

MIDDLETOWN AREA SCHOOL DISTRICT
Operations & Athletics/Activities Committee Meeting
September 14, 2017 - 6:00 p.m.
MINUTES

Committee Members in attendance: Mike Corradi, Melvin Fager Jr., Dr. Brian Keating, and Linda Mehaffie

Committee Members not in attendance: Jennifer Scott

Board Members (non-Committee Members) in attendance: Christopher Lupp and Darnell Montgomery

Staff/Public in attendance:

District Administration: Dr. Lori Suski, Superintendent of Schools; David Franklin, Chief Financial Officer/Board Secretary; Michael Carnes, MAHS Principal; William Meiser, Director of Operations; and Cliff Smith, Athletic Director

District Staff: None

Candidates for Employment: None

Interested Students and Citizens: Brian Kennedy

Reporter: None

Public Comment Brian Kennedy said he was present to hear the discussion regarding fields.

Approvals **Action Item – Bus Routes:** Mr. Franklin explained that two bus stops were moved off Bus #3 and one stop was added to Bus #10 and one stop was added to Bus #11 to improve service to students. Mr. Franklin said that approval of these route changes is needed for state audit purposes. The committee members agreed to move the bus route changes to the September 25 agenda for approval.

Action Item – Contracted Bus Drivers: Mr. Franklin said that Boyo Transportation has requested approval of two contracted drivers for the 2017-2018 school year – Ernest Barbush and Kay Smith. Mr. Franklin said that there are three other drivers that Boyo would like to have approved, but clearances are still being checked for those drivers. The committee members agreed to move the contracted bus drivers to the September 25 agenda for approval.

Policies **Information Item – Disposal of Equipment:** Mr. Franklin said that Mr. Myers compiled a listing of equipment that is being removed from the weight room because of the new equipment that was purchased. Mr. Franklin said that the Administration was planning to hold an auction to

generate some revenue from the disposal of the equipment. Discussion occurred about where the equipment will be stored until it is sold. Dr. Suski noted that there was discussion about renting a pod, but other options have been considered that will result in less movement of the equipment. Discussion occurred about using the stage and baseball practice area for storage. Dr. Suski raised concern about potential damage to the newly refurbished piano on the stage and the need for the stage to be available for fall play practice. Discussion occurred about the ability to temporarily use the baseball room as long as the auction happened soon enough so that the space would not be unavailable for too long. *After the meeting, Mr. Carnes, Mr. Franklin and Mr. Meiser discussed the logistics of temporary storage. The wrestling room may also be used in order to ensure that the turf in the baseball room is not damaged by items that are very heavy.* Mr. Fager questioned why the sale of the equipment couldn't have occurred earlier so that it wouldn't need to be stored somewhere. Mr. Franklin acknowledged that the auction plans had not been finalized and he was not able to get the advertising accomplished before the new equipment arrived. Discussion occurred about holding the auction quickly, but there was also discussion about the benefit of allowing enough time for people to hear about the auction. Consensus was reached to target disposal of the equipment for the beginning of October. Mr. Meiser asked whether leftover equipment should be taken to the recycling center. The committee thought that could be done, but believed that there would likely be people that would be interested in the equipment. Mrs. Mehaffie asked whether people purchasing the equipment would need to sign a waiver. Dr. Suski said that the equipment will be sold "as is" and that a hold harmless agreement will be used as was done with items from the old high school.

Use of Facilities

Action Item – Use of Facilities: Discussion occurred about a possible change in how facility use approval would occur. Mr. Franklin said that School Board policy would need to be revised first. *In drafting the minutes, Mr. Franklin recalled that there was discussion at the last School Board meeting about adding facility use to the consent agenda at the School Board meeting, which may not require policy revision.* Dr. Suski said that the Powder Puff football game is an annual approval. The committee discussed whether holding the Powder Puff football game would have an impact on War Memorial Field because of the activities that have been added to the field this fall. There was general agreement that the date of the game was scheduled for after the fall season was over. Mr. Franklin said that there was a question as to

whether Penn State Harrisburg would be required to pay personnel fees on the one date requested because it is a Saturday and the High School is not open that day. Mr. Smith said that the athletic department will be working out coverage to avoid the personnel fees. The committee agreed to add the facility use to the September 25 agenda for approval.

