

MIDDLETOWN AREA SCHOOL DISTRICT
School Board Meeting
October 22, 2012 – 7:02 p.m.
MINUTES

Members in attendance were: Newton Davis, Melvin Fager, Terry Gilman, David John, Pamela Price, and Michael Richards.

Members not in attendance were: Gordon Einhorn, Sheila Evans, and Barbara Layne.

Staff/Public in attendance were: Dr. Lori Suski, Superintendent of Schools; Christine Mostoller, Assistant to the Superintendent for Curriculum, Instruction, and Assessment; David Franklin, Assistant to the Superintendent for Finance and Operations; Jeff Litts, Solicitor; Marie Drazenovich, Director of Support Services; Phyllis Zimmerman and Daniel Walmer, Reporters; Heidi Zula, Human Resources and Communications Administrator; Rebecca DeLisio, Director of Special Education; Katlyn Flasher, Student Council Representative; Madison Lewis, Key Club Representative; Mackenzie Lombardi, Student Council and Key Club Representative; Jerry Kohout, Student of the Month; Stephanie Applegate, Rotary Student of the Month; Nina Lenker and David Keim, Harrisburg Elks #12 Representatives; Jan Zeager, Katelyn Bailey, and Scott Pettis, High School Teachers; Mike Zupanovic, Middle School Teacher; Beth Gannon, MAEA Representative; Amy McPhilemy, School Social Worker; Bethany Fratus, School Psychologist; Jodi Neuschwander, School Nurse; Kevin Cook, Middle School Principal; Chris Sattelle, Assistant Middle School Principal; Earl Bright, Reid Elementary School Principal; Chelton Hunter, Kunkel Elementary School Principal; Pat Hruz, High School Principal; Joseph Crown, Betsy, Zac, and Chris Gates, Pat and Luanne Applegate, Julie Lombardi, Robert Crum, Kimb John, Paula Alcock, and Marlin Knoll, Interested Citizens and Students; Shelley Witmer, Administrative Assistant; and Josh Blecher, Computer Technician.

Call to Order Mr. John called the meeting to order and asked those present to participate in the Pledge of Allegiance and a moment of silent meditation.

Mr. John noted that the school board met in Executive Session prior to the board meeting to discuss personnel matters and no action was taken.

Roll Call Mr. John asked the Secretary, David Franklin, to call the roll. A quorum was present as noted above.

Mr. John said that Ms. Layne was recuperating from surgery and was unable to attend the school board meeting and Mr. Einhorn and Ms. Evans were absent.

Secretary's Report

Minutes

Mr. Richards moved and Mr. Gilman seconded a motion to approve the Minutes of the September 24, 2012 School Board Meeting. The vote to approve the motion was 6 to 0.

Communications

Mr. Franklin announced that the School Board & District Activities Calendar for November 2012 was attached to the online agenda.

Dr. Suski read a statement regarding an incident involving a weapon that happened at the High School on October 12, 2012. Dr. Suski explained that the students involved were apprehended without incident. Dr. Suski stated that the immediate concern of the District was to confide the students involved and ensure that the weapon was confiscated. Dr. Suski stated that these priorities were accomplished quickly after the weapon was reported to school personnel. Dr. Suski noted that the police were contacted and the police advised the District that there was no danger to dismiss students on schedule. Dr. Suski stated that after student dismissal occurred the Administration met with staff to advise them of the incident. Dr. Suski stated that the Administration then met to discuss the Homecoming dances that were scheduled for later that evening at the High School and Middle School in order to provide communication to parents. Dr. Suski stated that after the communication was made to parents District personnel obtained additional police coverage for Homecoming activities that were scheduled for the next day and responded to media questions. Dr. Suski stated that the High School was searched on Saturday and no other weapons were found. Dr. Suski stated that an assembly was held on Monday, October 15, 2012 to inform students about the events and ask for their assistance in reporting any suspicious activities.

