

**MIDDLETOWN AREA SCHOOL DISTRICT**  
**School Board Agenda Planning Meeting**  
**November 14, 2017 - 6:00 p.m.**  
**MINUTES**

**Board Members in attendance:** Mike Corradi, Melvin Fager Jr., Dr. Brian Keating (arrived after roll call at 6:04 p.m.), Christopher Lupp, Linda Mehaffie, Darnell Montgomery, John Ponnett (arrived after roll call at 6:16 p.m.) and Jennifer Scott (arrived after roll call at 6:01 p.m.)

**Board Members not in attendance:** David John

**Staff/Public in attendance:**

**District Administration:** Dr. Lori Suski, Superintendent of Schools; David Franklin, Chief Financial Officer/Board Secretary; Dr. Chelton Hunter, Assistant to the Superintendent; Daniel Borrelli, Kunkel Elementary School Principal; Michael Carnes, MAHS Principal; Kevin Cook, MAMS Principal; Darren DiCello, Director of Technology and Digital Learning; Marie Drazenovich, Fink Elementary School Principal; William Meiser, Director of Operations; Krystal Palmer, Director of Special Education; Trevor Saylor, Reid Elementary School Principal; Christopher Sattelle, MAMS Assistant Principal; Heidi Zula, Director of Human Resources

**District Staff:** Cody Heitefuss, Jody Zorbaugh

**Candidates for Employment:** Christopher Davis, Juliana Glasmire-Barnes, Joelle Swift

**Interested Students and Citizens:** Kenneth Phillips, RBC Capital Markets; Ashlee Snyder

**Reporter:** Dan Miller

**Call to Order** Mrs. Mehaffie called the meeting to order.

Mrs. Mehaffie asked those present to participate in the Pledge of Allegiance and a moment of silent meditation.

**Roll Call** Mrs. Mehaffie asked the Secretary, David Franklin, to call the roll. A quorum was present as noted above.

**Introduction of Meeting Guests and Presentations**

**Candidates for Employment or Approval** Dr. Suski recognized Christopher Davis, Juliana Glasmire-Barnes, and Joelle Swift. They introduced themselves to the Board and provided information regarding their previous employment.

**Presentations** **2014A Bond Issue Refunding Opportunities – presented by Ken Phillips, RBC Capital Markets:** Mr. Phillips noted that in the fall of 2016 the School Board adopted a parameters resolution to refund all or a portion of the 2014A bond issue at the same time when the School

Board adopted a parameters resolution to refund the 2013 bond issue. Mr. Phillips said that the 2014A issue is not callable until 2022, so any refunding prior to that date would be an advance refunding. Mr. Phillips noted that legislation in 1986 permits only one advance refunding per issue prior to the call date. Mr. Phillips said that it was not recommended to proceed with the refunding last year because of the potential savings that would be “left on the table.” Mr. Phillips said that he met with the District Administration in late September to review the District’s outstanding debt and discuss potential refunding opportunities for the 2014A issue. Mr. Phillips said that the potential savings associated with a refunding are attractive, so he was scheduled to meet with the School Board tonight. Mr. Phillips said that subsequent to his meeting with the District Administration, tax code reform began to be discussed by the President and Congress. Mr. Phillips said that draft versions of the tax code reform contain language that would prohibit any advance refunding after December 31, 2017. Mr. Phillips said that because the District already has adopted a parameters resolution, it has the potential to get in under the wire of this possible tax code reform and refund the 2014A issue before December 31, 2017. Mr. Phillips said that he had originally planned to discuss two possible options regarding refunding the 2014A issue and because the tax code reform might not occur, he proceeded with that discussion. Mr. Phillips said that the District could refund a portion of the 2014A issue this year and for the next two years. Under this scenario, the new debt would be bank qualified because each issue would be under \$10 million. Mr. Phillips said the refunding that would occur this year would be projected to generate savings of 8.33% at current rates or \$716,790. Mr. Phillips noted that the savings recommended by industry standard is 2%, although they recommend that 3% savings is even better. Mr. Phillips noted that the savings potential for the refunding clearly exceeds industry standard. Mr. Phillips said that there would be negative arbitrage associated with the refunding of \$438,160. Mr. Phillips explained that this is not real money, but simply a paper loss because the District would not be able to invest the refunded bonds up to the maximum rate allowed prior to the call date because rates are not that high right now. Mr. Phillips then discussed what it would look like to refund all of the 2014A issue at the current time. Mr. Phillips said that the savings are projected to be \$1,988,579 or 7.15%. Mr. Phillips said that these savings also exceed industry standard. Mr. Phillips explained that there would also be negative arbitrage in this refunding scenario of \$851,442. Mr. Phillips then provided information that showed that if rates did not change at all for the next three years, there would be more savings if the District

