

**MIDDLETOWN AREA SCHOOL DISTRICT**  
**SCHOOL BOARD REORGANIZATION and AGENDA PLANNING MEETING**

December 4, 2018

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**Board Members in attendance:** Mike Corradi, Melvin Fager, Jr., Dr. Julie Gomboc-Turyan, Christopher Lupp, Linda Mehaffie, Darnell Montgomery, John Ponnett, Jr., Jennifer Scott

**Board Members not in attendance:** Dr. Brian Keating

**Staff/Public in attendance:**

**District Administration:** Dr. Lori Suski, Superintendent of Schools; David Franklin, Chief Financial Officer/Board Secretary; Dr. Chelton Hunter, Assistant to the Superintendent; Daniel Borrelli, Kunkel Elementary Principal; Earl Bright, Middletown Academy/Raider Academy Principal; Mike Carnes, MAHS Principal; Kevin Cook, MAMS Principal; Darren DiCello, Director of Technology and Digital Learning; Marie Drazenovich, Fink Elementary Principal; William Meiser, Director of Operations; Christine Mostoller, Director of Curriculum, Instruction and Assessment; Brett Myers, MAHS Assistant Principal; Krystal Palmer, Director of Special Education; Chris Sattelle, MAMS Assistant Principal; Trevor Saylor, Reid Elementary Principal; Cliff Smith, Athletic Director; Heidi Zula, Director of Human Resources

**District Staff:** Eric Fisher, Cody Heitefuss, Stacey Miller, Dawn Zimmerman, Jody Zorbaugh

**Interested Students and Citizens:** Tracy Allen, Ryleigh Atticks, Tasha and Charity Cochran, Toni Davis, Felecia Keefer, Scott, Lynn and Jessica Matincheck, Tori and Syncere Matthews, Emily Ortiz Segura, Ivory Parker, Paul, Jean, Bailey and Maggie Snyder, Lundyn Spears, Cynthia Thomas, Kourtnee and Rha'Kye Wise,

**Candidates for Employment:** None

**Reporter:** None

**1. Call to Order**

Mrs. Mehaffie called the meeting to order at 7:00 p.m. in the Large Group Instruction Room of the Middletown Area High School. Mrs. Mehaffie asked those present to participate in the Pledge of Allegiance and a moment of silent meditation.

Mrs. Mehaffie announced that the School Board met in Executive Session beginning at 6:30 p.m. to discuss the purchase of real estate and personnel matters.

**2. Election of Temporary President**

Mrs. Scott was nominated to serve as Temporary President. Mr. Montgomery moved and Mr. Ponnett seconded a motion to close nominations for Temporary President. The vote to approve Mrs. Scott as Temporary President was 8 to 0.

**3. Roll Call**

Mrs. Scott asked the Secretary, David Franklin, to call the roll. A quorum was present as noted above.

**4. Election of President**

Mrs. Scott called for nominations for School Board President to serve from December 4, 2018 until the Organization Meeting in December 2019. Mr. Montgomery nominated Mrs. Mehaffie for the Office of President. Mrs. Scott called for further nominations and hearing none, declared nominations closed. Mrs. Scott asked the Board Secretary to take a roll call vote.

Roll Call Vote for School Board President:

- Mr. Corradi – Mrs. Mehaffie
- Mr. Fager – Mrs. Mehaffie
- Dr. Gomboc-Turyan – Mrs. Mehaffie
- Dr. Keating – absent
- Mr. Lupp – Mrs. Mehaffie
- Mrs. Mehaffie – Mrs. Mehaffie
- Mr. Montgomery – Mrs. Mehaffie
- Mr. Ponnett – Mrs. Mehaffie
- Mrs. Scott – Mrs. Mehaffie

The vote to elect Mrs. Mehaffie as School Board President was 8 to 0. Mrs. Scott turned the meeting over to the School Board President, Mrs. Mehaffie.

**5. Election of Vice-President**

Mrs. Mehaffie called for nominations for School Board Vice-President to serve from December 4, 2018 until the Organization Meeting in December 2019. Mr. Lupp nominated Mr. Corradi for the Office of Vice-President. Mrs. Mehaffie called for further nominations and hearing none, declared nominations closed. Mrs. Mehaffie asked the Board Secretary to take a roll call vote.

