3rd place

MAHS Academic Competitions - *presented by MAHS Teachers*

- CAIU Computer Fair: Chastity Davis, 2nd place
- Capital Area Science & Engineering Fair: Aayushi Patel, 1st place; Richa Patel, 2nd place
- Epidemiology Challenge: Adriene Funck, Katie Knaub, William Stone, 1st place; Alexis Harmon, Tim Nevil, 2nd place; Brayden Erickson, Stephanie Finsterbush, 2nd place; Eliot Favinger, Alexandria Fish, Alexis Fischer, 2nd place; Tanner Albright, Angela Hernandez, Sophia York, Honorable Mention

Public Comment

No one came forward at this time.

Secretary's Report

Minutes Mr. Montgomery moved and Mr. John seconded a motion to approve the minutes of the March 27, 2017 School Board Meeting. The vote to approve the motion was 7 to 0.

Communications Mr. Fager moved and Mr. Corradi seconded a motion to adopt a revised School Board meeting calendar for 2017 as listed on the attachment to the agenda and authorize advertisement of the meeting dates. The vote to approve the motion was 7 to 0. **(See Attachment)**

Mr. Franklin said the Board Committee Calendar for May 2017 was attached to the agenda and that changes to previously scheduled dates and times were in red.

Treasurer's Report Mr. Lupp moved and Mr. Fager seconded a motion to approve the Treasurer's Report for March 2017. The vote to approve the motion was 7 to 0. **(See Attachment)**

Bill Lists Mr. Lupp moved and Mr. Corradi seconded a motion to approve the "**List of Paid Bills**" with totals by fund, as detailed. The vote to approve the motion was 7 to 0. **(See Attachment)**

Fund 10 - General Fund	\$1,201,217.85
Fund 32 - Capital Reserve Fund	\$579.00
Fund 38 - High School Capital Projects Fund	\$0
Fund 51 - Food Service Fund	\$464.74
Fund 59 - WMSS Radio Station Fund	\$0
Fund 72 - Expendable Trust Fund	\$0
Fund 74 - Nonexpendable Trust Fund	\$0
Fund 81 - Student Activities Fund	\$100.00

Mr. Lupp moved and Mr. John seconded a motion to approve the "**List of Unpaid Bills**" with totals by fund, as detailed. The vote to approve the motion was 7 to 0. **(See Attachment)**

Fund 10 - General Fund	\$542,891.80
Fund 32 - Capital Reserve Fund	\$30,221.67
Fund 38 - High School Capital Projects Fund	\$41,763.77
Fund 51 - Food Service Fund	\$124,712.06
Fund 59 - WMSS Radio Station Fund	\$6,151.52
Fund 72 - Expendable Trust Fund	\$0
Fund 74 - Nonexpendable Trust Fund	\$0
Fund 81 - Student Activities Fund	\$1,293.39

Old Business None

Athletics/Activities Committee Report Mr. Corradi reported for the Athletics/Activities Committee.