only refunded a portion of the bonds each year. However, Mr. Phillips showed that if rates went up even 50 basis points, it would be better to refund all of the bonds now. Mr. Phillips said that there is an estimate that the Federal Reserve will increase rates another 25 basis points this year and then 50-75 basis points next year. Mr. Phillips noted that the discussion has certainly also been challenged by the possible tax reform language. Mr. Franklin recommended that because of the potential for tax reform and the likelihood of rate increases, it seems most prudent to attempt to refund all of the 2014A bonds at this time. Mr. Phillips said that there are others that may attempt to refund bonds quickly because of this proposed restriction and that could result in a flooded market, but the potential supply loss in the future could help to balance things out. Mr. Phillips said that the timeline is tight, but effort can be made to try and accomplish the refunding before December 31, 2017. The School Board expressed support for proceeding with refunding the entire 2014A issue at this time.

**2017 PSSA and School Performance Profile Data – presented by District Administrators:**

Dr. Suski said that the information that is being presented is intended to provide a high level overview and that the administrators would not have necessary information in front of them to answer data-specific questions during this presentation. Dr. Suski asked the School Board to email specific questions to her and she would have the principals respond accordingly. Dr. Hunter introduced the 2017 PSSA data for the elementary and middle schools. Dr. Hunter said that the data allows the District to identify what will be needed to move forward next year and what the academic priorities for the District should be. Dr. Hunter said that Fink Elementary School had a lower percentage of students scoring proficient or advanced on the PSSA exam than the state average on the English/language arts (49.5 vs. 61.2) and math (34.2 vs. 42.6) tests, but had a higher percentage than the state on the science (70.6 vs. 63.7) test. Dr. Hunter said that Kunkel Elementary School had a higher percentage of students scoring proficient or advanced on the PSSA exam than the state on all three tests – English/language arts (71.7 vs. 61.2), math (60.2 vs. 42.6) and science (85.1 vs. 63.7). Dr. Hunter said that Reid Elementary School had a lower percentage of students scoring proficient or advanced on the PSSA exam than the state average on the English/language arts (57 vs. 61.2) test, but had a higher percentage than the state on the math (43.7 vs. 42.6) and science (68.8 vs. 63.7) tests. Dr. Hunter said that MAMS had a lower percentage of students scoring proficient or advanced on the PSSA exam than the state average on the math (39 vs. 42.6) and science (53.2 vs. 63.7) tests, but had a higher percentage

than the state on the English/language arts (61.4 vs. 61.2) test. Dr. Hunter reviewed longitudinal data for each building looking at the percentage of students scoring in each of the four categories for 2015, 2016 and 2017. Dr. Hunter said that this data points to no significant progress or regression occurring at Fink Elementary School in English/language arts or math. Dr. Hunter said that there is some positive movement in science at Fink, but there was also slippage in the percentage of students that are advanced. Dr. Hunter said that longitudinal data is stable for all tests at Kunkel Elementary School with only slight regression. Dr. Hunter said that the longitudinal data at Reid Elementary School shows some regression in science with slight progress on the other two tests. Dr. Hunter said that the longitudinal data for MAMS shows some concern with regression in science and no significant growth in math and English/language arts. Mrs. Scott correctly pointed out the longitudinal data is not looking at the same kids over a three-year period, but three completely different groups of kids. Dr. Suski noted that this would be the last year to present SPP scores as the state is moving from School Performance Profile to Future Ready PA Index for 2018. Dr. Suski said that there has been a consistent critique by all stakeholders across the Commonwealth in discussions about the need for less emphasis on standardized test taking. Dr. Suski noted that not all students are good test takers, so standardized tests are potentially not an accurate measure of whether students are learning. Dr. Suski said that the District has tried to focus on the academic growth of all students as individuals more than the aggregate score per building. Dr. Suski asked each building principal to discuss their focus areas for this year and to highlight any successes.