Mr. John thanked Dr. Suski, Mr. Hruz, and the law enforcement personnel for their immediate action in this situation. Mr. John said that the automated calling system was timely and informative. Mr. John also thanked the students for their maturity on the postponement of the dances.

Treasurer's Report

Mr. Gilman moved and Ms. Price seconded a motion to approve the Treasurer's Report for September 2012. The vote to approve the motion was 6 to 0. **(See Attachment)**

Bill Lists

1. Mr. Gilman moved and Mr. Davis seconded a motion to approve the "**List of Paid Bills**" with totals by fund, as detailed. The vote to approve the motion was 6 to 0. **(See Attachment)**

| | | |
|-----------|--------------------------|--------------|
| Fund 10 - | General Fund | \$300,633.42 |
| Fund 32 - | Capital Reserve Fund | \$0 |
| Fund 51 - | Food Service Fund | \$0 |
| Fund 59 - | WMSS Radio Station Fund | \$167.60 |
| Fund 72 - | Expendable Trust Fund | \$250.00 |
| Fund 74 - | Nonexpendable Trust Fund | \$500.00 |
| Fund 81 - | Student Activities Fund | \$1,523.22 |

2. Mr. Gilman moved and Mr. Richards seconded a motion to approve the "**List of Unpaid Bills**" with totals by fund, as detailed. The vote to approve the motion was 6 to 0. (***See Attachment***)

| | | |
|-----------|--------------------------|--------------|
| Fund 10 - | General Fund | \$837,997.78 |
| Fund 32 - | Capital Reserve Fund | \$13,744.81 |
| Fund 51 - | Food Service Fund | \$161,215.94 |
| Fund 59 - | WMSS Radio Station Fund | \$2,240.25 |
| Fund 72 - | Expendable Trust Fund | \$0 |
| Fund 74 - | Nonexpendable Trust Fund | \$0 |
| Fund 81 - | Student Activities Fund | \$5,738.59 |

Old Business None

New Business None

Introduction of Meeting Guests and Presentations

Student Comments Dr. Suski introduced Katlyn Flasher and Mackenzie Lombardi. The students reported on the activities of Student Council.

Ms. Flasher read a statement thanking Dr. Suski, Mr. Hruz, the administration and the school board for ensuring the safety of the student body.

Dr. Suski introduced Madison Lewis and Mackenzie Lombardi. The students reported on the activities of Key Club.

Recognitions Dr. Suski introduced Jerry Kohout as the Student of the Month for October and Stephanie Applegate as the Rotary Student of the Month for October. Jerry Kohout selected Mr. Pettis as the educator who had most influenced his school career and Stephanie Applegate selected Ms. Bailey as the educator who had most influenced her school career. The students and teachers came forward to be congratulated by the board members.

Ms. Mostoller recognized the representatives from the Elks Club and thanked them for the donation of dictionaries for each 3rd grade student in the District.

Presentations

Marie Drazenovich, Director of Assessment and Support Services and Christine Mostoller, Assistant to the Superintendent for Curriculum and Instruction, presented the PSSA test results for 2011-2012. Ms. Drazenovich announced that all of the elementary schools in the District met adequate yearly progress requirements and provided detailed information on the results for each school. Ms. Drazenovich noted that Fink met 9 out of 9 targets, Kunkel met 13 out of 13 targets, and Reid met 13 out of 13 targets. Ms. Mostoller noted that the Middle School met 24 out of 25 targets and the High School met 9 out of 15 targets and neither of the secondary schools met adequate yearly progress requirements. Ms. Mostoller noted that there would be no PSSA exam for the High School in 2012-2013 and stated that adequate yearly progress would be determined by the Keystone Exams. Ms. Mostoller noted that the District is in warning status, just like many of the surrounding school districts. Ms. Mostoller showed the targets for 2012-2013, noting that the reading targets will increase from 81% to 91% and the math targets will increase from 78% to 89%.