Roll Call Vote for School Board Vice-President:

- Mr. Corradi – Mr. Corradi
- Mr. Fager – Mr. Corradi
- Dr. Gomboc-Turyan – Mr. Corradi
- Dr. Keating – absent
- Mr. Lupp – Mr. Corradi
- Mrs. Mehaffie – Mr. Corradi
- Mr. Montgomery – Mr. Corradi
- Mr. Ponnett – Mr. Corradi
- Mrs. Scott – Mr. Corradi

The vote to elect Mr. Corradi as School Board Vice-President was 8 to 0.

**6. Recognitions**

**a. 2018 Holiday Card Artist**

Mr. Saylor, Reid Elementary Principal, recognized Emily Ortiz Segura as the student whose artwork was used for the District’s holiday card for 2018. Emily came forward to be congratulated by the School Board members.

## **7. Presentations**

### **a. President's Park Ornaments**

Dr. Suski introduced MAMS Art Teacher, Stacey Miller. Mrs. Miller explained that in September she was informed that MAMS was selected to represent Pennsylvania to create ornaments for the Pennsylvania tree at the White House. Mrs. Miller said the eighth grade students created some ornaments using 3-D representations, which was not common compared to the ornaments representing other states. Mrs. Miller created a video presentation of the ornaments for the School Board to view. Mrs. Miller noted that WGAL was present at MAMS earlier in the day to air a story about the ornaments on their station. The students present at the meeting and Mrs. Miller came forward to be congratulated by the School Board.

### **b. Future Ready PA Index**

Mrs. Mostoller explained that the Future Ready PA Index is compiled on an interactive website by the Pennsylvania Department of Education for the purpose of providing comprehensive information about school buildings. Mrs. Mostoller explained that one of the reasons for the Index was to expand upon the School Performance Profile (SPP) information that was previously presented. Mrs. Mostoller noted the SPP scores were equated to letter grades by the media and that had never been intended by the state. Mrs. Mostoller said SPP was only intended to be used as an educator effectiveness measure for teacher evaluations. Mrs. Mostoller said the other reason for the Index was a requirement under the Federal "Every Student Succeeds Act" (ESSA) to report several indicators identifying schools in need of improvement. Mrs. Mostoller applauded the Future Ready PA Index for being more holistic than SPP as it is less reliant on point-in-time standardized test scores and acknowledges that there are more factors in the success of a school than test scores. Mrs. Mostoller noted the Index allows stakeholders to view ratings based on individual indicators, maximizes transparency of performance on individual measures, and keeps dissimilar measures distinct. Mrs. Mostoller explained the search features that are available on the website to allow users to search for schools by name and also to look for similar demographics or attributes. Mrs. Mostoller says this allows for collaboration among schools. Mrs. Mostoller explained the Index consists of three sections – state assessments, on-track performance, and college and career readiness. Mrs. Mostoller explained how to interpret the information on the website. Mrs. Mostoller said ESSA requires states to set long-term goals for indicators. Mrs. Mostoller explained the calculation of statewide and individual school goals. Mrs. Mostoller reviewed the ten subgroups reported under the state assessment section. Mrs. Mostoller explained the three indicators for the second section – English language proficiency, chronic absenteeism, and grades three and seven early indicators of success. Mrs. Mostoller said SPP will still be calculated for the purpose of completing teacher evaluations, but the information will no longer be publicly posted and will not be called the same name.

Mr. Saylor reviewed the state assessment information for Reid Elementary School. Mr. Saylor said Science was an area of strength with 77.0% of students scoring proficient or advanced compared to a statewide average of 64.3%. Mr. Saylor noted both English/Language Arts and Mathematics had a lower percentage of students scoring proficient or advanced than the state average; however, Mr. Saylor noted that Reid Elementary did meet the growth target for

English/Language Arts. Mr. Saylor said Reid Elementary achieved a 100% for the career standards benchmark and had 91.8% of students regularly attend school (compared with a statewide average of 85.4%).

