

MIDDLETOWN AREA SCHOOL DISTRICT
School Board Meeting
March 25, 2013 – 7:00 p.m.
MINUTES

Members in attendance were: Newton Davis, Melvin Fager, David John, Barbara Layne, Pamela Price, and Michael Richards.

Members not in attendance were: Gordon Einhorn, Sheila Evans, and Terry Gilman.

Staff/Public in attendance were: Dr. Lori Suski, Superintendent of Schools; Christine Mostoller, Assistant to the Superintendent for Curriculum, Instruction, and Assessment; David Franklin, Assistant to the Superintendent for Finance and Operations; Marie Drazenovich, Director of Support Services; Heidi Zula, Human Resources and Communications Administrator; Robert Crum, Student of the Month; Alexis Giulivo, Rotary Student of the Month; Ava Mrakovich and Nicole Whittle, Student Council Representatives; Kyra Risk, Key Club Representative; William Mills, Director of Athletics / Dean of Students; Michael Carnes, High School Assistant Principal; Terri O'Neil, Michele Myers, and Steve Smith, High School Teachers; Dr. Chelton Hunter, Kunkel Elementary School Principal; Tom Shaffer, Fink Elementary School Principal; Sara Starliper and Jose Lopez-Quinones, Outstanding Fink Elementary School Students; Justin Yohn and Angelina Torres, Outstanding Kunkel Elementary School Students; Ashley Bechtel, Alex Seiger, and Rachael Johnson, Nurse Aide Training Program Graduates; Joshua Hurley, Sarah Crippen, Autumn Miller, Carly Oldham, and Brynne Schlicher, National Choir Participants; Bryce Killian, Zachari Ulerick, Todd Houser, and Steven Cain, Wrestlers; Mike Corney and Kim Guyer, Fink Elementary School Teachers; Liesl Yohn, Kunkel Elementary School Teacher; Alison Chambers, Middle School Teacher; Phyllis Zimmerman and Daniel Walmer, Reporters; Andrea and Mike Nauman, Jackie and Don Bricker, Chianti Mansfield, Millie Crum, Joe and Denise Giulivo, Arlene Quinones, Ken Ulerick, Vicki and Michael Killian, Sheryl Seiger, Shannon Bechtel, Tim and Julie Starliper, John Yohn, and Michele, Robert, and Aiden Torres, Interested Students and Citizens; Joshua Bleacher, Computer Technician; and Shelley Witmer, Administrative Assistant.

Call to Order Ms. Layne called the meeting to order and asked those present to participate in the Pledge of Allegiance and a moment of silent meditation.

Ms. Layne noted that the school board met in Executive Session prior to the board meeting to discuss personnel matters and student matters and no action was taken.

Roll Call Ms. Layne asked the Secretary, David Franklin, to call the roll. A quorum was present as noted above.

Ms. Layne said that Mr. Einhorn was absent for Passover, Mr. Gilman was absent due to business, and Ms. Evans was absent because of a class.

***Introduction of
Meeting Guests and
Presentations***

Student Comments Dr. Suski introduced Ava Mrakovich and Nicole Whittle. The students reported on the activities of Student Council.

Dr. Suski introduced Kyra Risk. The student reported on the activities of Key Club.

Recognitions

Dr. Suski introduced Robert Crum as the Student of the Month for March and Alexis Giulivo as the Rotary Student of the Month for March. Robert Crum selected Mrs. Chambers as the educator who had most influenced his school career. Alexis Giulivo selected Mrs. O'Neil as the educator who had most influenced her school career. The students, Mrs. Chambers and Mrs. O'Neil came forward to be congratulated by the Board members.

Mr. Shaffer introduced Sara Starliper and Jose Lopez-Quinones as the outstanding Fink Elementary School students. Dr. Hunter introduced Justin Yohn and Angelina Torres as the outstanding Kunkel Elementary School students. The principals gave a brief description of the students' accomplishments. The students came forward to be congratulated by the Board members.

Ms. Myers introduced Ashley Bechtel, Alex Seiger, and Rachael Johnson as graduates of the Nurse Aide Training program. Ms. Myers gave a brief description of the program and the students' plans after graduation. The students came forward to be congratulated by the Board members.

