

MIDDLETOWN AREA SCHOOL DISTRICT
School Board Meeting
February 18, 2014 – 7:00 p.m.
MINUTES

Members in attendance were: Mike Corradi, Newton Davis, Gordon Einhorn, Melvin Fager, Terry Gilman, David John, and Michael Richards

Members not in attendance were: Barbara Layne, Pamela Price

Staff/Public in attendance were: Dr. Lori Suski, Superintendent of Schools; Christine Mostoller, Assistant to the Superintendent for Curriculum, Instruction, and Assessment; David Franklin, Assistant to the Superintendent for Finance and Operations/Board Secretary; Jody Zorbaugh, Communications Specialist/Recording Secretary; Josh Bleacher, Computer Technician; Marie Drazenovich, Director of Student Services; Heidi Zula, Director of Human Resources; Bill Meiser, Director of Operations; Chris Sattelle, Middle School Assistant Principal; Jeremy King, High School Assistant Principal/Director of Athletics; Tom Shaffer, Fink Elementary Principal; Justine Shippling, Jennifer Willard, Jodi Sessa, District Professional Staff; Rick Burgit, Don Cowsert, Ed Craig, David Crick, Kelli Frederick, Michael Garman, William Hoyer, Lora Laverty, Marina Miller, Bob Mongold, Shawn Myers, Michael Ralph, Drew Trump, Ed Heisey, District Operations Staff; Kyra Rizk, Rachael Rusnov, Victoria White, Cameron Dickerson, Mackenzie Lombardi, Megan Cobaugh, Ellen and Nick Drawbaugh, Peggy and Nic Maneval, Rich and Barb Kinsey, Brad and Nathaniel Kinsey, Linda Mehaffie, Cindy Mortzfeldt, Kimb John, Michael Trump, Interested Students and Citizens.

Call to Order Mr. John called the meeting to order and announced that School Board President, Ms. Barbara Layne, was unable to attend because she is still recovering from a car accident. Mr. John asked those present to participate in the Pledge of Allegiance and a moment of silent meditation.

Roll Call Mr. John asked the Secretary, David Franklin, to call the roll. A quorum was present as noted above. Mr. John noted that Ms. Price was out of town on business and Ms. Layne was absent due to illness as noted above.

***Introduction of
Meeting Guests and
Presentations***

Student Comments **Student Council:** Dr. Suski introduced Cameron Dickerson, Mackenzie Lombardi and Victoria White. The students reported on the activities of Student Council.

Key Club: Dr. Suski introduced Rachael Rusnov and Kyra Rizk. The students reported on the activities of Key Club.

Dr. Suski called upon Kimb John to report on the upcoming MAHS Spring Musical on February 27, 28 and March 1. Mrs. John invited the meeting participants to attend the musical and said tickets are now available. Mrs. John said that there is still a need for approximately ten adults for backstage help. Mrs. John said that the students are working hard to be ready and are trying to catch up from the days missed for inclement weather.

Recognitions

Dr. Suski introduced Megan Cobaugh as the Student of the Month for February and Nick Drawbaugh as the Rotary Student of the Month for February. Megan selected Ms. Jennifer Willard as the educator who has most influenced her school career and Nick selected Ms. Justine Shippling as the educator who has most influenced his school career. The students and educators came forward to be congratulated by the Board members.

Coach Chris Sattelle was recognized by the board for achieving his 100th victory as a Varsity Boys' Basketball coach.

Nicholas Maneval was recognized by the board for being drafted as an All Star for the Central Pennsylvania Interscholastic Hockey League.

Nathaniel Kinsey was recognized by the board for achieving a perfect score at the December 2013 meet of the WordMasters Challenge.