Mr. Saylor explained the efforts being made across the elementary level to address Mathematics scores. Mr. Saylor also discussed the positive behavior intervention system that has been implemented at Reid Elementary School this year and will be expanded to the other elementary schools.

Ms. Drazenovich reviewed the state assessment information for Fink Elementary School. Ms. Drazenovich said the percentage of students scoring proficient or advanced was less than the state average for English/Language Arts and Mathematics and was slightly higher than the state average for Science. Ms. Drazenovich pointed out Fink Elementary met the growth target for English/Language Arts with a score of 80.0% compared to the state average of 74.9%. Ms. Drazenovich said Fink Elementary achieved a 100% for the career standards benchmark and had 93.8% of students regularly attend school.

Ms. Drazenovich explained the efforts being made across the elementary level to address English/Language Arts scores.

Mr. Borrelli reviewed the state assessment information for Kunkel Elementary School. Mr. Borrelli said the percentage of students scoring proficient or advanced was higher than the state average for all three groups (English/Language Arts, Mathematics, and Science). Mr. Borrelli also noted growth targets were met for English/Language Arts and Science. Mr. Borrelli said Kunkel Elementary achieved a 100% for the career standards benchmark and had 91.7% of students regularly attend school.

Mr. Borrelli explained the efforts being made in Science instruction. Mr. Borrelli noted that all teachers are excited about including STEM activities for the students. Mr. Borrelli also explained the efforts made to teach career standards.

Mr. Cook reviewed the state assessment information for Middletown Area Middle School. Mr. Cook said the percentage of students scoring proficient or advanced was higher than the state average for English/Language Arts, but was lower than the state average for Mathematics and Science. Mr. Cook noted growth targets were met for all three groups (English/Language Arts, Mathematics and Science) and that all three areas showed 100% growth. Mr. Cook pointed out that the state averages are for all age groups and if comparison were made with just middle school the comparison would look better. Mr. Cook did an analysis of looking at scores if the same cohort was tracked and showed that progress is occurring in the area of English/Language Arts for all grades. Mr. Cook noted that across all grade levels at MAMS there were only three students in the whole school that scored below basic. Mr. Cook described the remediation programs that are being used at MAMS.

Several Board members asked questions about the remediation programs that are used. Mr. Corradi asked if other schools are also having an issue with their mathematics scores. Mrs. Mostoller said that mathematics is a problem across the state. Dr. Suski said professional development was focused on mathematics at MASD this year. Mrs. Mehaffie said she was amazed at some of the high scores for science and questioned why there is a difference in scores for science versus the other areas. Dr. Suski noted that science is a very hands-on subject.

Dr. Suski provided a view of the actual Future Ready PA Index website, specifically looking at the scores for Middletown Area High School. Dr. Suski noted that the scores for MAHS were all in the green. Dr. Suski said much emphasis has been placed on MAHS and tremendous progress has occurred over the past 5 – 6 years, as scores were all in the red years ago. Dr. Suski applauded the MAHS administration and teaching staff for their work.

There was discussion about the inclusion of STEM into the curriculum and a recommendation from the School Board to apply for grants to increase STEM or STEAM.

## **8. Public Comment**

No members of the public made comments.

## **9. Appointments and Delegates**

### **a. Solicitor**

Mr. Montgomery moved and Dr. Gomboc-Turyan seconded a motion to appoint Kegel, Kelin, Almy & Lord, LLP to serve as solicitor from December 4, 2018 through the Organization Meeting in December 2019. Mr. Corradi asked if there was any change in fees. Dr. Suski said the District was not advised of any fee changes. The vote to approve the motion was 8 to 0.

### **b. Special Education Counsel**

Mr. Montgomery moved and Mrs. Scott seconded a motion to appoint Sweet, Stevens, Katz & Williams LLP to serve as Special Education counsel for 2019. The vote to approve the motion was 8 to 0.