Contracts

Action Item – Natural Gas Procurement: Mr. Franklin said that the District's energy consultant, Utility Rates Analysts (URA), has obtained pricing for the District's natural gas contracts that will expire in November 2017. Mr. Franklin reviewed the information provided by URA that identified the lowest bid and highest bid obtained for each natural gas account and the recommended vendor (lowest bid). Mr. Franklin said that this pricing is for one year until November 2018. Mr. Franklin said that URA did not recommend going out any further, and, in fact, Mr. Franklin and Mr. Cantore (URA) discussed the possibility of doing an even shorter contract for approximately 8 months to see if that might be a better time period for procuring the lowest possible rates. Mr. Franklin said that pricing that has been obtained is higher than what was paid during 2016-2017, but that was expected because of increases in pipeline costs. Mr. Franklin said that the pricing is approximately \$9,000 less than what was budgeted. The committee agreed to move the natural gas contracts to the September 25 agenda for approval.

Action Item – Renewal Lighting Preventative Maintenance and Service Contract: Mr. Meiser reviewed the budgeted renewal preventative maintenance and service contract with Lutron Services Co, Inc. Mr. Meiser said that Lutron lighting is used exclusively throughout the High School and Reid and is also used in locations in all of the other buildings in the District. Mr. Meiser said that the price to renew is \$11,964, but that it will increase to \$18,955 in the 2018-2019 school year when the full charge for the High School is added to the contract. Mr. Meiser noted that the District has saved electricity costs through the use of more efficient lighting. The committee agreed to move the lighting contract to the September 25 agenda for approval.

Capital Projects

Discussion Item – High School Auditorium Acoustics: The agenda noted that the committee would discuss concerns raised regarding the acoustics in the new High School auditorium as a result of using the building during the 2016-2017 school year. Mr. Fager asked why there would be problems. Mr. Meiser said that acoustical panels for the auditorium were removed from the project as one of the recommended reductions that could be made in order to keep the

project within the budget when bids came in higher than expected. Dr. Suski said that the issues were brought to the Administration's attention after the band concert. Dr. Suski noted that it was evident at the opening in-service meeting this August that sound quality is not as would be desired. Mr. Lupp asked whether the issues are more of a problem for the performers or the audience. Dr. Suski said that the problem really affects both groups. Dr. Suski said that the acoustical engineer encouraged the District to have the panels, but he was perceived as slightly eccentric and there was a perception that he might be excessive in his recommendations and that the need may not be as grave as what he suggested so when the need arose to find reductions to the project this was an area where reduction seemed plausible. A question was raised about the potential cost. Mr. Carnes said that removal of the panels from the project reduced the cost by \$78,000. Mrs. Mehaffie asked if a price has been obtained to fix the problem. Mr. Meiser said that the Administration has not obtained pricing yet, but wanted to gauge whether there was support for a solution. Mr. Meiser suggested that Crabtree Rohrbaugh & Associates (CRA) may need to be involved for the specifications to solicit pricing. The committee discussed whether it was necessary to engage CRA or whether the remedy could just be made with contracts through a cooperative purchasing contract. Dr. Suski inquired whether the company that has provided a solution to the lighting on the stage would be a possible vendor. Mr. Meiser said that he believes that the correction would really need to be done by a general contractor as opposed to a theatrical supply vendor. Mr. Meiser said that he is concerned that the drawings may not provide all of the information regarding what was eliminated and that is why he recommended that CRA be contacted. Mr. Meiser said that he doesn't think that CRA is needed to do the bidding; just to develop the bid specifications. Mr. Meiser said that the bid specifications could then be used to work with vendors on a cooperative purchasing contract. Mrs. Mehaffie asked if we could contact the vendor that did the installation of the acoustical panels that were not removed from the project and asked who that vendor was. Mr. Meiser said that it was eci Construction. Mr. Franklin suggested that the District contact CRA to find out what they would charge to assist with bid specifications and that information could then be shared with the School Board. The committee supported this course of action.