Dr. Suski reviewed the District's Comprehensive Plan for the period from July 1, 2013 through June 30, 2016. Dr. Suski thanked the members of the committee that had worked on the plan for over one year. Dr. Suski noted that the plan is available for public inspection on the District's website and is proposed for adoption at the November school board meeting. Dr. Suski reviewed the proposed mission and vision statements and the shared values. Dr. Suski noted that they had not been changed in twelve years. Dr. Suski discussed the core foundations, curriculum, modification and accommodations made for students, strategies to identify effectiveness of instruction, graduate requirements, assessments, technology services, professional development and induction program requirements. Dr. Suski noted that there were 363 students identified as needing special instruction. Dr. Suski commented on the needs assessment that was completed and identified the District accomplishments, concerns and systemic challenges. Dr. Suski reviewed the District level action plan.

Public Comment

Kimb John informed those in attendance of the upcoming play that will be presented on November 16 and 17. Ms. John stated that there was a need for volunteers to work with concessions and set building. Ms. John also noted that people could place advertisements in the

program.

Marlin Knull stated that there is a problem with cars not adhering to school bus signals. Mr. Knull stated that he approached the District about changing bus stop locations and stated that he was pleased that a change was being made to move into the middle of the block. Mr. Knull said that he was told that stopping in the middle of the intersection, as he suggested, was illegal. Dr. Suski reviewed the discussions that were held at the Finance & Operations Committee meeting and said the bus contractor would not stop in the middle of the intersection because it posed a safety concern. Dr. Suski also noted that the Transportation Coordinator recently attended a meeting of with other school districts and one school district reluctantly admitted that they do stop in the middle of intersections, but no other school districts do.

Stephanie Applegate and Robert (Jesse) Crum reviewed the activities of the Youth & Government program.

Joe Crown said he is pleased to see the work done to education students in our District with all of the requirements placed on school districts.

***Personnel Committee
Report***

Mr. Davis reported for the Personnel Committee.

Communications

The Minutes from the October 9, 2012 Personnel Committee Meeting were made available as an information item.

Retirement

Mr. Davis moved and Ms. Price seconded a motion to approve the retirement of Terri O'Donnell as a Non-Instructional Aide effective November 20, 2012. The vote to approve the motion was 6 to 0.

Resignations

Mr. Davis moved and Mr. Fager seconded a motion to approve or post-approve the resignations of the individuals listed below. The vote to approve the motion was 6 to 0.

1. Jessica Hammaker, Substitute Teacher effective October 1, 2012
2. Wayne Lohrenz, Substitute Teacher effective October 15, 2012
3. Jessica Nordai, Substitute Teacher effective October 18, 2012
4. Nicole DeLoia, Substitute Teacher effective October 22, 2012

Mr. Davis moved and Mr. Richards seconded a motion to approve the resignation agreement of Timothy Reider, Purchasing and Facilities Coordinator, effective October 15, 2012. The vote to approve the

motion was 6 to 0.

Leave of Absence Requests

Mr. Davis moved and Mr. Gilman seconded a motion to approve the leave of absence requests listed below. The vote to approve the motion was 6 to 0.

1. Sherry Breckenmaker, Teacher – Intermittent FMLA from August 13, 2012 through August 12, 2013
2. James Clouser, Head Custodian – Intermittent FMLA from September 6, 2012 through November 1, 2012
3. Sharon Boyland, Teacher – Intermittent FMLA from September 29, 2012 through September 28, 2013

Change of Employment Status

Mr. Davis moved and Mr. Richards seconded a motion to approve the change in employment status of the following individual. The vote to approve the motion was 6 to 0.

1. Mary Popp from Custodian 1A to Custodian 1B at an hourly rate of \$12.50 plus an \$876.00 freeze stipend to fill a vacancy created by the resignation of Dory Corsnitz effective October 3, 2012.

Employment

Mr. Davis moved and Mr. Richards seconded a motion to approve the employment of the individuals listed below, pending submission of all required clearances. The vote to approve the motion was 6 to 0.