### **c. Dauphin County Tax Collection Committee**

Mr. Montgomery moved and Mrs. Scott seconded a motion to appoint delegates to the Dauphin County Tax Collection Committee for 2019 as listed on the attachment to the agenda. The vote to approve the motion was 8 to 0. **(See Attachment)**

### **d. Dauphin County Technical School**

Mrs. Mehaffie moved and Mr. Fager seconded a motion to elect Mrs. Scott and Mrs. Mehaffie to serve as members of the Dauphin County Technical School Joint Operating Committee from December 4, 2018 until the Organization Meeting in December 2019. The vote to approve the motion was 8 to 0.

Mrs. Mehaffie moved and Mr. Fager seconded a motion to elect Mr. Montgomery and Mr. Corradi to serve as Alternate Members of the Dauphin County Technical School Joint Operating

Committee from December 4, 2018 until the Organization Meeting in December 2019. The vote to approve the motion was 8 to 0.

**e. Harrisburg Area Community College**

Mrs. Mehaffie moved and Mr. Fager seconded a motion to elect Dr. Gomboc-Turyan to serve as a Delegate to the Harrisburg Area Community College from December 4, 2018 until the Organization Meeting in December 2019. The vote to approve the motion was 8 to 0.

Mrs. Mehaffie moved and Mrs. Scott seconded a motion to elect Mr. Ponnett to serve as an Alternate Delegate to the Harrisburg Area Community College from December 4, 2018 until the Organization Meeting in December 2019. The vote to approve the motion was 8 to 0.

**f. Middletown Area Blue Raider Foundation**

Mrs. Mehaffie moved and Mr. Lupp seconded a motion to elect Mr. Fager and Mr. Corradi to serve on the Board of Trustees of the Middletown Area Blue Raider Foundation from December 4, 2018 until the Organization Meeting in December 2019. The vote to approve the motion was 8 to 0.

**g. Middletown Area Recreation Alliance**

Mrs. Mehaffie moved and Mr. Fager seconded a motion to elect Mr. Lupp and Mrs. Scott to serve as Advisors to the Middletown Area Recreation Alliance Advisory Board from December 4, 2018 until the Organization Meeting in December 2019. The vote to approve the motion was 8 to 0.

Mrs. Mehaffie moved and Mr. Fager seconded a motion to elect Mrs. Mehaffie to serve as an Alternate Advisor to the Middletown Area Recreation Alliance Advisory Board from December 4, 2018 until the Organization Meeting in December 2019. The vote to approve the motion was 8 to 0.

**h. PSBA Liaison(s)**

Mrs. Mehaffie moved and Mr. Lupp seconded a motion to elect Dr. Gomboc-Turyan and Mrs. Mehaffie to serve as PSBA Liaisons from December 4, 2018 until the Organization Meeting in December 2019. The vote to approve the motion was 8 to 0.

**10. Secretary's Report**

**a. Minutes**

Mr. Montgomery moved and Mr. Lupp seconded a motion to approve the minutes of the November 20, 2018 School Board General Business Meeting. The vote to approve the motion was 8 to 0. **(See Attachment)**

**b. Meeting Calendar**

Mr. Fager moved and Mrs. Scott seconded a motion to approve the School Board meeting calendar for 2019 as detailed on the attachment to the agenda. The vote to approve the motion was 8 to 0. **(See Attachment)**

## 11. Treasurer's Report

### a. Paid Bills

Mr. Lupp moved and Mr. Fager seconded a motion to approve the Paid Bills with totals by fund as detailed. The vote to approve the motion was 8 to 0. **(See Attachment)**

Fund 10, General Fund - \$446,262.96  
Fund 32, Capital Reserve Fund - \$0  
Fund 38, High School Capital Projects Fund - \$0  
Fund 51, Food Service Fund - \$0  
Fund 57, Middletown Area Recreation Alliance - \$0  
Fund 59, WMSS Radio Station Fund - \$0  
Fund 72, Expendable Trust Fund - \$0  
Fund 74, Nonexpendable Trust Fund - \$0  
Fund 81, Student Activities Fund - \$0

### b. Unpaid Bills

Mr. Lupp moved and Mr. Fager seconded a motion to approve the Unpaid Bills with totals by fund as detailed. The vote to approve the motion was 8 to 0. **(See Attachment)**

Fund 10, General Fund - \$191,136.52  
Fund 32, Capital Reserve Fund - \$53,428.55  
Fund 38, High School Capital Projects Fund - \$0  
Fund 51, Food Service Fund - \$2,536.28  
Fund 57, Middletown Area Recreation Alliance - \$1,759.00  
Fund 59, WMSS Radio Station Fund - \$0  
Fund 72, Expendable Trust Fund - \$0  
Fund 74, Nonexpendable Trust Fund - \$0  
Fund 81, Student Activities Fund - \$2,854.96

## 12. Unfinished Business

Mr. Franklin said there was no Unfinished Business.