Mr. Smith introduced Joshua Hurley and noted that he was selected to participate in the Regional and State Chorus. Mr. Smith explained the criteria for making it to the state chorus and noted what an honor that is. Mr. Smith also noted that Joshua Hurley was selected to participate in the ACDA National Choir. Mr. Smith also introduced Sarah Crippen, Autumn Miller, Carly Oldham, and Brynne Schlicher as other participants in the ACDA National Choir. Mr. Smith noted that Pennsylvania had 15 students selected for National Choir and 8 of those students were from Middletown Area School District. The

students and Mr. Smith came forward to be congratulated by the Board members.

Mr. Nauman introduced Bryce Killian, Zachari Ulerick, Todd Houser, and Steven Cain. Mr. Nauman described the students' wrestling accomplishments during the 2012-2013 season. The students and Mr. Nauman came forward to be congratulated by the Board members.

Public Comment No one came forward at this time.

Secretary's Report

Minutes Mr. Richards moved and Mr. John seconded a motion to approve the Minutes of the February 25, 2013 School Board Meeting. The vote to approve the motion was 6 to 0.

Communications Mr. Franklin announced that the School Board Calendar for April was attached to the online agenda.

Mr. Franklin announced that PlanCON Part K (2012 Note Refunding) and Parts A & B (High School Project 3754) were attached and will be placed in the minute book.

Treasurer's Report Mr. John moved and Mr. Richards seconded a motion to approve the Treasurer's Reports for February 2013. The vote to approve the motion was 6 to 0. ***(See Attachment)***

Bill Lists 1. Mr. John moved and Ms. Price seconded a motion to approve the "**List of Paid Bills**" with totals by fund, as detailed. The vote to approve the motion was 6 to 0. ***(See Attachment)***

Fund 10 -	General Fund	\$522,469.39
Fund 32 -	Capital Reserve Fund	\$13,792.12
Fund 39 -	Capital Projects Fund	\$0
Fund 51 -	Food Service Fund	\$20.80
Fund 59 -	WMSS Radio Station Fund	\$824.04
Fund 72 -	Expendable Trust Fund	\$0
Fund 74 -	Nonexpendable Trust Fund	\$0
Fund 81 -	Student Activities Fund	\$5,027.87

2. Mr. John moved and Mr. Richards seconded a motion to approve the "**List of Unpaid Bills**" with totals by fund, as detailed. The vote to approve the motion was 6 to 0. ***(See Attachment)***

Fund 10 -	General Fund	\$604,208.68
Fund 32 -	Capital Reserve Fund	\$100,634.76
Fund 39 -	Capital Projects Fund	\$0

Fund 51 -	Food Service Fund	\$88,645.85
Fund 59 -	WMSS Radio Station Fund	\$2,319.00
Fund 72 -	Expendable Trust Fund	\$0
Fund 74 -	Nonexpendable Trust Fund	\$0
Fund 81 -	Student Activities Fund	\$5,736.77

Old Business None

New Business Mr. Franklin announced that there was an Operations Committee Meeting held prior to the board meeting and that items requiring action were added to the agenda.

Personnel Committee Report Mr. John reported for the Personnel Committee.

Communications The Minutes from the March 12, 2013 Personnel Committee Meeting were made available as an information item.

Resignations Mr. John moved and Mr. Davis seconded a motion to approve the resignation of Julie Clemens, Teacher, effective August 12, 2013. The vote to approve the motion was 6 to 0.

Leave of Absence Requests Mr. John moved and Ms. Price seconded a motion to approve the leave of absence requests listed below. The vote to approve the motion was 6 to 0.

1. Marta Monroig, Teacher – Leave without Pay on March 28, 2013 (half day).
2. Jamie Popp, Teacher – Leave without Pay on May 9 (half day) and May 10, 2013.
3. Kimberly Warke, Autistic Support Personal Care Assistant – Leave without Pay from April 26, 2013 through May 8, 2013.