1. Elijah Trump as a Custodian 1A at an hourly rate of \$11.25 to fill a vacancy created by the position change of Mary Popp effective October 15, 2012
2. Jason Wuchter as a Long-Term Substitute High School Social Studies Teacher at a rate of \$175 per day to fill a vacancy created by the leave of absence of Steven Carson effective October 22, 2012 through approximately January 29, 2013.
3. Kristin Elliott as a Part-Time Non-Instructional Aide (Support Staff Range 6) at an hourly rate of \$10.33 to fill a vacancy created by the reassignment of Jennifer Houser effective October 22, 2012.

Mr. Davis moved and Mr. Fager seconded a motion to approve the employment of the individuals on the listing attached to the agenda as substitutes, pending submission of all required clearances. The vote to approve the motion was 6 to 0. **(See Attachments)**

Academic Affairs Committee Report

Ms. Price reported for the Academic Affairs Committee.

Communications The Minutes from the October 9, 2012 Academic Affairs Committee Meeting were made available as an information item.

Curriculum Ms. Price moved and Mr. Davis seconded a motion to approve a revision to the Industrial Technology curriculum at Middletown Area High School to add a “Design and Fabrication 2” course. The vote to approve the motion was 6 to 0.

Contracts Ms. Price moved and Mr. Richards seconded a motion to approve a contract between the Pennsylvania Friends of Agriculture Foundation and Kunkel Elementary School for the operation of a Mobile Agricultural Education Science Lab Program at Kunkel Elementary School between November 14, 2012 and November 19, 2012. The vote to approve the motion was 6 to 0.

Mr. John thanked Mary Barth for making the arrangements to obtain the grant that allowed for the program.

Student Matters Ms. Price moved and Mr. Gilman seconded a motion to approve the waiver of expulsion hearing agreement for student 12-13-001. The vote to approve the motion was 6 to 0.

Policies Ms. Price moved and Mr. Davis seconded a motion to waive the application of Policy #708 to allow the District to loan nursing equipment for vision and hearing screenings to another school district. The vote to approve the motion was 6 to 0.

Athletic/Activities Committee Report Mr. Gilman reported for the Athletic/Activities Committee.

Communications The Minutes from the October 11, 2012 Athletic/Activities Committee Meeting were made available as an information item.

Contracts Mr. Gilman moved and Ms. Price seconded a motion to approve the official’s contracts for the 2012-2013 school year on the listing attached to the agenda. The vote to approve the motion was 6 to 0.

Field Trips Mr. Gilman moved and Mr. Richards seconded a motion to approve the field trips listed below. The vote to approve the motion was 6 to 0.

1. Six High School students to Widener University’s “Build a Better Mousetrap” engineering competition on Wednesday, October 24, 2012 with travel costs provided by the District.
2. Youth & Government Club to the Eastern Elections Convention at Springfield High School in Montgomery County on November 17, 2012 with travel costs provided by the District.

***Buildings & Grounds
Committee Report***

Mr. Richards reported for the Buildings & Grounds Committee.

Communications

The Minutes from the October 11, 2012 Buildings & Grounds Committee Meeting were made available as an information item.

Use of Facilities

Mr. Richards moved and Mr. Fager seconded a motion to approve the use of facilities on the listing attached to the agenda. The vote to approve the motion was 6 to 0. ***(See Attachment)***

Bids

Mr. Richards moved and Mr. Fager seconded a motion to award the athletic field and grounds maintenance service and supplies bids to the lowest cost vendors listed below in accordance with the bid tabulation. The vote to approve the motion was 6 to 0.

1. Andre & Son – supplies at a cost of \$14,921.45 and services at a cost of \$11,060.
2. Jamco Products – supplies at a cost of \$4,260 and services at a cost of \$2,270.
3. Pennington Seed – supplies at a cost of \$4,860.80.