- **Kunkel:** Mr. Borrelli said that changes are occurring in guided reading instruction; data is being used to provide appropriate support or enrichment to students during homeroom and the “WIN” (What I Need) period; teachers are assessing their students formatively; and instructional practices are improving as the result of embedded professional development and administrative walk-throughs. As a success, Mr. Borrelli said that there was a student who almost received a perfect score on the math PSSA and there was a fourth grade teacher who had all but two students score proficient or advanced in math and English/language arts. Later in the meeting, Dr. Keating asked if the name of the teacher could be revealed and Mr. Borrelli said that it was Krystal Firster.
- **Fink:** Dr. Suski noted that Ms. Drazenovich was not the principal of Fink last year but served as an elementary assistant principal. Ms. Drazenovich said that she was happy to be the principal this

year. Ms. Drazenovich said that Fink is meeting annual growth expectations for math and science. Ms. Drazenovich said that Fink would be focusing on closing the achievement gap in all subject areas. Ms. Drazenovich also noted the use of guided reading and the “WIN” (What I Need) period at Fink to improve English/language arts scores. Ms. Drazenovich said that time has been added for math instruction and the practice of math facts. Ms. Drazenovich said that a reading and writing focus will also impact science as students need to be able to read well to understand the questions on the science exam.

- **Reid:** Dr. Suski also noted that Mr. Saylor was not the principal of Reid last year when the exams were administered. Mr. Saylor pointed to two areas for celebration: closing the achievement gap for underperforming students in science and academic growth indicators in English/language arts. Mr. Saylor said that the plan to make improvements at Reid includes customized instruction in English/language arts through the “WIN” (What I Need) period and guided reading, professional development for staff in English/language arts throughout the year, focus on foundational skills and fact practice for math, and solidifying English/language arts skills for science.
- **MAMS:** Mr. Cook and Mr. Sattelle reviewed their “Raider recipe” for achievement and safety. Mr. Cook said that he reviewed data for the middle schools in six counties neighboring Middletown and there are 78 middle schools. Mr. Cook said that only one middle school had a SPP score in the 80’s and that MAMS is in the top 1/3 of the middle schools in all surrounding counties. Mr. Cook said that the struggle has been moving kids from one range to the next; however, Mr. Cook said that growth is occurring. Mr. Cook said that there just hasn’t been sufficient growth to move kids from one group to the next (i.e. Basic to Proficient or Proficient to Advanced).
- **MAHS:** Mr. Carnes said that the High School’s primary focus area is Algebra I. Mr. Carnes said that they are working to redirect teachers to individualized learning. Mr. Carnes said that the MAHS SPP score has increased every year for the past three years. Mr. Carnes said that there has been growth every year in biology and this is a great cause for celebration.

Dr. Suski concluded the presentation by stating that the number score of the SPP is often translated to a letter grade (A, B, C, D, F) by the media, but this one score is not reflective of what is really going on in the schools. A standardized test cannot be the sole determining factor of a successful school. Dr. Suski said that the teachers are working very

hard to change instructional practices to meet individual student needs and that she is proud to be the leader of this administrative team who is focused on instructional leadership.

**Public Comment**

Ashlee Snyder, 1208 Overlook Road, said that her family has lived in Woodridge since 2007, and they are very pleased with the education their children are receiving at Kunkel Elementary School. Mrs. Snyder said that their home is being sold and they are building a new home in Old Reliance. Mrs. Snyder said that her family needed temporary housing while the new home is being built. Mrs. Snyder said that they looked for temporary housing in the District, but they were unable to find a short-term lease. Mrs. Snyder said that they have been able to obtain a short-term lease in Highspire and she would like for her children to be able to continue their education at Kunkel during this brief four month period. Mrs. Snyder said that no special transportation needs would exist. Dr. Suski pointed out that the language in Policy 202 discusses enrollment of nonresident students, but noted that the School Board could choose to make an exception to the language in the policy. Dr. Suski said that the Administration did support continued enrollment without a tuition charge. The School Board expressed support and asked that a motion be placed on the next School Board meeting agenda.

**Secretary's Report**

**Minutes**

Mr. Montgomery moved and Mrs. Scott seconded a motion to approve the minutes of the October 23, 2017 School Board General Business Meeting. The vote to approve the motion was 8 to 0.

**Old Business**

There was no Old Business.

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**ATHLETICS /  
ACTIVITIES**

**Equipment Purchases** **Information Item – Disposal of Equipment:** In accordance with School Board Policy 706.1, notice was given that eight pieces of wrestling mat were being disposed to interested parties before discard in order to prepare for the installation of replacement wrestling mats that were included in the 2017-2018 General Fund budget.