Maintenance staff members were acknowledged for their dedicated service in assisting with clean-up and repair of the MAHS cafeteria after a pipe burst on January 8, 2014: Ken Blouch, Mike Blouch, Joe Corsnitz, Don Cowsert, Ed Craig, Rodger Crater, David Crick, Dan Duncan, Kelli Frederick, Cody Friedrich, Mike Garman, Bill Harned, Ed Heisey, Bill Hoyer, Lora Laverty, Matt Laverty, Marina Miller, Bob Mongold, Shawn Myers, Brendon Parkhill, Mike Ralph, Todd Sides, Brian Stehle, Drew Trump. Those present at the meeting came forward to be presented with a certificate of recognition.

Dr. Suski recognized Mr. William Meiser, Director of Operations, who will be deployed for his fourth tour of duty in the Air Force Reserves. Dr. Suski said that he will be missed greatly and that everyone looks forward to his safe return in the fall.

Presentations

Cindy Mortzfeldt, Executive Director of the Capital Area Intermediate Unit, presented an overview of the services provided by the CAIU to

the member districts.

Public Comment No one came forward at this time. Mr. John commented that it is a pleasure to recognize students because it reminds us why we are here.

Secretary's Report

Minutes Mr. Richards moved and Mr. Gilman seconded a motion to approve the minutes of the January 27, 2014 School Board Meeting. The vote to approve the motion was 7 to 0.

Communications Mr. Franklin said the Board Committee Calendar for March 2014 was attached to the agenda.

Treasurer's Report Mr. Einhorn moved and Mr. Richards seconded a motion to approve the Treasurer's Report for January 2014. The vote to approve the motion was 7 to 0. ***(See Attachment)***

Bill Lists Mr. Einhorn moved and Mr. Gilman seconded a motion to approve the "**List of Paid Bills**" with totals by fund, as detailed. The vote to approve the motion was 7 to 0. ***(See Attachment)***

Fund 10 -	General Fund	\$153,213.26
Fund 32 -	Capital Reserve Fund	\$43,403.49
Fund 39 -	Capital Projects Fund	\$0
Fund 51 -	Food Service Fund	\$0
Fund 59 -	WMSS Radio Station Fund	\$1,138.27
Fund 72 -	Expendable Trust Fund	\$200.00
Fund 74 -	Nonexpendable Trust Fund	\$0
Fund 81 -	Student Activities Fund	\$6,667.35

Mr. Einhorn moved and Mr. Richards seconded a motion to approve the "**List of Unpaid Bills**" with totals by fund, as detailed. The vote to approve the motion was 7 to 0. ***(See Attachment)***

Fund 10 -	General Fund	\$378,702.09
Fund 32 -	Capital Reserve Fund	\$4,540.99
Fund 39 -	Capital Projects Fund	\$0
Fund 51 -	Food Service Fund	\$93,321.44
Fund 59 -	WMSS Radio Station Fund	\$5,604.00
Fund 72 -	Expendable Trust Fund	\$0
Fund 74 -	Nonexpendable Trust Fund	\$0
Fund 81 -	Student Activities Fund	\$1,799.31

Old Business None

Academic Affairs Committee Report Mr. Davis reported for the Academic Affairs Committee.