Discussion Item / Possible Action Item – High School Auditorium Lighting: Mrs. Mehaffie asked whether any of the committee members had questions about the proposal to restore lighting in the High School

auditorium. Mr. Meiser said that the quote is for the lighting that was removed from the scope of the project because bids exceeded the budget. The committee discussed the need to restore the lighting since there was a need to rent lighting during the 2016-2017 school year for the musical. Dr. Suski said that she reached out Mr. Boyles to get his opinion on the lighting proposal since he would be better equipped to determine the needs. Dr. Suski said that he commented that it might be possible to save some money since the brand (Robert Juliat) of follow spot on the quotes is a very high-end brand. Mr. Boyles suggested that the Altman brand could be used instead since that brand was used in the Middle School and existed in the old High School. Mr. Boyles had provided possible cost information that was significantly lower. Mr. Meiser said that the brand of follow spot had not been specified for the project, so Pittsburgh Stage made the selection. The committee supported contacting Pittsburgh Stage Inc. to get pricing for the different brand of follow spot. Mrs. Mehaffie said that it was a great idea to contact Mr. Boyles to get his input on what was needed. Dr. Suski agreed and said that end users were involved in nearly all selections for the High School project. The committee supported getting revised pricing from Pittsburgh Stage Inc. and agreed to add the lighting purchase to the September 25 agenda for approval.

Discussion Item – Kunkel Elementary School Sign: The School Board had several discussions during the previous school year regarding replacement of the sign at Kunkel Elementary School after the PTO organization contacted the District about getting a sign that would have a digital message board. The discussions included the District paying for the sign while the PTO would pay for the digital message board. Dr. Suski said that she was told that some of the PTO members are not interested in paying for the digital message board. Dr. Suski said that the replacement is not being discussed as much as it had been during the 2016-2017 school year. Dr. Suski said that two different options were provided after the last discussion, but questioned whether it might be premature to make a decision on the sign because the District will need to make a decision on whether to follow through with the PlanCon filing for a renovation project at Kunkel before it expires next year. Dr. Suski said that a renovation project could alter the design or the location of a new sign. There was discussion about the location of the sign and whether it would be better placed in a different spot. Mr. Meiser noted that conduits were installed under the bus lane only in order to allow for power and data at the current sign location, but conduits do not exist for power and data at the alternate location that was suggested by one of the sign companies. There was

discussion about the size of the sign and whether the size of the message board is sufficient. Mr. Lupp asked whether the District has heard anything more about the petition by Highspire Borough to join the District. Dr. Suski said that there has been no decision made by the state. Mr. Lupp said that decision could also impact whether a renovation would need to occur. Mr. Fager asked about whether it was fair to have the PTO pay for the message board. Dr. Suski said that Reid PTO paid for the Reid Elementary School digital message board. Mr. Montgomery agreed that there are perhaps too many unknowns at this time and it would be prudent to wait to make a decision on the replacement of the sign until some answers are received. Dr. Suski questioned whether the structure could just be fixed. Mrs. Mehaffie said that she thought a remedy so that messages could be placed on the sign would be more helpful at this time and that the structure's condition is not as noticeable from the road. The committee discussed the pricing that was obtained for a replacement sign with a message board being up to \$35,000. Dr. Keating concurred with Mr. Montgomery that because a determination has not been made about whether a renovation project will occur, it does not seem responsible to do the sign project at this time. Mr. Fager agreed to table the decision until the Highspire petition is resolved and a determination is made about a building project. Dr. Suski suggested that the Administration could get pricing to make the existing non-digital message board usable. The committee concurred with this suggestion. Mr. Kennedy commented that he knows someone who could provide that information.

Discussion Item / Action Item – Softball Field Update: Mr. Meiser said that the project is progressing nicely. Mr. Meiser said that the same brick is no longer available, but a close match has been obtained. Mr. Meiser said that resolution is needed to a matter based upon a review by Lower Swatara Township. Mr. Meiser said that Mr. Horn (Architerra) had never worked with Lower Swatara Township in the past. Mr. Meiser said that Bob Greene had been contacted for review of the project, but Don Fure had not been contacted. Mr. Meiser said that Bob Greene approved the project and said that no permits were needed. Mr. Meiser said that Don Fure looked at the softball field to confirm occupancy and has indicated that ADA accessibility is needed from the sidewalk to the concrete pad for the bleachers. Mr. Meiser said that either a concrete or asphalt walkway would be needed. Mr. Meiser said that pricing was obtained from the contractor for the required walkway A on the drawing reviewed – \$4,050 for asphalt and \$4,500 for concrete. Mr. Meiser said that pricing was also obtained for