Communications	The minutes from the April 11, 2017 Athletics/Activities Committee Meeting were made available as an information item.
Approvals	Mr. Corradi moved and Mr. Lupp seconded a motion to approve sponsorship of an advertisement for the Big 33 Football Classic at a cost up to \$1,250. The vote to approve the motion was 7 to 0. Mrs. Mehaffie announced that the Middletown Area Blue Raider Foundation has agreed to donate half of the cost.
Employment	Mr. Corradi moved and Mr. Fager seconded a motion to approve the employment of Brian Keyser as the Boys' Assistant Junior High Soccer Coach at a stipend of \$1,815 (Step 3) for the 2016-2017 school year. The vote to approve the motion was 7 to 0.
Personnel Committee Report	Mrs. Scott reported for the Personnel Committee.
Communications	The minutes from the April 11, 2017 Personnel Committee Meeting were made available as an information item.
Unit Clarification Petitions	Mrs. Scott moved and Mr. Fager seconded a motion to approve a Stipulation to the Petition for Unit Clarification for the Middletown Area Education Association to add the full-time positions of Occupational Therapist, Social Worker and Athletic Trainer to the collective bargaining unit as detailed in the stipulation attached to the agenda. The vote to approve the motion was 7 to 0. <i>(See Attachment)</i>
Resignations	Mrs. Scott moved and Mr. Fager seconded a motion to accept the resignations of the following individuals. The vote to approve the motion was 7 to 0. <ol style="list-style-type: none"> 1. Damion Floyd, Custodian, effective April 6, 2017 2. Matthew Laverty, Groundskeeper, effective April 7, 2017
Change of Employment Status	Mrs. Scott moved and Mr. Fager seconded a motion to approve the change of employment status of Kenneth Martinez from a Full-Time Second Shift Custodian to a Substitute Custodian effective March 30, 2017. The vote to approve the motion was 7 to 0.
Employment	Mrs. Scott moved and Mr. Fager seconded a motion to approve the employment of the following individuals pending submission of all required clearances and disclosures. The vote to approve the motion was 7 to 0. <ol style="list-style-type: none"> 1. Jennifer Gray as a Substitute Custodian effective March 28, 2017 2. Carla Zlogar as a Substitute Nurse effective April 10, 2017
Volunteers	Mrs. Scott moved and Mr. Fager seconded a motion to approve the

following individuals as District volunteers for the 2016-2017 school year. The vote to approve the motion was 7 to 0.

1. Rebecca Baker
2. Kathleen Blockus
3. Kristen Blockus
4. Genay Chisholm
5. Jessica Cole
6. Angela Crumlich
7. Melissa Dennis
8. Angela Jackson
9. Rachelle Keating
10. Marjorie Keller
11. Megan Kohr
12. Stacey McDermott
13. Amanda Michael
14. Terri Porter
15. Jennifer Scott

**Academic Affairs
Committee Report**

Mr. John reported for the Academic Affairs Committee.

Communications

The minutes from the April 11, 2017 Academic Affairs Committee Meeting were made available as an information item.

Student Matters

Mr. John moved and Mrs. Scott seconded a motion to approve Waiver of Expulsion Hearing Agreements for Students #16-17-001 and #16-17-002. The vote to approve the motion was 7 to 0.

Field Trips

Mr. John moved and Mr. Montgomery seconded a motion to approve a field trip for the MAMS Science Olympiad team to attend the state competition at Juniata College on Saturday, April 29, 2017 with the District providing two District vans for transportation. The vote to approve the motion was 7 to 0.

Policies

Information Item - Policy Revisions: The following policy revisions are presented for first reading as part of the PSBA policy review process:

1. Policy #202.1 - Proof of Residency
2. Policy #203 - Communicable Diseases and Immunizations
3. Policy #203.1 - HIV Infection
4. Policy #204 - Attendance
5. Policy #204.1 - Educational Trips
6. Policy #205 - Postgraduate Students
7. Policy #206 - Assignment within District
8. Policy #207 - Confidential Communications of Students
9. Policy #208 - Withdrawal from School

10. Policy #209 - Health Examinations/Screenings

Finance Committee Report

Mr. Lupp reported for the Finance Committee.

Communications

The minutes from the April 11, 2017 Finance Committee Meeting were made available as an information item.

Resolutions

Mr. Lupp moved and Mrs. Scott seconded a motion to approve a Resolution of the Joint Board of the Dauphin County Technical School to admit Harrisburg School District as an additional member school district. The vote to approve the motion was 7 to 0. ***(See Attachment)***

Contracts

Mr. Lupp moved and Mr. Fager seconded a motion to continue the contract with The Nutrition Group to provide food service operations to the District for the 2017-2018 school year and to approve the operational budget with no meal price increases. The vote to approve the motion was 7 to 0. ***(See Attachment)***

Mr. Lupp moved and Mr. Fager seconded a motion to continue the contract with The Nutrition Group to provide food service operations for the summer food service program and to approve the operational budget. The vote to approve the motion was 7 to 0. ***(See Attachment)***

Insurance

Mr. Lupp moved and Mr. Fager seconded a motion to renew contracts with the vendors listed below to provide the following District insurances and to authorize the Chief Financial Officer to sign documents to effectuate the renewal policies. The vote to approve the motion was 7 to 0.