- Communications** The minutes from the February 11, 2014 Academic Affairs Committee Meeting were made available as an information item.
- Policies** Mr. Davis moved and Mr. Fager seconded a motion to waive Policy #003 requiring a first reading and to adopt interim revisions to Policy #913 without a first reading. The vote to approve the motion was 7 to 0. **(See Attachment)**
- Curriculum** Mr. Davis moved and Mr. Gilman seconded a motion to approve the addition of the following courses to the Middletown Area High School Course Selection Guide for the 2014-15 school year. The vote to approve the motion was 7 to 0. **(See Attachment)**
1. Music Theory II (elective)
 2. Advanced Placement Biology
 3. History Through Popular Culture (Social Studies elective)
 4. Astronomy (Science elective)
 5. Non-fiction Reading/Writing Through Sports (English elective)
 6. Dramatic Arts II (English elective)
 7. Senior Math (.5 credit math elective, non NCAA)
- Field Trips** Mr. Davis moved and Mr. Fager seconded a motion to approve the field trips listed below. The vote to approve the motion was 7 to 0.
1. Middletown Area Middle School Student Council to the PASC District Conference at Halifax High School on Friday, March 7, 2014 with the District covering the cost for two substitute teachers.
 2. Middletown Area Middle School 8th grade class to Washington, D.C. on May 28, 2014 at no cost to the District.
- Grants** Mr. Davis moved and Mr. Richards seconded a motion to approve a revision to the subgrant contract between the District and CAIU for an increase of \$82 in IDEA funding for 2013-14 for a new total of \$424,268. The vote to approve the motion was 7 to 0.
- School Calendar** Mr. Davis moved and Mr. Gilman seconded a motion to revise the 2013-14 academic calendar to reflect the reclassification of five (5) days as Act 80 exceptions for staff development and/or parent/teacher conferences as allowable under Act 80. The vote to approve the motion was 7 to 0. **(See Attachment)**
- Mr. Davis moved and Mr. Fager seconded a motion to approve the District calendar for the 2014-15 school year. The vote to approve the

motion was 7 to 0. ***(See Attachment)***

Personnel Committee Report Mr. Einhorn reported for the Personnel Committee.

Communications The minutes from the February 11, 2014 Personnel Committee Meeting were made available as an information item.

Retirements Mr. Einhorn moved and Mr. Gilman seconded a motion to approve the retirements of the individuals listed below. The vote to approve the motion was 7 to 0.

1. Lisa Valenti, Teacher, effective June 30, 2014
2. Donna Hughes, Teacher, effective June 30, 2014

Resignations Mr. Einhorn moved and Mr. Davis seconded a motion to approve the resignation of Jennifer Davy, Part-Time Non-Instructional Aide, effective January 27, 2014. The vote to approve the motion was 7 to 0.

Leave of Absence Requests Mr. Einhorn moved and Mr. Richards seconded a motion to approve a leave without pay request for Lorraine Rose, Instructional Aide, from February 12, 2014 to February 20, 2014. The vote to approve the motion was 7 to 0.

Change of Employment Status Mr. Einhorn moved and Mr. Richards seconded a motion to approve the change of employment status for the individuals listed below. The vote to approve the motion was 7 to 0.

1. David Crick from a Custodian (MAESPA, Custodian 1A) to a Head Custodian (MAESPA, Custodian 2) at an hourly rate of \$12.55 effective January 31, 2014
2. David Tennis from a Head Custodian (MAESPA, Custodian 2) to a Custodian (MAESPA, Custodian 1A) at an hourly rate of \$11.80 effective February 5, 2014.

Policies Mr. Einhorn moved and Mr. Davis seconded a motion to adopt revisions to Policy #439 (Uncompensated Leave - Professional Employees) after a first reading and to waive Policy #003 requiring a first reading and to adopt revisions to Policy #339 (Uncompensated Leave - Administrative Employees) and Policy #539 (Uncompensated Leave - Classified Employees) without a first reading. The vote to approve the motion was 7 to 0. ***(See Attachment)***

**Operations
Committee Report**

Mr. Richards reported for the Operations Committee.

Communications

The minutes from the February 12, 2014 Operations Committee Meeting were made available as an information item.

Construction Projects

Mr. Richards moved and Mr. Fager seconded a motion to revise the agreement with Raudenbush Engineering, Inc. to provide civil engineering services as a consultant to the design professional for an increase in the scope of work at a cost of \$25,492.50. The vote to approve the motion was 7 to 0.

Equipment Purchases

Mr. Richards moved and Mr. Einhorn seconded a motion to purchase security equipment and installation from Choice Security Services for the Operations Building and the Middle School with Capital Reserve funds at a total cost of \$35,530 using Costars pricing for materials and state contract pricing for installation. The vote to approve the motion was 7 to 0.