walkways B and C on the drawing. The committee discussed the placement of the concession stand. Mr. Meiser said that additional concrete or asphalt work will be required when the concession stand is placed. Dr. Keating asked whether the tree on the drawing could be removed and the concession stand located there so that the walkway C on the drawing could also serve the concession stand. Mr. Meiser noted that removal of the tree was possible and walkway C could potentially be used for the concession stand if it was widened. Mr. Corradi suggested that Don Fure be contacted and asked what would be needed if the concession stand were located where the tree is so that all of the paving can be done at one time. The committee discussed the condition of the shed that was being donated for the concession stand. Mr. Kennedy said that it is not in the greatest condition. The committee thought that perhaps a new shed should be purchased that would better complement the new softball field since the shed most recently purchased only required an investment of approximately \$5,000. Dr. Suski said that the District will need to look at complying with procurement requirements of the School Code to the totality of the project. The committee supported moving forward with obtaining estimates on the concrete need for the concession stand as well as the walkway A that has already been identified so that economies of scale can be obtained.

Discussion Item / Possible Action Item – Additional Handicap Accessible Ramp at Fink Elementary: Mr. Meiser said that there is a doorway on the Keener Ave side of Fink Elementary School that is not handicap accessible. Mr. Meiser said that although code requirements are met it would be desirable to make that entrance handicap accessible because of its proximity to the newly relocated multiple disabilities classroom in the Fink building. The committee supported getting quotes to address this need.

Discussion Item – MAMS Water Heater Replacement: Mr. Meiser said that the water heaters at the Middle School are obsolete and parts can no longer be obtained. Mr. Meiser said that replacement of the water heaters was one of the projects selected for accomplishment in the spring and it is now time to obtain pricing to move forward with the project next summer. Mr. Meiser said that he would expect that if the job can be lined up early we should be able to obtain better pricing. Mr. Meiser said that the District has been using high efficiency water heaters when replacement occurs so that operational cost savings can be achieved. Mr. Meiser said that this type of change increases the scope of the replacement project to a level where it would be

beneficial to have a design professional. Mr. Meiser said that it might be possible to do the replacement with a vendor from a cooperative purchasing contract. The committee discussed the differences between Costars vendors and KPN vendors and design drawings. The committee supported moving forward with getting pricing. Mr. Meiser asked for clarification on whether that would be with or without the use of a design professional. Mrs. Mehaffie asked how much the design professional would charge. The committee supported getting a quote from Barton Associates for the design so that a decision could be made on whether to use a design professional or not.

Information Item – Capital Projects Tracking: Mr. Franklin reviewed the spreadsheet that was attached to the agenda that was created to provide a tracking mechanism for ongoing projects. Mr. Franklin noted that the spreadsheet includes the projects that were selected last spring to utilize 2015-2016 surplus funds as well as the other projects that were selected after that meeting. The committee commented that the tracking form was helpful.

Discussion Item / Possible Action Item – War Memorial Field End Zone Bleachers Update: Mr. Meiser said that the District has obtained a permit for construction of the end zone bleachers from the Borough of Middletown. Mr. Meiser said that the permit is based upon the bleacher design that was obtained from Crabtree Rohrbaugh & Associates (CRA) when they were removed from the project scope of the renovation project at War Memorial Field several years ago. Mr. Meiser said that it took three months to get the drawings from CRA as they had to update them. Mr. Meiser said that the permit approval has only one comment and that it is that seating must be identified as handicap accessible. Mr. Meiser said that he advised Architerra of the approval and they suggested that they could use the drawings in bidding. Mr. Meiser said that he was concerned about whether any design professional will take liability for issues associated with drawings if the drawings belong to CRA but they are not involved in the project and they don't belong to Architerra and they are the design professional. Mr. Meiser questioned whether CRA needs to be working under Architerra for the project or vice versa. Mr. Meiser said that it might be possible to have a conversation with Doug Rohrbaugh at CRA to see if they would authorize Architerra to use the drawings. Mr. Cousin of CRA told Mr. Meiser that the drawings were not a complete set of construction documents and the District may want to confirm approval to move forward with the project. The committee discussed potential concerns raised by Mr. Cousin about final review of the

project after construction for occupancy and having that not be granted. Dr. Keating questioned whether it makes the most financial sense to move forward with end zone bleachers at this time given the other field issues that have been identified that resulted in this special meeting being called. Mr. Corradi did not disagree with Dr. Keating, but noted that people in the community continue to ask about the end zone bleachers and that the opening football game had so many people at it that the end zone bleachers could have been utilized. Mr. Meiser noted that the building permit is valid through August 2018. The committee moved to a discussion about the athletic fields. Subsequent to the discussion about the athletic fields, the committee supported tabling the end zone bleacher project pending results of the Architerra field study that is being recommended.