1. Medical Insurance - Capital Blue Cross at a 1.97% increase in rates based upon quoted enrollments for the 2017-2018 school year
2. Dental Insurance - Delta Dental at no increase in rates for a two-year period

Appointments

Mr. Lupp moved and Mr. Fager seconded a motion to appoint Christopher Lupp and Linda Mehaffie to serve as delegates to the PSBA Delegate Assembly on Friday, October 20, 2017. The vote to approve the motion was 7 to 0.

Mr. Lupp moved and Mrs. Scott seconded a motion to appoint Dr. Andrew Welkie to serve as the District's dentist for the 2017-2018 school year at a rate of \$17.17 per student screening and \$12.37 per hour for dental assistants. The vote to approve the motion was 7 to 0.

Operations

Mr. Corradi reported for the Operations Committee.

Committee Report

Communications

The minutes from the April 11, 2017 Operations Committee Meeting were made available as an information item.

Capital Projects

Mr. Corradi moved and Mrs. Scott seconded a motion to approve a change order from eci Construction, LLC for the High School project to install integral blinds in openings B120, B132 and C107 at a total cost of \$3,182. The vote to approve the motion was 7 to 0.

Mr. Corradi moved and Mr. Fager seconded a motion to contract with Barton Associates, Inc. to provide commissioning services for the Kunkel Elementary School chiller replacement project at a lump sum fee of \$4,850 plus reimbursable expenses (estimated \$130). The vote to approve the motion was 7 to 0.

Contracts

Mr. Corradi moved and Mrs. Scott seconded a motion to contract with Boyo Transportation Services, Inc. to provide primary specialized transportation services for the students determined by the District for a three-year period beginning with the 2017-2018 school year at the daily, hourly or per mile rates listed on the attachment to the agenda. The vote to approve the motion was 7 to 0. ***(See Attachment)***

Mr. Corradi moved and Mrs. Scott seconded a motion to contract with Capital Area Intermediate Unit (CAIU) to provide supplemental specialized transportation services for the students determined by the District on a year-to-year basis beginning with the 2017-2018 school year at the District's pro-rata share of the formula-driven transportation cost incurred by CAIU. The vote to approve the motion was 7 to 0.

Agreements

Mr. Corradi moved and Mr. Fager seconded a motion to approve an agreement with Cumberland Analytical Laboratories, Inc. to provide hazardous materials Right-to-Know compliance services for the District at a cost not to exceed \$8,400 using the Budgetary Reserve line item. The vote to approve the motion was 7 to 0.

Bids

Mr. Corradi moved and Mr. John seconded a motion to award the fuel oil bids listed below as determined by Provident Energy Consulting. The vote to approve the motion was 7 to 0.

1. B2 SME (Soy Methyl Esters) Biodiesel to PAPCO, Inc. at a firm price per gallon of \$1.6381 - \$1.6451 depending upon the additive for a total maximum cost of \$61,691.25 for 37,500 gallons for the 2017-2018 school year.
2. ULSD (Ultra Low Sulfur Diesel) Dyed to Talley Petroleum

Enterprises, Inc. at a firm price per gallon of \$1.8313 -\$ 1.8463 depending upon the additive for a total maximum cost of \$923.15 for 500 gallons for the 2017-2018 school year.

Use of Facilities

Mr. Corradi moved and Mrs. Scott seconded a motion to approve the use of facilities attached to the agenda. The vote to approve the motion was 7 to 0. ***(See Attachment)***

New Business

Personnel Committee

Mrs. Scott moved and Mr. Montgomery seconded a motion to accept the resignation of Molly Sullivan, Social Worker, effective the end of the 2016-2017 school year. The vote to approve the motion was 7 to 0.

Mrs. Scott moved and Mr. Fager seconded a motion to terminate the employment of Stephen Neiman, Second Shift Custodian, effective April 24, 2017. The vote to approve the motion was 7 to 0.

Mrs. Scott moved and Mr. Montgomery seconded a motion to change the employment status of Sean Phillips from Groundskeeper/Trades Utility (MAESPA Trades 1A, Step 1) to Groundskeeper (MAESPA Trades 1A, Step 1) due to the resignation of Matthew Laverty effective April 18, 2017 at no change in compensation. The vote to approve the motion was 7 to 0.