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**PERSONNEL**

**Retirements**

**Action Item – Retirement:** Mrs. Scott noted that the District received a retirement notice from Pamela Humphreys, Special Education Teacher,

with an effective date of January 2, 2018. The School Board agreed to move the retirement to the November 20 agenda for acceptance.

#### **Resignations**

**Action Item – Resignations:** Mrs. Scott said that resignations were received from three individuals: Jasmine Pinnick, Instructional Aide, effective October 26, 2017; Garrett Babula, Mechanic/Groundskeeper, prior to his effective date of employment; and Tammy Grimes, Middle School Math Department Co-Chair, effective November 2, 2017. The School Board agreed to move the resignations to the November 20 agenda for approval.

#### **Change of Employment Status**

**Action Item – Change of Employment Status:** Mrs. Scott said that there were two employment changes recommended by the Administration on the agenda: Mark Mohar from Middle School Math Department Co-Chair to Middle School Math Department Chair effective November 3, 2017 and Regina Knaub from Elementary Autistic Support Teacher to Elementary Multiple Disabilities Teacher effective January 3, 2018. The School Board recommended that the employment changes be moved to the November 20 agenda for approval.

#### **Employment**

**Action Item – Employment:** Mrs. Scott said that there are four individuals recommended for employment by the Administration on the agenda: Maximina Doughty as a Substitute Custodian effective October 30, 2017, Courtney McCall as an Instructional Aide effective November 2, 2017, Juliana Glasmire-Barnes as an Instructional Aide effective November 13, 2017, and Kristi Lewis as a Middle School Math Teacher effective November 28, 2017. The School Board agreed to move the employment recommendations to the November 20 agenda for approval.

**Action Item – Co-Curricular and Extra-Curricular Employment:** Mrs. Scott noted that there are attachments to the agenda with the names of individuals recommended for employment by the Administration for extra-curricular positions. The School Board agreed to move the recommendations to the November 20 agenda for approval.

**Action Item – High School Auditorium Sound/Light Technician:** Mrs. Scott said that three individuals are recommended for employment in this capacity on an as-needed basis at a rate of \$25 per hour: Ryan Boyles, Sam Fisher and Andrew Vensel. Mr. Franklin noted that this will allow the equipment in the auditorium to only be used by trained individuals. The School Board recommended that the employment be moved to the November 20 agenda for approval.

**Action Item – Post Season Pay:** Mrs. Scott said that the agenda lists the Administration’s recommendation for post-season pay in accordance with the compensation schedule, including Brittney Crum, Bryce Connor, John Cuneo, Peter Fox, Lisa Huber, Brian Keyser, Timothy Neff, Tyler Roberts, and Jesse Woodrow. The School Board recommended that the post season pay be moved to the November 20 agenda for approval.

**Volunteers**

**Action Item – Volunteers:** Mrs. Scott said there were six individuals listed on the agenda to be approved as volunteers – Amanda Corradi, Audrey Foster, Rodney Hess, Andrea Hoerner, Allison Jones, and Max Mariano. The School Board agreed to move the volunteers to the November 20 agenda for approval.

**Discussion Item – Potential Impact of Vendor Change for Fingerprinting Services:** Ms. Zula said that the Administration learned last week that the current vendor that provides fingerprinting services will no longer do so beginning November 18, 2017. Ms. Zula said that the Commonwealth changed vendors; however, the contract with the current vendor was supposed to extend into 2018. Ms. Zula said that anyone wishing to use the current vendor on Eisenhower Boulevard must register online and have the fingerprinting done by this Saturday. Ms. Zula said that the closest location for the new vendor will be in Mechanicsburg. Ms. Zula said that this change could have an impact on volunteers as they are required to obtain the FBI clearance by District policy. Mr. Montgomery asked if this would impact future hiring. Ms. Zula said that it would. Mr. Lupp suggested that communication occur to District residents that might be interested in volunteering about the need to register quickly if they wish to take advantage of the closer location. Mrs. Mehaffie said that although there may be further travel involved, she did not think the District should change its policy regarding obtaining all clearances for volunteers. Mrs. Scott suggested that the public contact legislators about the inconvenience of this change.

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**ACADEMIC AFFAIRS**

**Curriculum**

**Action Item – New Course:** Mr. Montgomery noted that a request has been made to approve a new course, *Industrial Technology Survey Course*, for interested freshmen and sophomores to allow them to become familiar with various Industrial Technology content in a hands-on manner. The School Board agreed to move the new course to the November 20 agenda for approval.