Discussion Item – Athletic Fields: Mrs. Mehaffie asked whether Architerra has done a good job and whether we would want to use them again. Mr. Meiser said that their strength is land development, but they struggle some with building structures. Mr. Meiser said that he would deem them to be comparable to CRA – each with their own area of expertise and definitely better than some site engineers that were used for fields in the past. The committee thought that the proposal presented by Architerra for a field study would be a good investment. There were many comments in support of this proposal, which included the value of having a document that could be referenced for many years to come and the flexibility associated with a la carte options. Dr. Keating asked whether the study could be done quickly enough to address field needs for next fall. Mr. Meiser said that the timetable proposed by Architerra would allow for that. Mr. Meiser said that in conversing with Architerra there is a thought that a soccer stadium is going to be identified as the greatest need. Mr. Meiser said that work could begin in the spring after the study, which would require the displacement of the junior high teams for one season. Mrs. Mehaffie said that the study should incorporate specifications that could be required by grants so that the District could pursue grants in trying to address field needs. Mrs. Mehaffie noted how much revenue could be obtained through facility use by travel leagues. Mr. Kennedy questioned whether it would be better to turf War Memorial Field rather than a new field so that War Memorial Field wouldn't just be used for football and also to have better parking access for the field. The committee discussed the preference that has existed in the community for War Memorial Field to be a natural turf field rather than artificial turf. Mr. Carnes said that having artificial turf at War Memorial Field would not be as practical as having turf on the campus because of

access during the school day for physical education and the need to provide transportation since it would not be on the campus. Mr. Kennedy questioned how much it costs to maintain War Memorial Field and wondered whether there would be enough use of the field to justify the cost if it were only used for football. Mr. Corradi said that he was initially in favor of having artificial turf at War Memorial Field, but as he has heard all of arguments he has come to believe that artificial turf on the campus would be better. Mr. Corradi noted that Cumberland Valley also decided not to put artificial turf on their football field based upon the use analysis that they did. Mr. Kennedy said that if artificial turf is placed on the campus, parking issues need to be resolved. Mr. Smith said that the study done by Architerra should tell us what the best location for artificial turf would be and stated that parking needs should also be addressed by the study. Mr. Kennedy applauded all that the District has done and said that his children have had a very good experience at the District. Mr. Kennedy agreed that it makes sense to conduct the study and do the right thing instead of just a “band-aid” fix. The committee agreed to add the field study proposal to the September 25 agenda for approval.

Discussion Item / Possible Action Item – Press Box Replacement

Project at War Memorial Field: Mr. Meiser reviewed communication from Dave Horn (Architerra) regarding the press box replacement project at War Memorial Field. Mr. Meiser said that Architerra questioned what was known about the soil conditions (bearing capacity and soil classification) at the site in order to design the concrete and steel supports for the press box. Mr. Meiser said that this information did not exist, so Mr. Horn provided two alternatives – either design based upon worst assumed conditions or perform soil excavation and testing in the areas where foundations would be placed. Mr. Meiser said that the first option could be more expensive in the bidding process because of the unknowns. Mr. Meiser said that the bidding timetable would be delayed if the second option was selected, but that is the preferred option. Mr. Meiser said that he could obtain a cost estimate from Advantage Engineers. The committee supported the recommendation to obtain soil samples.

Discussion Item – Multi-Year Capital Projects Plan: Mr. Franklin said that he will be updating the capital projects list for the projects that have been addressed since last spring. Mr. Franklin said that the Administration recommends a standing agenda item to allow for newly identified needs to be added to the capital projects list. Mr. Franklin said that Mr. Meiser has some of those items to discuss tonight. Mr.