Employment Mr. John moved and Mr. Richards seconded a motion to approve the employment of the individual listed below, pending submission of all required clearances. The vote to approve the motion was 6 to 0.

1. Stephanie Crow as a Long-Term Substitute Elementary Teacher at a rate of \$175 per day to fill a vacancy created by the leave of absence of Wynter Jones effective on or about March 20, 2013 through the end of the 2012-2013 school year.

Mr. John moved and Mr. Davis seconded a motion to approve the employment of the individuals on the listing attached to the agenda as substitutes, pending submission of all required clearances. The vote to approve the motion was 6 to 0. **(See Attachments)**

Academic Affairs Ms. Price reported for the Academic Affairs Committee.

Committee Report

- Communications** The Minutes from the March 12, 2013 Academic Affairs Committee Meeting were made available as an information item.
- Employment** Ms. Price moved and Mr. John seconded a motion to approve the employment of Louisa Clinkscale as the mentor for Ashley Homer at the prorated stipend of \$206.64. The vote to approve the motion was 6 to 0.
- Contracts** Ms. Price moved and Mr. Richards seconded a motion to approve the contract between UNITE International, LLC and Middletown Area School District to provide the pre-prom assembly and accompanying activities on May 13, 2013 at a cost of \$2,500. The vote to approve the motion was 6 to 0.
- Student Matters** Ms. Price moved and Mr. Davis seconded a motion to approve the Waiver of Expulsion Hearing Agreement for student 12-13-005. The vote to approve the motion was 6 to 0.
- Athletic/Activities Committee Report***
- Communications** Mr. Richards reported for the Athletics/Activities Committee.
- Communications** The Minutes from the March 7, 2013 Athletics/Activities Committee Meeting were made available as an information item.
- Resignations** Mr. Richards moved and Mr. Fager seconded a motion to approve the resignation of the individual listed below. The vote to approve the motion was 6 to 0.
1. Kevin Pagliaro, Assistant Track & Field Coach, effective March 4, 2013
- Employment** Mr. Richards moved and Mr. Fager seconded a motion to approve the employment of the individuals or volunteers on the listing attached to the agenda as co-curricular and extra-curricular personnel for the 2012-2013 school year, pending submission of all required clearances. The vote to approve the motion was 6 to 0.
- Contracts** Mr. Richards moved and Mr. Fager seconded a motion to approve the officials' contracts for the 2012-2013 school year on the listing attached to the agenda. The vote to approve the motion was 6 to 0.
- Field Trips** Mr. Richards moved and Mr. Davis seconded a motion to approve a field trip for the High School Band to Disney World from December 29, 2013 through January 3, 2014 with substitute costs provided by the District. The vote to approve the motion was 6 to 0.

**Operations
Committee Report**

Mr. Richards reported for the Operations Committee.

Communications

The Minutes from the March 7, 2013 & March 25, 2013 Operations Committee Meetings were made available as an information item.

Use of Facilities

Mr. Richards moved and Mr. Fager seconded a motion to add the following organizations to the facility usage category list for the 2012-2013 school year. The vote to approve the motion was 6 to 0.

1. Central Penn Car Shows / Feel Your Boobies Foundation – Category 4
2. The Shenk Battalion (Relay for Life Team) – Category 3
3. United States Army Field Band – Category 3

Mr. Richards moved and Mr. John seconded a motion to approve the use of facilities on the listing attached to the agenda. The vote to approve the motion was 6 to 0. **(See Attachment)**

Mr. Richards moved and Mr. Fager seconded a motion to rescind the approval of Eduspire's facility use requests for the summer of 2013 due to building consolidation. The vote to approve the motion was 6 to 0.

**Construction
Projects**

Mr. Richards moved and Mr. Fager seconded a motion to amend the motion previously adopted on December 17, 2012 to approve the agreements listed below for the High School project using Capital Reserve funds to include the cost of the design professional. The vote to approve the motion was 6 to 0.

1. Raudenbush Engineering, Inc. to provide civil engineering services as a consultant to the design professional at a basic services fee of \$163,736.
2. Advantage Engineers, LLC to provide geotechnical services as a consultant to the design professional at a basic services fee of \$11,495.