## Programs

**Information Item / Action Item – Cap and Gown Purchase:** Dr. Suski said that Mr. Carnes has researched changing the graduation gown design from blue gowns for boys and gold gowns for girls to a gown for both sexes that would be blue with gold stripes on the sleeves and gold around the collar. Dr. Suski said that the gown will cost more, but Mr. Carnes had included an increased amount in his budget. The District has historically paid for ½ the cost of the graduation attire. The School Board agreed to move the purchase to the November 20 agenda for approval.

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## FINANCE

### Communications

**Information Item – Establish Student Activity Account:** Mr. Lupp noted that an application was submitted to the Business Office to establish a student activity account for the Tri-M Honors Society. Dr. Suski noted that this was the organization discussed last month and that Mr. Fisher will be serving as advisor without compensation.

### Approvals

**Information Item – Preliminary Review of 2016-2017 Audit:** Mr. Franklin said that a preliminary review of General Fund revenue for 2016-2017 shows that it exceeded budget estimates by \$2.5 million with \$2 million in local sources, \$400,000 in state sources and \$100,000 in other sources. Mr. Franklin detailed the most significant variances. Mr. Franklin said that real estate taxes were \$331,000 greater than budget and attributed this to a higher collection percentage with less tax bills being turned over as delinquent. Mr. Franklin said that earned income tax was \$150,000 greater than budget. Mr. Franklin said that this points to the collection efforts of Keystone Collection Group. Mr. Franklin said that real estate transfer tax was \$661,000 greater than budget. Mr. Franklin said there was a total of \$656,000 in transfers that exceeded \$10,000 per sale (which is the equivalent of a \$2 million sale). Mr. Franklin said that the budget anticipated total real estate sales of \$47 million in the District and that actual sales were \$179 million. Mr. Franklin said that the sales consisted of warehouses and campus housing. Mr. Franklin said that delinquent taxes exceeded budget by \$104,000 with earned income tax delinquencies accounting for the variance. Mr. Franklin reviewed other smaller variances in local sources and then pointed out two other large variances – tuition exceeded budget by \$330,000 due to the District educating students from other school districts in its special education consortium classes, and refunds exceeded budget by \$203,000 with the largest amount coming from Dauphin County Technical School as a result of their 2015-2016 operations. Mr. Franklin said that state revenue exceeded budget primarily because the state had not adopted its budget for 2016-2017

before the District had to adopt its budget so the District was unable to include the increases in subsidies in its budget. Mr. Franklin also noted that the District received a safe schools grant after the budget was adopted. Mr. Franklin said that the other source revenue exceeded budget because of the sale of iPads that were refreshed with a new allotment after their useful life had expired. Mr. Franklin said that the sales proceeds of \$122,000 will be discussed later under the discussion of fund balance commitments. Mr. Franklin said that a favorable variance also existed with General Fund expenditures as they were \$800,000 under budget for 2016-2017. Mr. Franklin said that salaries and benefits were both under budget, but with variances of less than 1%. Mr. Franklin said that the significant costs that came in under budget were electricity and fund transfers. Mr. Franklin said that fund transfers were under budget because of the refunding of the 2013 bond issue during 2016-2017 with significant savings resulting from that refunding.

**Discussion Item / Possible Action Item – Fund Balance Commitments:**

Mr. Franklin reviewed the five categories of fund balance. Mr. Franklin said that non-spendable fund balance equals the prepaid expenses on the balance sheet and will be decreased by \$16,054 for 2016-2017. Mr. Franklin said that restricted fund balance will remain unchanged and represents the proceeds from the sale of Demey Elementary School that has use restrictions. Mr. Franklin said that committed fund balance is earmarked for specific purposes by the School Board. Mr. Franklin said that action must occur prior to June 30, although the School Board is allowed to determine the amount of those commitments after the audit is completed. Mr. Franklin proposed that the commitment for retirement rate stabilization be increased by \$385,661 to \$6,086,793. Mr. Franklin said that this would provide the funds needed as part of the current year budget and a flat dollar amount to be used toward PSERS costs for 15 years. Mr. Franklin proposed that the commitment for health insurance cost stabilization remains unchanged to allow for future self-funding of health insurance. Mr. Franklin said that the commitment for health insurance terminal liability can be decreased by \$228,478 and that the remaining balance will provide the needed funds for 2017-2018 and 2018-2019 when the last payment is due. Mr. Franklin proposed that \$122,180 be committed toward future technology replacements using the sales proceeds from the iPads in alignment with the plan developed by Mr. Brougher before he resigned. Mr. Franklin recommended that no funds be committed for other post-employment benefits and that the District continue using the “pay-as-you-go” model. Overall, Mr. Franklin said that committed