Franklin said that the Administration would like to come back in the fall to discuss the next round of projects for completion. Mr. Franklin said that he would recommend that surplus funds in the 2016-2017 school year could be used to fund some projects. Mr. Franklin said that he would like to wait for the audit to progress to identify the dollar amount. Mr. Franklin noted that in the last round of projects the Administration and Operations Buildings were specifically excluded because there was consideration given to relocating those work sites. Mr. Franklin said that if relocation does not occur there are some significant needs at both buildings that would need addressed. The committee reviewed the listing of projects at the Administration Building and suggested that updated pricing be obtained for four items listed as "High" priority – cedar shake roof, doors, windows, sidewalks. Mr. Franklin said that the cost estimate on the project list for those four items is approximately \$135,000, but that is likely a low amount since it is based upon the last feasibility study. The committee supported obtaining cost estimates and possibly moving forward with projects this fall. The committee discussed the sports complex storage building on the campus and the need for replacement of the building. Dr. Suski said that it might be possible to build a two-story structure with the bottom level replacing the storage building and the top story providing space for the alternative education program. Dr. Suski said that it could be beneficial to have more space than can be afforded in the High School. Dr. Suski said that the change in location might require application for the official AEDY program, but that would be okay if necessary. Mrs. Mehaffie asked what is currently stored in the building. Mr. Meiser said that it houses a lot of athletic equipment and some mowing equipment. Mr. Meiser said the building would be a basic cinder block building. Mr. Fager asked if an elevator would be needed. Mr. Meiser said that he would hope that would not be a need and that the site slope would be used to allow access to each level. Dr. Suski said that she would recommend that we engage Crabtree Rohrbaugh for the design. Mr. Meiser said that building design is not the expertise of Architerra. Mrs. Mehaffie said that her concern with CRA is that they seem to end up with cost estimates that are too low during the planning phase and provided the example of the secure vestibules and how the actual bids were so much higher that the District didn't move forward with the projects. Mr. Corradi said that Architerra owned their mistake and when they were called out they didn't end up charging the District. Dr. Suski said that she would have a conversation with Doug Rohrbaugh about the School Board's concerns. Mr. Meiser suggested obtaining a cost estimate from CRA for the design. The committee supported obtaining a cost estimate. Dr. Keating recommended that

Architerra should be consulted to make sure that athletic storage needs will be covered in the building design. Mr. Meiser said that storage space is at a premium in the District and that it needs to be designed to provide some of that needed storage space. The committee turned to a discussion of the Operations Building. Mr. Meiser reviewed some of the needs at that site – including roof work and paving work. Mr. Meiser said that there are trip hazards at the site. Mrs. Mehaffie commented on the lack of storage and the stairs at the Operations Building. Mr. Meiser said that a mezzanine would be ideal to address storage needs, but that is expensive. Mr. Meiser said that pallet shelving could be sufficient. Dr. Suski questioned whether additional dollars should be spent on the site given that it is a “super fund” location. Mr. Corradi suggested that a building could be constructed on the campus instead and that the Operations Building personnel could be moved to that location. Mr. Meiser noted that a water main does exist in the area of Field 14. Mr. Franklin suggested that the technology department could also be moved to a new building from the Administration Building in order to address the space limitations that exist in the Administration Building. This opened the doorway to discuss whether it would be even more prudent to build a combined Administration/Operations Building on the campus. Dr. Suski said that the Administration Building could have been added to the new High School for \$1 million and the decision not to do that may end up costing more money in the future. Dr. Suski said that she would need to confirm with Howard Kelin if an Act 34 hearing would need to be held for the construction of an Administration Building. The committee supported obtaining pricing for four possible options – 1) stand-alone Operations Building, 2) stand-alone Operations Building with space to move technology staff from Administration Building to that location, 3) a building to house Operations and Administration, and 4) a building that houses both of those sites plus the storage building and the alternative education program. The committee then turned to discussion of the items that should be added to the project list. Mr. Meiser said that there are caulking needs that have been identified in the District. Mr. Meiser said that doors, windows, and sidewalks at Reid Elementary need caulking and he has obtained a preliminary cost of \$28,000 for those items. Mr. Meiser said that sidewalks and doors at Fink Elementary School need caulked at a cost estimate of \$16,500. Mr. Corradi asked about the timing for the work. Mr. Meiser said that it is best done over the summer. There were no objections to adding these to the project list for possible selection in the next round of projects. Mr. Meiser said that there is also a need to get painting done in the District. Mr. Meiser said that he did not think

that painting the outside of War Memorial Field is included in the game management structure project and suggested that be included. The committee supported this addition to the scope of the project. Mr. Meiser said that there are other painting needs and the District has struggled to hire summer help because the wages being paid are too low. The committee discussed whether it would be better to contract for the painting. Mr. Meiser said that the project scope would likely surpass prevailing wage requirements. Mr. Corradi asked when summer help should be lined up. Mr. Meiser said by March. Mr. Corradi suggested that the discussion about summer help occur in January.

Adjournment

The meeting adjourned at 9:01 p.m.