Agreements

Mr. Richards moved and Mr. Fager seconded a motion to approve an agreement with the American National Red Cross to provide the High School and/or the Middle School as mass care shelter facilities in the event of a disaster or emergency. The vote to approve the motion was 7 to 0.

Use of Facilities

Mr. Richards moved and Mr. Fager seconded a motion to approve the use of facilities on the listing attached to the agenda. The vote to approve the motion was 7 to 0. **(See Attachment)**

Bids

Mr. Richards moved and Mr. Gilman seconded a motion to award the bid for the field supplies listed below to the vendors listed as the lowest responsible bidders have declined to provide the items as awarded in board action on November 25, 2013. The vote to approve the motion was 7 to 0. **(See Attachment)**

1. Andre & Son - fertilizer & ryegrass at a cost of \$8,348
2. Jamco Products - Imadaclopic at a cost of \$1,548

**Athletic/Activities
Committee Report**

Mr. Gilman reported for the Athletics/Activities Committee.

Communications

The minutes from the February 12, 2014 Athletics/Activities Committee Meeting were made available as an information item.

- Employment** Mr. Gilman moved and Mr. Richards seconded a motion to approve the employment of the individuals or volunteers on the listings attached to the agenda as co-curricular and extra-curricular personnel for the 2013-2014 school year at the stipends listed, pending submission of all required clearances. The vote to approve the motion was 7 to 0. **(See Attachment)**
- Equipment Purchases** Mr. Gilman moved and Mr. Fager seconded a motion to approve the purchase of four (4) banners for current and former Mid Penn Championships at a total cost of \$526.75. The vote to approve the motion was 7 to 0.
- Mr. Gilman moved and Mr. Richards seconded a motion to approve the purchase of (13) thirteen plaques for the Mid Penn Capital Division champions at a total cost not to exceed \$325.00. The vote to approve the motion was 7 to 0.
- Finance Committee Report** Mr. Einhorn reported for the Finance Committee.
- Communications** The minutes from the February 11, 2014 Finance Committee Meeting were made available as an information item.
- Agreements** Mr. Einhorn moved and Mr. Gilman seconded a motion to approve the agreements listed below. The vote to approve the motion was 7 to 0.
1. AT&T to provide cellular and data telecommunications services at a base monthly cost of \$773.40 (before E-rate on cellular plans only) on a month-to-month basis beginning July 1, 2014 through June 30, 2015
 2. Sunesys to provide a network connection between the Operations and Administration buildings at a monthly cost of \$298 for the 2014-15 school year
 3. Sunesys to provide a network connection between the Administration Building and Fink Elementary School at a monthly cost of \$1,800 for the 2014-15 school year
- Equipment Purchases** Mr. Einhorn moved and Mr. Davis seconded a motion to approve the purchase of a safe and furniture from Tanner of PA, Inc. at an estimated cost of \$15,323 using Costars and U.S. Communities pricing and Capital Reserve funds. The vote to approve the motion was 7 to 0.
- Policies** The Electronic Records and Signature Policy #819 was presented for first reading. **(See Attachment)**

Resolutions

Mr. Einhorn moved and Mr. Fager seconded a motion to adopt the General Fund Budget as presented on the PDE-2028 document attached to the agenda as the preliminary budget for the 2014-2015 school year in accordance with Act 1 of 2006. A roll call vote was taken and the vote to approve the motion was 7 to 0 with all members present voting in the affirmative.

New Business

Academic Affairs Committee

Mr. Davis moved and Mr. Einhorn seconded a motion to approve a field trip for approximately 45 High School students to New York City on May 9, 2014 with the District providing the cost of two substitute teachers. The vote to approve the motion was 7 to 0.

Operations Committee

Mr. Richards moved and Mr. Fager seconded a motion to add Middle Creek Search and Rescue to the facility usage category list for the 2013-2014 school year as a Category 4 organization. The vote to approve the motion was 7 to 0.