Mrs. Scott moved and Mr. Fager seconded a motion to approve the employment of the following individuals pending the submission of all required clearances and disclosures. The vote to approve the motion was 7 to 0.

1. Gary Kohler as a Substitute Maintenance Worker at an hourly rate of \$13.60 with an effective date of April 24, 2017
2. Dennis Hain III as a Substitute Custodian at an hourly rate of \$11.10 effective April 19, 2017
3. Jose Diaz, Jr. as a Second Shift Custodian at an hourly rate of \$12.10 (MAESPA Custodian 1A, Step 1) to fill a vacancy created by the change of employment of Kenneth Martinez effective May 8, 2017

Mrs. Scott moved and Mr. John seconded a motion to approve the following individuals as District volunteers for the 2016-2017 school year. The vote to approve the motion was 7 to 0.

1. Cheryl Hershberger
2. Joni Knerr
3. Jessica Lutz

4. Jessica Rupich
5. April Yinger
6. Shannon Zarra

**Academic Affairs
Committee**

Mr. John moved and Mr. Lupp seconded a motion to approve a Waiver of Expulsion Hearing Agreement for Student #16-17-003. The vote to approve the motion was 7 to 0.

**Operations
Committee**

Mr. Corradi moved and Mrs. Scott seconded a motion to award the contract for the Kunkel Elementary School chiller replacement project to Engenuity, LLC as the lowest cooperative purchasing contract quote received at a cost of \$487,486.22 using Costars pricing and Capital Reserve funds. The vote to approve the motion was 7 to 0.

Mr. Corradi moved and Mr. Fager seconded a motion to contract with Flood & Sterling, Inc. to provide testing and balancing services for the Kunkel Elementary chiller replacement at a cost of \$3,910. The vote to approve the motion was 7 to 0.

Mr. Corradi moved and Mrs. Scott seconded a motion to approve the use of facilities on the listing attached to the agenda. The vote to approve the motion was 7 to 0. **(See Attachment)**

Representatives

**Capital Area
Intermediate Unit**

Steelton-Highspire is currently holding the representative seat for Middletown. Board members were instructed to complete their ballots to elect Board members to the CAIU Board of Directors for a three-year term beginning July 1, 2017 through June 30, 2020.

**Dauphin County Tax
Collection
Committee**

Mr. Franklin had nothing to report.

**Dauphin County
Technical School**

Mrs. Scott had nothing to report. Board members were instructed to complete their ballots for various items of the DCTS Joint Board that could not be approved at the meeting on April 12 because there was not a quorum. Dr. Suski explained that the vote earlier on the agenda for the Harrisburg School District jointure represented the vote of MASD and noted that 4 of the 6 member school districts had to vote in the affirmative. Dr. Suski said that a majority of the collective Board members from all of member school districts had to also approve of the jointure.

**Harrisburg Area
Community College**

Mr. John thanked his colleagues for approving the HACC agreement at last month's Board meeting.

**Middletown Area
Blue Raider
Foundation**

Mr. Corradi said the Foundation discussed fundraising options and decided on a "Night at the Races" event. Mr. Corradi said Foundation President Joe Swartz will be interviewed by radio station 96.1 at Giant Foods on May 4, 2017 to share about the Foundation and its purpose. Mrs. Mehaffie said that the station is covering 20 towns in 20 days. Mrs. Mehaffie and Mr. Corradi noted that a naming rights committee has been formed to determine a process for vendors to donate to the Foundation in exchange for naming rights.

**Olmsted Regional
Recreation Board**

Mr. Lupp had nothing to report.

PSBA Liaison

Mr. John asked Board members to be familiar with Dr. Suski's weekly reports because she included important legislative activity. Mr. John noted that today was PSBA lobby day at the Capital.