## 13. Athletics/Activities

### a. Old Athletic Apparel

**Discussion Item / Immediate Action Item:** Mr. Corradi said the District has not had great success in selling old apparel items. Mr. Corradi said old apparel items have been given to the booster clubs to sell in the past and opened discussion as to whether this should occur again. No opposition was raised.

Mrs. Scott moved and Mr. Corradi seconded a motion to donate old apparel items that have not been able to be sold to the booster clubs. The vote to approve the motion was 8 to 0.

## 14. Personnel

### a. Change of Employment Status

**Immediate Action Item:** Mrs. Scott moved and Mr. Lupp seconded a motion to approve the

change of employment status for the following individuals as recommended by the Administration. The vote to approve the motion was 8 to 0.

1. Shawn Myers from Second Shift Custodian (Custodian 1A) to Head Custodian (Custodian 2) at an hourly rate of \$14.10 (Step 6) effective December 5, 2018.
2. Christine Phillips from High School Guidance Secretary (Support Staff, Range 4) to Payroll and Benefits Accountant (Support Staff, Range 1) at an hourly rate of \$22.62 to fill a vacancy created by the resignation of Michele Bostdorf effective January 2, 2019.

**b. Co-Curricular/Extra-Curricular Employment**

**Immediate Action Item:** Mrs. Scott moved and Mr. Fager seconded a motion to approve the following individuals for co-curricular/extra-curricular assignments for the 2018-2019 school year as recommended by the Administration, subject to submission of all required clearances and disclosures. The vote to approve the motion was 8 to 0.

1. Justine Novak, Junior High Assistant Girls Basketball Coach - \$1,963 (Step 2)
2. Griffin Radabaugh, Junior High Assistant Wrestling Coach - \$1,878 (Step 1)
3. Lisa Smith, Volunteer Assistant Girls Basketball Coach

**c. Post-Season Pay**

**Immediate Action Item:** Mrs. Scott moved and Mr. Fager seconded a motion to approve post-season pay for Samuel Fisher, HS Band Director, for National Band (1 student) in the amount of \$175 based upon the established compensation schedule. The vote to approve the motion was 8 to 0.

**d. Volunteers**

**Action Item:** The School Board expressed support to move the recommendation of Joseph Corsnitz as a District volunteer for the 2018-2019 school year to the December 18 consent agenda for approval.

**15. Academic Affairs**

There were no Academic Affairs items on the agenda.

**16. Finance**

**a. Disposal of Unused Equipment**

**Information Item:** Mr. Lupp noted that the Science department will dispose of the following microscopes that are no longer being used and do not have a resale value:

1. 16 Beginner microscopes
2. 3 Mirror regular microscopes
3. 4 Electric microscopes (over 50 years old)

**b. Joint Purchasing**

**Action Item:** The School Board expressed support to move participation in the following cooperative purchasing agreements/contracts for calendar year 2019 to the December 18, 2018 consent agenda for approval.

1. Department of General Services of the Commonwealth of Pennsylvania, including Costars



program

2. General Services Administration Advantage Online Shopping (GSA Advantage)
3. Lancaster Lebanon Intermediate Unit Joint Purchasing Consortium
4. Lincoln Intermediate Unit
5. Midwestern Intermediate Unit IV Smart Contract
6. National Buyboard Cooperative Purchasing Program
7. National Cooperative Purchasing Alliance (NCPA)
8. National IPA
9. National Joint Powers Alliance
10. PACC - Pennsylvania Capital City Automotive and Equipment Contract
11. PEPPM - Pennsylvania Educational Purchasing Program for Microcomputers
12. Provident Energy Consulting
13. The Cooperative Purchasing Network (TCPN)
14. U.S. Communities
15. Western States Contract Alliance (WCSA)