Mr. Richards moved and Mr. Gilman seconded a motion to waive District policy prohibiting dogs on school grounds and approve the use of facilities on the listing attached to the agenda. The vote to approve the motion was 7 to 0. ***(See Attachment)***

Mr. Richards moved and Mr. Fager seconded a motion to approve an agreement with Approved Code Services, Inc. to provide electrical review and inspection for the High School project at a cost of \$5,625. The vote to approve the motion was 7 to 0.

Athletics/Activities Committee

Mr. Gilman moved and Mr. Einhorn seconded a motion to approve the employment of the individuals or volunteers on the listings attached to the agenda as co-curricular and extra-curricular personnel for the 2013-2014 school year at the stipends listed, pending submission of all required clearances. The vote to approve the motion was 7 to 0.

Finance Committee

Mr. Einhorn moved and Mr. Davis seconded a motion to approve an agreement with Comcast to provide a network connection between the High School and Kunkel Elementary School at a monthly cost of \$2,447.90 from July 1, 2014 through June 30, 2016. The vote to approve the motion was 7 to 0.

Representatives

**Capital Area
Intermediate Unit**

Ms. Layne was absent, therefore no report was given.

**Dauphin County
Technical School**

Mr. Davis asked board members to complete the ballots at their seats and return them to Mr. Franklin.

**Harrisburg Area
Community College**

Ms. Layne and Ms. Price were absent, therefore no report was given.

**Olmsted Regional
Recreation Board**

Ms. Layne was absent and Mr. Fager had nothing to report.

PSBA Liaison

Mr. John reported that the legislature is currently in budget hearings and commented about the potential for increases in education funding.

**Superintendent's
Report**

Dr. Suski reported that Ms. Layne is recuperating well and that she asked Dr. Suski to thank everyone for their support. Dr. Suski thanked Mr. Meiser for his service to our country and wished him a safe return. Dr. Suski said she is looking forward to the High School Musical, "State Fair," and noted the special matinee performance for senior citizens on Wednesday, February 26, 2014. Dr. Suski stated that the High School will have an early dismissal on Friday, February 28, 2014 to allow seniors to present their career action plans. Dr. Suski said that she will be participating in a webinar about the state budget and looks forward to hearing more information about the proposed funding increases.

Roundtable

Mr. Gilman wished Mr. Meiser a safe return from his deployment and congratulated the students and Coach Sattelle on their achievements.

Mr. Davis congratulated Coach Sattelle and thanked Mr. Meiser for his service.

Mr. Richards said it was a good night of well-deserved recognition of students and staff and told Mr. Meiser to get home safe and quickly.

Mr. Fager congratulated Coach Sattelle and instructed Mr. Meiser to stay safe. Mr. Fager commented on the outstanding work of the maintenance staff. Mr. Fager said that he noticed there is a leak in the office area and the ongoing problems affirm the need for a new High School.

Mr. Corradi said sometimes the hard work of the maintenance staff goes unnoticed and he appreciated their well-deserved recognition. Mr. Corradi wished Mr. Meiser a safe trip and quick return.

Mr. Einhorn dittoed his colleagues, told Mr. Meiser he will be missed and wished for a quick and safe return.

Mr. John thanked the maintenance staff and acknowledged that it was nice to meet them in person. Mr. John reported for the Parents of Performers that though the weather has been challenging, the students have worked hard. Mr. John thanked the parents for their help in building sets and noted the need for additional adult crew members. Mr. John announced that Zac Gates will be participating in the YMCA National Youth Advocacy Days and that he will be attending a briefing next Tuesday at the White House. Mr. John thanked Mr. Meiser for his good work for the District and his service to our country. Mr. John wished him well in his deployment and God speed for a safe return.

Adjournment

Mr. John announced that the school board would meet in Executive Session to discuss legal matters upon adjournment of the meeting. Mr. Richards moved and Mr. Gilman seconded a motion to adjourn. The vote to approve the motion was 7 to 0. The meeting adjourned at 7:51 p.m.

ATTEST:

David A. Franklin, Board Secretary