**Superintendent's
Report**

Dr. Suski said that last Thursday evening she attended a planning meeting with several community members and local officials regarding the readiness of Middletown to begin a Communities That Care (CTC) program. Dr. Suski asked Board members who wish to participate in future meetings to let her know. Dr. Suski said that CTC is a very worthwhile initiative that would bring in programs for the community that would help to keep District students and their families positively engaged. Dr. Suski noted that communities that have CTC programs report lower crime rates, juvenile delinquency and drug and alcohol abuse.

Dr. Suski thanked the Board for allowing Dauphin County Department of Drug & Alcohol to hold its next heroin town hall meeting at the high school. Dr. Suski said that as she begins her two-year commission on the advisory board she is eager to assist with getting the message out and looking for ways to provide curricular support in this important area. Dr. Suski noted that at the May 9th School Board Agenda Planning Meeting, Rhonda Spencer and Donna Kreider will be providing a very brief overview of their newly formed non-profit known as FAMS (Fighting Addiction Middletown Style).

Dr. Suski congratulated the students who participated in Youth & Government's Model Legislature this past weekend at the State Capitol. According to Mr. Fager, whose daughter participated in the event, Middletown was well-represented with Zeryab Ibrahim being

elected Lieutenant Governor for next year and the MAHS Youth and Government students receiving the David S. John Community Service Award. Dr. Suski noted that the Youth & Government students will be invited to attend the May 15th Board meeting to be recognized for their achievements.

Dr. Suski said that spring sports have been going well, and the District continues to receive positive feedback from other school districts about the condition of our baseball field thanks to the efforts of our Sports Turf Technician, Kurt Klinger. Dr. Suski noted that the track team is one meet away from receiving the Mid Penn Capital Division title if they fare well against Northern this week.

Dr. Suski said that PSSA testing in Mathematics for Grades 3 – 8 is being conducted this week and the District appreciates the effort of our students on these important exams. Dr. Suski thanked Mrs. Mostoller for coordinating testing for the District.

Dr. Suski announced that Signing Day for our student athletes committing to play sports in college will be held this Friday at 3:00 p.m. at the High School. Dr. Suski invited Board members to attend if they are available.

Dr. Suski said that Friday evening is the MAHS annual mini-THON for Four Diamonds and she invited Board members to stop by and see our students as they keep moving until the end to raise money for THON.

Dr. Suski announced that State Representative Tom Mehaffie will be visiting the District on Monday to tour WMSS and the Middle School which will complete his visits to all of our schools since he took office in January.

Dr. Suski announced that progress reports will be issued next Wednesday for the 4th marking period and that the school year is coming down the home stretch with only 30 days remaining.

Dr. Suski said that Sherry Christian and her CBS21 team filmed the Reid Girls on the Run (GOTR) team last week for a promo spot for the 5K celebration. The 5K will be held in Hershey on May 6th at 7:30 a.m. The footage will air over the next several weeks leading up to the 5K. Dr. Suski noted that this is our 3rd GOTR season and counting this season there have been five teams of 13-15 girls. Ms. Anna Smith, Reid Counselor, expressed her appreciation to the Board for continuing to

allow this program.

Dr. Suski noted that the District website contains information about all the upcoming spring concerts that will take place in our schools during the first two weeks of May and she encouraged Board members to come out and support our students as they are able.

Roundtable

Mr. Fager said that the Model Government was impressive once again this year. Mr. Fager said the students conducted themselves so well and held heated debates on the floor. Mr. John confirmed that 660 students participated this year. Mr. Fager thanked Mr. John for all he has done for Middletown students. Mr. Fager congratulated the students who were recognized tonight and said their achievements show that the District has a lot of talented students.

Mrs. Scott congratulated Dr. Suski on being named to the Dauphin County Department of Drug & Alcohol Advisory Board.

Dr. Suski acknowledged the Nutrition, Inc. staff who were in attendance and said the District is looking forward to the continuation of their partnership with them.

Adjournment

The School Board met in Executive Session following adjournment to discuss communication from the District Solicitor regarding a tax assessment appeal.

Mr. Montgomery moved and Mr. Corradi seconded a motion to adjourn. The vote to approve the motion was 7 to 0. The meeting adjourned at 8:09 p.m.

ATTEST:

David A. Franklin, Board Secretary