**Construction
Projects**

Mr. Richards moved and Mr. Fager seconded a motion to approve change order #1 to the contract with Weatherproofing Technologies, Inc. at a net cost reduction of \$3,545.14. The vote to approve the motion was 6 to 0.

***Finance/Operations
Committee Report***

Mr. Gilman reported for the Finance/Operations Committee.

Communications

The minutes from the October 16, 2012 Finance/Operations Committee Meeting were made available as an information item.

Approvals

Mr. Gilman moved and Mr. Richards seconded a motion to approve an agreement with the Pennsylvania School Boards Association to determine range placement for administrator job descriptions that were not included in the previous study at a cost of \$899. The vote to approve the motion was 5 – Yes, 0 – No, and 1 – Abstention. Ms. Price abstained from voting because of her employment with the Pennsylvania School Boards Association.

Mr. Gilman moved and Mr. Davis seconded a motion to add the following individual to the list of contracted school bus drivers, pending review of required clearances. The vote to approve the motion was 6 to 0.

1. Samantha Mingle (Boyo)

Mr. Gilman moved and Ms. Price seconded a motion to approve additions and revisions to bus stop locations for the 2012-2013 school year as detailed below. The vote to approve the motion was 6 to 0.

1. Move W. Water & Spring St. bus stops to 32 W. Water St. effective October 24, 2012
2. Add 174 Hollywood Drive bus stop for secondary students effective October 23, 2012

Policies

Mr. Gilman moved and Mr. Richards seconded a motion to adopt revisions to Policy #610 (Purchases subject to Bid) after a first reading. The vote to approve the motion was 6 to 0.

Representatives

**Capital Area
Intermediate Unit**

Ms. Layne was absent. No report was made at this time.

**Dauphin County
Technical School**

Mr. Davis noted an open house announcement and newsletter provided for each member.

**Dauphin County Tax
Collection
Committee**

Mr. Franklin had nothing to report at this time.

**Harrisburg Area
Community College**

Ms. Price had nothing to report at this time.

**Olmsted Regional
Recreation Board**

Mr. Gilman said the board meeting will be held on Wednesday instead of Thursday that week.

PSBA Liaison

Mr. John said the legislature has adjourned. Mr. John said the charter school bill did not make it to the governor but will likely appear again in a future session.

**Superintendent's
Report**

Dr. Suski thanked Earl Bright, Alumni Association President, for all the work he did to organize the homecoming events. Dr. Suski noted that next year will mark the 50th anniversary for homecoming.

Dr. Suski congratulated the high school band for winning the Chapter Championships and noted that they will compete again on Saturday.

Dr. Suski said the marking period will soon end and announced the annual Veterans Day program on November 9, 2012 at 9:00 a.m. at the middle school. Dr. Suski invited all to attend and said that it is a wonderful program.

Roundtable

Mr. Fager echoed comments made earlier on how well the administration handled the weapon incident at the high school.

Mr. Gilman thanked everyone who worked on the Comprehensive Plan and thanked the administration and teachers for staying alert in their handling of the weapon incident.

Ms. Price echoed Mr. Gilman's comments and issued "kudos" to Dr. Suski, Mr. Hruz, and the high school staff.

Mr. Davis echoed all comments.

Mr. John thanked Mr. Litts for attending the board meeting, wished Ms. Layne a speedy recovery, and thanked all who were involved with the Comprehensive Plan. Mr. John said the District is fortunate to have such a talented leadership team in place and expressed satisfaction with the handling the incident at the high school.

Executive Session

Mr. John announced they were going to recess for an Executive Session to discuss legal matters. The meeting recessed at 8:42 p.m. The meeting reconvened at 9:50 p.m. Mr. John reported that no action was taken.

Adjournment

Mr. Richards moved and Mr. Gilman seconded a motion to adjourn. The vote to approve the motion was 6 to 0. The meeting adjourned at 9:50 p.m.

ATTEST:

David A. Franklin, Secretary

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