Mr. Richards moved and Mr. Davis seconded a motion to approve the agreements listed below for the High School construction project using Capital Reserve funds. The vote to approve the motion was 6 to 0.

1. Advantage Engineers, LLC to provide additional geotechnical services, as needed, as a consultant to the design professional at \$16.00 per linear foot for test borings in soil; \$55.00 per linear foot for test borings in rock; \$11.00 per linear foot for auger probes in soil and \$55.00 per hour for review by a geotechnical specialist.
2. Advantage Engineers, LCC to provide stormwater infiltration testing due to the failure of the core drilling test as a consultant to the

design professional at an estimated cost of \$3,795.

3. Douglas Shope to perform excavation services at the alternate testing sites for the following charges, as needed – labor at \$30.00 per hour; backhoe/skid loader charge at \$80.00 per hour; dump truck at \$70.00 per hour; plate tampering at \$150.00 per day; moving charge at \$100.00 per equipment; chop saw at \$50.00 per day; trench box rental at \$180.00 per day or \$500.00 per week; trench box pickup/delivery at \$100.00 per trip; and stone at \$10.00 per ton.
4. Crabtree Rohrbaugh & Associates to provide design services required to obtain Green Globes certification at a cost not to exceed \$78,500 plus the certification fee at an amount not to exceed \$19,250.
5. Crabtree Rohrbaugh & Associates to provide design services for the construction of 2 athletic fields and provision of irrigation to 4 fields at a cost of \$15,000.
6. Crabtree Rohrbaugh & Associates to provide design services for the renovation of the track at a cost of \$3,000, if required.
7. Raudenbush Engineering to provide civil engineering services as a consultant to the design professional for the construction of 2 athletic fields and provision of irrigation to 4 fields at a cost of \$52,800.
8. Raudenbush Engineering to provide civil engineering services as a consultant to the design professional for the renovation of the track at a cost of \$11,550, if required.
9. Raudenbush Engineering to provide civil engineering services as a consultant to the design professional for the replacement / renovation of the tennis courts and development of additional event parking at a cost of \$13,200.

Mr. Richards moved and Mr. Fager seconded a motion to approve an agreement with Barton Associates to provide professional engineering services for the Kunkel Corridor Heat project at a cost of \$7,500 using Capital Reserve funds. The vote to approve the motion was 6 to 0.

Mr. Richards moved and Mr. Fager seconded a motion to advertise the following projects for bid. The vote to approve the motion was 6 to 0.

1. Kunkel corridor Heat project.
2. Athletic Fields Construction & Track Renovation

Approvals

Mr. Richards moved and Mr. Fager seconded a motion to approve the following individuals as contracted school bus drivers for the 2012-2013 school year, pending review of all required clearances. The vote

to approve the motion was 6 to 0.

1. Harry Kenneth Brown (First Student)
2. Eric Hemperly (First Student)

Finance Committee Report

Mr. John reported for the Finance Committee.

Communications

The minutes from the March 12, 2013 Finance Committee Meeting were made available as an information item.

Resolution

Mr. John moved and Ms. Price seconded a motion to approve the General Operating Budget of the Capital Area Intermediate Unit for the 2013-2014 school year at an estimated cost of \$23,574.70. The vote to approve the motion was 6 to 0.

Appointments

Mr. John moved and Mr. Davis seconded a motion to appoint Pamela Price as a school district representative to the Dauphin County Technical School Joint Operating Committee to replace Gordon Einhorn. The vote to approve the motion was 6 to 0.

Agreements

Mr. John moved and Ms. Price seconded a motion to approve the agreements listed below. The vote to approve the motion was 6 to 0.

1. Sage Technology Solutions to provide maintenance for audio/video systems at the High School and Middle School at an annual cost of \$5,976 beginning April 1, 2013 through June 30, 2016.
2. Phillips Group to add post script capabilities to office printers throughout the District at a cost of \$377 per quarter for the remainder of the lease term (through June 30, 2015).
3. Schooldude to provide IT Direct software at an annual cost of \$1,039.65 and initial training at a cost of \$644.