fund balance is recommended to increase by \$279,364. Mr. Franklin said that no assigned fund balance will be needed and that category will decrease by \$232,135. Mr. Franklin said that unassigned fund balance can be used for any purpose, but there are restrictions on the amount of unassigned fund balance that a school district can have. Mr. Franklin said that the cap is 8% of budgeted expenditures. The School Board recommended that fund balance commitments in the following amounts be moved to the November 20 agenda for approval: Retirement Rate Stabilization of \$6,086,793, Health Insurance Cost Stabilization of \$1,659,712, Health Insurance Terminal Liability of \$456,955.02, and Technology Equipment Replacement of \$122,180.

**Discussion Item / Possible Action Item – Surplus Transfer to Capital Reserve Fund:** Mr. Franklin said that the favorable variances for revenues and expenditures in the General Fund result in a surplus of \$3,049,109. Mr. Franklin said that historically the District has transferred some surplus funds to the Capital Reserve Fund to provide resources for projects in the District. Mr. Franklin said that the whole surplus amount could be transferred or a portion could be retained in the General Fund as unassigned fund balance since the District is not at the 8% cap. Mr. Franklin said that \$270,000 would be needed in the General Fund to be at 7.5% of expenditures and \$490,00 would be needed to be just under 8% of expenditures. Mr. Franklin suggested that \$490,000 of the surplus be retained in the General Fund and that \$2,559,109 be transferred to the Capital Reserve Fund. The School Board recommended that a transfer of \$2,559,109 to the Capital Reserve Fund be moved to the November 20 agenda for approval.

**Information Item – Budget Transfers:** Mr. Franklin reviewed the budget transfers that were made for the financial statements as authorized by School Board action in June 2017.

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## **OPERATIONS**

### **Capital Projects**

**Discussion Item – Multi-Year Capital Projects Plan:** This is a standing agenda item to allow for discussion of any capital projects that need added to the multi-year plan. Nothing was proposed for addition this month.

**Information Item – Capital Projects Tracking:** Mr. Franklin noted that the tracking form is attached to the agenda and that highlighted cells indicate what has been updated. There were no questions regarding the information on the tracking sheet.

**Discussion Item / Possible Action Item – Administration Building Cedar**

**Shingle Roof:** Mr. Franklin stated that the School Board had previously requested that the Administration begin getting pricing for the projects discussed at the Administration Building. Mr. Franklin said that Mr. Meiser received a quote for the roof replacement earlier in the day. Mr. Meiser reviewed the quote and said that the cost was very close to what had been projected on the multi-year project list at \$64,400. Mr. Meiser noted that there was an alternate cost of \$7,600 if the sheathing also needed to be replaced. Mr. Meiser also said that a cost per unit could be obtained if not all sheathing needed replaced. Mr. Meiser said that the vendor would determine if sheathing is needed after demolition of the existing roof occurs. Mr. Meiser said that a cost was also proposed to install new metal soffit panels at a cost of \$28,300. Mr. Meiser said that Houck Services has been used by the District before for roofing work and the District has been pleased with their work. Mr. Meiser said that Costars pricing has been obtained and that it utilizes prevailing wage because of the cost of the project. Mr. Meiser said that the Costars pricing would not require additional quotes, but that additional quotes could be obtained if desired. Dr. Keating suggested that additional quotes should be obtained and that should regularly occur up front. Mr. Franklin noted that historically the District has not obtained multiple quotes when using Costars pricing because that pricing essentially has been bid by the cooperative purchasing contract. There was general consensus to obtain additional quotes.

**Discussion Item – Electric Addition High School Storage Area:**

Mr. Meiser said that the Raiderpacks program has been offered a refrigerator and a freezer for the program. Mr. Meiser said that the best location for the equipment is in the High School storage area where most of the dry goods for the program are stored. Mr. Meiser said that electric would need to be run to accommodate the equipment. There were questions about whether the equipment was new or used. Mr. Franklin said that the Administration did not have much information about the equipment as the discussion for the donation did not flow through them. There was consensus to run the electric for the refrigerator and freezer.