**c. Property Acquisition Resolution**

**Immediate Action Item:** Mr. Lupp moved and Mr. Fager seconded a motion to approve the Resolution Authorizing Property Acquisition by Condemnation or Purchase for parcel 36-013-093-000-0000 as attached to the agenda. The vote to approve the motion was 8 to 0. **(See Attachments)**

**17. Operations**

**a. Use of Facilities**

**Action Item:** The School Board expressed support to move the facility use requests on the listing attached to the agenda to the December 18, 2018 consent agenda for approval. **(See Attachments)**

**b. Bus Route Change**

**Immediate Action Item:** Mr. Corradi moved and Mrs. Scott seconded a motion to approve changes to the following bus routes effective December 3, 2018 in order to address overcrowding on Bus #1 and Bus #15 for the Middle School. The vote to approve the motion was 8 to 0.

1. Move the bus stop for Pine & Columbia (7:14 a.m.) from Bus 1 to a new run on Bus 14
2. Move the bus stop for Spruce & Ridge (7:17 a.m.) from Bus 15 to a new run on Bus 14

**c. Steiner Snow Plow Attachment**

**Immediate Action Item:** Mr. Corradi moved and Mr. Fager seconded a motion to approve the purchase of a replacement Steiner snow plow attachment from Messick's at state contract pricing of \$2,639 using budgetary reserve. The vote to approve the motion was 8 to 0.

**d. Additional Test Pits - Possible Turf Field**

**Immediate Action Item:** Mr. Corradi moved and Mr. Fager seconded a motion to contract with Douglas A. Shope Excavating to excavate and backfill for 8 additional test pits at Fields 3 & 4 at

an hourly rate of \$100 for a total cost not to exceed \$3,000 and contract with Advantage Engineers to perform storm water infiltration testing for a lump sum fee of \$3,250. The vote to approve the motion was 8 to 0.

**e. Roof Management Plan Review**

**Discussion Item:** Mr. Meiser reviewed possible changes to the roof restoration plan as detailed below and made recommendations on next steps: ***(See Attachments)***

1. Operations Building - ADD - standing seam metal retrofit system. Project was on delay status waiting outcome of building plan. Estimated cost \$175,000.
2. Fink Elementary - Sections G & H - DELAY - move restoration work from 2019 to 2020.
3. Fink Elementary - Sections A - F - DELAY - move restoration work from 2019 to 2020.
4. Kunkel Elementary - Sections A, B & C - DELAY - move restoration work from 2019 to 2020.
5. Reid Elementary - ACCELERATE - move restoration work from 2020 to 2019.
6. Fink Elementary - ADD - caulking work for doors and sidewalks. Estimated cost \$45,000.
7. Kunkel Elementary - ADD - caulking work metal louver. Estimated cost \$2,000
8. Reid Elementary - ADD - caulking walls, windows, doors and sidewalks. Estimated cost \$55,000.

Mr. Meiser said at a minimum he would like to get pricing for the two projects at Reid Elementary School. Mr. Meiser said Tremco would obtain multiple quotes for review by the School Board. Mr. Meiser said he would like to have the pricing in January, so that the work could be scheduled for summer 2019. After discussion, the School Board suggested that quotes be obtained for projects 5 – 8 above.

**f. Infrared Roof (IR) Scan Proposals**

**Discussion Item / Possible Immediate Action Item:** Mr. Montgomery moved and Dr. Gomboc-Turyan seconded a motion to contract with Weatherproofing Technologies, Inc. to perform thermal roof scans at Fink Elementary, Reid Elementary, Kunkel Elementary and the Administration Building at a cost of \$4,025. The vote to approve the motion was 8 to 0.

**18. Adjournment**

Mr. Montgomery moved and Mrs. Scott seconded a motion to adjourn the School Board Meeting. The vote to adjourn the meeting was 8 to 0. The meeting adjourned at 8:42 p.m.

**ATTEST:**

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David A. Franklin, Board Secretary