Participations

Mr. John moved and Mr. Fager seconded a motion to submit application for the District to participate in the USDA's Summer Food Service Program as a sponsor site from June 10, 2013 through August 2, 2013. The vote to approve the motion was 6 to 0.

Grants

Mr. John moved and Mr. Fager seconded a motion to approve submission of a grant application for Fink Elementary School to participate in the fresh fruit and vegetable program during the 2013-2014 school year. The vote to approve the motion as 6 to 0.

Representatives

Capital Area Intermediate Unit

Ms. Layne said she did not attend the meeting due to illness.

**Dauphin County
Technical School**

Mr. Davis noted that Mr. Einhorn served the Joint Operating Committee for 7 years and he was appreciated by his peers. Mr. Davis also welcomed Ms. Price as the new representative. Mr. Davis said that he is very pleased with the DCTS newsletter. Mr. Davis said they are looking for a new Deputy Director to replace Ms. Grimm who will be moving into the Director position in May.

**Dauphin County Tax
Collection
Committee**

Mr. Franklin had nothing to report.

**Harrisburg Area
Community College**

Ms. Layne said there will be a full delegate meeting tomorrow night.

**Olmsted Regional
Recreation Board**

Ms. Layne said that there is a meeting of the Board later this week and she will report on the action at next month's board meeting. Ms. Layne said they are preparing for summer playground and the opening of the pool.

PSBA Liaison

Mr. John said that budget hearings have ended and deliberations will occur over the next several months. Mr. John said that charter school funding reform may be linked to the budget adoption. Mr. John said that House Bill 790 (liquor privatization bill) has passed its first step, but noted that it has a long way to go. Ms. Price said that the funding proposed from the sale of liquor stores would be similar to the stimulus funds. Ms. Price expressed concern if this happens because of the impact that the loss of stimulus funds had on school districts. Mr. John said that there is limited support for the liquor privatization bill in the Senate.

**Superintendent's
Report**

Dr. Suski congratulated the high school students for their performances in "Grease" and also congratulated the middle school students and Mr. Massey for their work with the play "Comic Book Artist." Dr. Suski said the 2nd annual mini-thon at the high school was an incredible success. Dr. Suski said that the students exceeded their fundraising goal of \$15,000 and raised \$16,154.55. Dr. Suski said there were 200 student participants and she was very proud of the students' behavior. Dr. Suski thanked the committee, the individuals who shared their experiences dealing with cancer, the Penn State Lion, the Hershey characters and Penn State fraternity brothers for the success of the event. Dr. Suski also thanked Mr. Hruz, Mr. Carnes, Ms. Drazenovich and the staff that helped chaperone the event. Dr. Suski noted that Mr. Boehmer had agreed to have his head shaved if the students exceeded their goal and Mr. Boehmer did get his head shaved during the mini-thon. Dr. Suski said the students will have a half day on

Thursday and school would be closed on Friday for spring break. Dr. Suski announced the end of the 3rd marking period on April 3 and said that report cards would be issued on April 10, 2013. Dr. Suski said that notification was received from PDE that the Comprehensive Plan beginning July 2012 through June 2016 was approved. Dr. Suski thanked the parents, community members, administrators and board members that were involved in the development of the plan.

Roundtable

Ms. Price expressed congratulations to all of the individuals recognized and said that nights with these recognitions make her feel proud of what the District is doing.

Mr. Davis acknowledged the tremendously talented students.

Mr. Fager commented on the progress of students in music and how much time and dedication it takes on their part.

Mr. John congratulated all the students involved with the spring musical. Mr. John thanked his wife and the officers of the parent organization, as well as the other parents who helped to make the musical a success.

Ms. Layne echoed the comments made by the other board members. Ms. Layne said the musical was great and Mr. Massey did a great job on the play. Ms. Layne said we have well rounded students because of the work of the District staff.

Adjournment

Mr. Richards moved and Mr. John seconded a motion to adjourn. The vote to approve the motion was 6 to 0. The meeting adjourned at 8:09 p.m.

ATTEST:

David A. Franklin, Secretary
Mar2513min