**Agreements**

**Action Item – HS Electricity Agreements:** Mr. Franklin reviewed two agreements for electricity at the High School – 1) to extend the supply agreement with Constellation Energy from December 2017 to June 2019 to coincide with other accounts at a cost of \$.00361/kWh

including ancillary grid charges and mandatory renewable charges and 2) to purchase 80% of the electricity usage for January and February for the High School at a cost of \$.04742/kWh to hedge against extreme cold temperatures.

Mr. Montgomery moved and Mr. Fager seconded a motion to approve the electricity agreements referenced above. The vote to approve the motion was 8 to 0.

## **Contracts**

**Discussion Item / Action Item – Basin Corrective Action Plan:** Mr. Meiser said that the District has been waiting for a very long time for the Corrective Action Plan for Basin DA-1B on the High School campus to be approved, but that has finally occurred. Mr. Meiser explained the soil condition in the pond and provided a sample of the soil that had been removed. Mr. Meiser said that 1/3 of the soil had compressed dirt, which is close to being like sandstone and this is the reason why the basin failed. Mr. Meiser said that it would likely be difficult to say that someone is at fault for the failure because the design was approved by various parties and the work was done according to the design. Mr. Fager commented about a discussion with Dave Horn from Architerra about the possibility of using a fountain as that has the ability to eliminate 48% of the water into the air. Mr. Meiser said that the current Corrective Action Plan does not include that option and another approval would be needed to proceed in a different direction. Mr. Meiser explained the approved Corrective Action Plan and noted that it includes draining of the basin after the 72 hour period has expired. Mrs. Scott asked about the draining as she had thought that was prohibited. Mr. Meiser said that draining is not supposed to occur, but they have allowed it to occur after the 72 hour period because the basin failed. Mr. Corradi asked where the basin would drain and Mr. Meiser responded with the answer. Mrs. Scott asked what Dr. Suski thought of the proposal. Dr. Suski said that she believes we need to take the recommendation of the design professionals since neither she nor anyone present would have knowledge in the area where they are experts. Mr. Ponnett asked if the information for the athletic master plan would be impacted by anything in the Corrective Action Plan and suggested that there be some coordination with Mr. Horn. Dr. Suski said that she has already shared the Corrective Action Plan with Mr. Horn and he knows that he would need to work around those conditions. Mr. Corradi asked whether it would be possible to wait until Architerra has completed their analysis. Mr. Meiser said that the remediation is already past the time of completion for winter work, so it will wait until spring. Thus, it would be possible to wait for Architerra

to complete their study. Mr. Corradi suggested that no action occur until additional information is obtained from Architerra. Based upon the discussion, the proposals from Advantage Engineers to provide oversight to the soil removal, from York Excavating to rework the basin in accordance with the corrective action plan, and from Raudenbush Engineering to provide construction oversight were all tabled until the master plan from Architerra is completed.

**Use of Facilities**

**Action Item – Use of Facilities:** The facility use requests on the attachment to the agenda were reviewed. Mr. Corradi said that MABA should not be in the wrestling room area. Mr. Meiser said that he would address that. The School Board recommended that the facility use requests be moved to the November 20 agenda for approval.

**Communications**

**Discussion Item – MAMS Retaining Wall:** Dr. Suski confirmed that the School Board is interested in obtaining a proposal from Raudenbush Engineering that can be compared to the proposal received from WDP. Mr. Corradi said that he was interested in the Raudenbush proposal because they have history in this area. Mrs. Mehaffie asked why the monitoring of the wall ever stopped. Mr. Meiser said that there was very little movement of the wall after a period of 6 – 12 months, so the School Board decided not to continue the monitoring at that time. Mrs. Mehaffie said she believes that we need to know if it has moved again. Mr. Montgomery said that there may not be movement, but there is still infiltration. Mr. Meiser pointed out that York Excavating was approved last month to seal the curb area along the wall. Mr. Corradi also questioned whether there is any concern with the gas line work occurring in the area. Dr. Suski said that Sunoco Pipeline reached out to the District and a meeting is scheduled in December.

**Adjournment**

Mr. Lupp moved and Mr. Montgomery seconded a motion to adjourn. The vote to approve the motion was 8 to 0. The meeting adjourned at 9:23 p.m.

**ATTEST:**

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David A. Franklin, Board Secretary